

**Central Iowa Workforce Development Board  
QUARTERLY BOARD MEETING**

Thursday, November 9, 2023 – 8:00 a.m. to 10:00 a.m.

IowaWorks Center, 200 Army Post Road, Des Moines

Zoom offered

## AGENDA

Agenda Item	Person Responsible	Status
Welcome and Call to Order	Michelle Seibert	I
<p>Michelle Seibert called the meeting to order at 8:02 a.m.</p> <p>Attendance:</p> <ul style="list-style-type: none"> <li>• Board Members: William Berning, Kathleen Davis, Tom Hayes, Amy Landas, Jeremy Lindquist, Paula Martinez, Abigail Miller, Lana Pol, Michelle Seibert, Jenae Sikkink, Eric Sundermeyer. CEO Board Members: Steve Van Oort, Doug Cupples.</li> <li>• Staff and Service Providers: Eric Kress, Cheryl Johnson, Heather Brooks, Sara Bath, Paul LaMunyon, Reginald McDade, Tony Reed.</li> <li>• Others: Sara (IRC), Heidi ....Equis.</li> </ul>		
<p><b>Consent Agenda</b></p> <ol style="list-style-type: none"> <li>1. Full Board Meetings               <ol style="list-style-type: none"> <li>a. 11/9/23 - Agenda</li> <li>b. 8/10/23 - Minutes</li> </ol> </li> <li>2. Executive Committee               <ol style="list-style-type: none"> <li>a. 7/18/23 - Approved Minutes</li> <li>b. 9/26/23 - Approved Minutes</li> </ol> </li> <li>3. Finance Committee               <ol style="list-style-type: none"> <li>a. 8/3/23 - Approved Minutes</li> <li>b. 9/21/23 - Approved Minutes</li> </ol> </li> <li>4. Planning and Operations Committee               <ol style="list-style-type: none"> <li>a. 7/28/23 - Approved Minutes</li> </ol> </li> <li>5. Youth Committee               <ol style="list-style-type: none"> <li>a. 7/20/23 - Approved Minutes</li> </ol> </li> <li>6. Disability Access Committee               <ol style="list-style-type: none"> <li>a. 7/31/23 - Approved Minutes</li> <li>b. 9/25/23 - Approved Minutes</li> </ol> </li> <li>7. WIOA Performance Metrics - 4<sup>th</sup> Quarter</li> <li>8. September Financial Report(s)               <ol style="list-style-type: none"> <li>a. September program</li> <li>b. September administration</li> </ol> </li> </ol>	Michelle Seibert	I/D/A
<p>Paula Martinez motioned for approval of the consent agenda. Jenae Sikkink seconded. Ayes: All.</p>		



- Lana Pol motioned to accept the Local Financial Monitoring response from Children and Families of Iowa. Paula Martinez seconded. Ayes: All.
- Paula Martinez motioned to approve the recommendation of awarding the One Stop Certification "Provisional Certification" status to the IowaWorks Des Moines office. William Berning seconded. Ayes: All.
- Paula Martinez motioned to approve the revisions to Support Services policy for Dependent Care and Transportation assistance as presented. Tom Hayes seconded. Ayes: All.
- Lana Pol motioned to approve the Finance Committee's selections of RFQ's for legal services to Belin McCormick and financial services to Thomas Diehl, CPA. Paula Martinez seconded. Ayes: All.
- Tom Hayes motioned for approval of the RFP Team composition structure for Service Provider procurement, and for the Executive Committee to appoint specific individuals to that composition on behalf of the board. Jenae Sikkink seconded. Ayes: All.
- Jeremy Landquist voted to allow the Executive committee to approve expenses between \$10,000 and \$50,000 on behalf of the full board from now through January 2024. Paula Martinez seconded. Ayes: All.

<p>Executive Director Performance Appraisal</p> <ol style="list-style-type: none"> <li>1. Closed Session</li> <li>2. Approval</li> </ol>	<p>Stacy Sime</p>	<p>I/D/A</p>
<ul style="list-style-type: none"> <li>• Paula Martinez called the board into closed session. Jenae Sikkink seconded.</li> <li>• Paula Martinez motioned to accept the Executive Director performance appraisal as presented. Lana Pol seconded. Ayes All</li> <li>• Paula Martinez motioned to approve a recommendation of a 6% raise to Executive Director, Eric Kress, retroactive to October 1, 2023. Kathleen Davis seconded. Ayes: All.</li> </ul>		
<p>Adjournment</p>	<p>Michelle Seibert</p>	<p>I/D/A</p>
<p>Paula Martinez motioned for adjournment. Jenae Sikkink seconded. Ayes: All. Meeting adjourned at 9:52 am.</p>		

## Executive Committee Meeting

Tuesday, October 24, 2023 – 7:30 a.m. to 8:30 a.m.

Join Zoom Meeting

### AGENDA/Minutes

Agenda Item	Person Responsible	Status
I. Call to Order a. Welcome and Check-In II. Consent Agenda a. Approve 10/24/23 Agenda b. Approve 9/25/23 Minutes	Stacy Sime	I/D
<ul style="list-style-type: none"> <li><i>In attendance: Stacy Sime, Michelle Seibert, Amy Landas. Paula Martinez. Board Staff: Eric Kress</i></li> <li><i>The consent agenda was motioned for approval by Michelle Seibert, seconded by Amy Landas. Ayes: All</i></li> </ul>	Stacy Sime	I/D/A
Action		
I. Executive Director Performance Appraisal Update	Tony Reed	I/D/A
<ul style="list-style-type: none"> <li><i>Tony Reed shared current response status. He will send a reminder to those who have yet to respond with feedback, to do so by Friday 10/27/23.</i></li> <li><i>Stacy Sime will reconvene the Executive Committee for further dialogue on any recommendation for the full board prior to November 9, 2023.</i></li> </ul>		
Reports		
I. Board Performance - Scorecard II. Finance and Legal III. Administration IV. CEO Board Updates	Eric Kress	I/D
<ul style="list-style-type: none"> <li><i>Michelle recommended that an Economic Impact study is commissioned by the board. Amy Landas seconded. Ayes: All.</i></li> </ul>		
Issues and Discussion		
I. November Board Meeting Preparation II. Local Plan Timeline III. MOU/IFA Timeline IV. Procurement Timeline	Eric Kress	I/D
<ul style="list-style-type: none"> <li><i>The November board meeting agenda was reviewed with revisions suggested.</i></li> <li><i>Eric will reconvene the Planning and Operations Committee to take action on necessary policy decisions prior to the full board meeting. The prior P and O Committee meeting did not have a quorum.</i></li> <li><i>Timelines for upcoming Key Projects were reviewed.</i></li> <li><i>Discussion occurred around selection of the procurement team for upcoming procurement of Title I services. More discussion is needed. Eric will consult with the CEO Board, as well.</i></li> </ul>		
Wrap Up and Adjourn	Stacy Sime	I/D/A

*Meeting adjourned at 8:38 am.*

## Executive Committee Meeting

Tuesday, January 23, 2024 – 7:30 a.m. to 8:30 a.m.

### AGENDA/Minutes

Agenda Item	Person Responsible	Status
I. Call to Order a. Approve 1/23/24 Agenda b. Approve 10/24/23 Minutes	Stacy Sime  Stacy Sime	I/D  I/D/A
<ul style="list-style-type: none"> <li>• <b>Meeting called to order by Stacy Sime at 7:37 am.</b></li> <li>• <b>In attendance: Stacy Sime, Amy Landas, Michelle Seibert. Staff attendance: Eric Kress</b></li> <li>• <b>Michelle Seibert motioned for approval of the 10/24/23 minutes and 1/23/24 agenda. Amy Landas seconded. Ayes: All.</b></li> </ul>		
Reports and Updates I. Board Performance - Scorecard II. Procurement Update III. Local Plan Update IV. MOU/IFA Update Finance Updates V. Administration – Overall Budget VI. Ticket to Work VII. Communications - <b>TABLED</b> VIII. WIOA Impact Study - <b>TABLED</b> IX. NFP Work	Eric Kress       Michelle Seibert Eric Kress	I/D       I/D
<ul style="list-style-type: none"> <li>• <b>Eric shared the board scorecard. Areas of focus were board member succession planning and program pilot projects for rural counties.</b></li> <li>• <b>The Title I procurement timeline was reviewed. The RFP team will begin scoring on January 25, 2024.</b></li> <li>• <b>The Local Plan timeline and status was reviewed.</b></li> <li>• <b>Eric shared the impact of proposed WIOA Reauthorization on the need for an IFA.</b></li> <li>• <b>A high-level overview of Administrative and Program funds was presented. No concerns cited.</b></li> <li>• <b>Eric gave an update on consultant research and advice related to the now closed, CIWDB Ticket to Work Employment Network, and funds earned and held from it.</b></li> <li>• <b>Eric shared updates working with Belin McCormick law firm for board incorporation and updating the CEO Shared Liability Agreement.</b></li> </ul>		
Action  I. Approve Title I RFP Scoring Committee II. Approve selections for NAWB Forum Attendance	Stacy Sime Stacy Sime	I/D/A I/D/A
<ul style="list-style-type: none"> <li>• <b>Amy Landas motioned for approval of Michelle Seibert, Lisa Heddens, Abigail Miller, Paula Martinez, and Marcanne Lynch to serve as scorers for the Title I RFP process. Stacy Sime seconded. Ayes: All.</b></li> <li>• <b>Amy Landas motioned to approve Eric Kress, Teri Vos, and Tom Hayes for attendance at the 2024 NAWB Forum. Michelle Seibert seconded. Ayes: All.</b></li> </ul>		
Local Plan Discussion	Eric Kress	I/D
<ul style="list-style-type: none"> <li>• <b>Discussion occurred on public comment strategy for the Local Plan, as well as the process to get to the plan to the “review and approve for public comment” stage.</b></li> </ul>		
Wrap Up and Adjourn	Stacy Sime	I/D/A

Mission – To build a quality workforce for today and tomorrow.

- *Stacy Sime adjourned the meeting at 8:32 a.m.*

## Finance Committee Meeting

October 19, 2023

1:00 p.m. to 2:00 p.m.

Join Zoom Meeting

### Agenda/Minutes

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> <li>Welcome and Check-In</li> </ul> Consent Agenda <ul style="list-style-type: none"> <li>Approve 10/19/2023 Agenda</li> <li>Approve 9/21/2023 Minutes</li> <li>Approve September 2023 Invoices</li> <li>Approve September 2023 Payroll</li> </ul>	Michelle Seibert  Michelle Seibert	I  I/D/A
<ul style="list-style-type: none"> <li><b><i>Committee Members in attendance: Michelle Seibert, Tom Hayes, and Lana Pol. Service Providers and Staff Attendance: Eric Kress, Cheryl Johnson, and Kassie Ruth.</i></b></li> <li><b><i>Tom Hayes motioned for approval of the consent agenda. Lana Pol seconded. Ayes: All</i></b></li> </ul>		
Accept Financial Reports <ul style="list-style-type: none"> <li>Administration</li> <li>CFI Title I Budget</li> <li>Area Program</li> <li>Ticket to Work</li> </ul>	Eric Kress Cheryl Johnson Kassie Ruth Eric Kress	I/D/A
<ul style="list-style-type: none"> <li><b><i>Lana Pol motioned to approve the finances as presented. Tom Hayes seconded. Ayes All.</i></b></li> </ul>		
Discussion and Action <ul style="list-style-type: none"> <li>Budget Modification</li> <li>RFQ Selection – Legal and Finance</li> <li>Service Provider Procurement Schedule Review</li> <li>MOU/Infrastructure Funding Agreement Schedule Review -</li> <li>Annual Review Employer of Record Agreement</li> </ul>	Eric Kress Eric Kress Eric Kress Eric Kress  Eric Kress	I/D/A I/D/A I/D/A I/D  I/D/A
<ul style="list-style-type: none"> <li><b><i>Lana Pol motioned to recommend amounts by category for unobligated program fund utilization, after changing the amounts for staffing to \$50,000 and software to \$80,000. Tom Hayes seconded. Ayes All.</i></b></li> <li><b><i>Tom Hayes motioned to approve Belin McCormick as the RFQ selection for Legal Services, and Thomas Diehl as the RFQ selection for Financial Consultant. Lana Pol seconded. Ayes: All.</i></b></li> <li><b><i>Tom Hayes motioned to approve continued use of CIJDC as Employer of Record. Lana Pol seconded. Ayes All.</i></b></li> </ul>		
Wrap Up and Adjourn	Michelle Seibert	I/D/A

## Finance Committee Meeting

January 18, 2024

1:00 p.m. to 2:00 p.m.

Join Zoom Meeting

### Agenda/Minutes

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> <li>Welcome and Check-In</li> </ul>	Michelle Seibert	I
Approve Consent Agenda <ul style="list-style-type: none"> <li>Approve Agenda</li> <li>Approve 10/19/2023 Minutes</li> <li>Approve October, November, December 2023 Invoices</li> <li>Approve October, November, December 2023 Payroll</li> </ul>	Michelle Seibert	I/D/A
<ul style="list-style-type: none"> <li><b><i>Michelle Seibert called the meeting to order at 1:10 pm.</i></b></li> <li><b><i>Committee Members in attendance: Michelle Seibert, Tom Hayes, and Lana Pol. Service Providers and Staff Attendance: Eric Kress, Cheryl Johnson, Tom Diehl and Kassie Ruth.</i></b></li> <li><b><i>Tom Hayes motioned for approval of the consent agenda. Lana Pol seconded. Ayes: All</i></b></li> </ul>		
Accept Financial Reports <ul style="list-style-type: none"> <li>Administration - Forecast of PY22 funds</li> <li>CFI Title I Budget Update</li> <li>Consolidated Area Program Fund Update</li> <li>Ticket to Work Update</li> </ul>	Eric Kress Cheryl Johnson Kassie Ruth Eric Kress	I/D/A
<ul style="list-style-type: none"> <li><b><i>Tom Hayes motioned to accept the Financial Reports as presented. Lana Pol seconded. Ayes: All</i></b></li> </ul>		
Discussion and Action <ul style="list-style-type: none"> <li>WIOA Impact Study RFP Selection Approval</li> <li>NAWB Attendance Approval</li> <li>Ticket to Work Funding Request Approval – Summer Internship</li> <li>Board Staffing – Internship Approval</li> <li>Title I Procurement Update and Policy Review</li> <li>Local Plan Discussion – Procurement Disputes and Assurances</li> </ul>	Eric Kress Eric Kress Eric Kress Eric Kress Eric Kress Eric Kress	I/D/A I/D/A I/D/A I/D/A I/D/A I/D
<ul style="list-style-type: none"> <li><b><i>Tom Hayes motioned to recommend the proposal submitted by Lightcast for the WIOA Impact Study. Lana Pol seconded: Ayes All.</i></b></li> <li><b><i>Lana Pol motioned to approve 3 attendees for the NAWB Forum. Tom Hayes seconded. Ayes: All.</i></b></li> <li><b><i>Tom Hayes motioned to approve a request to reimburse WeLIFT \$4,052 for payroll taxes incurred as part of the Future Ready Iowa Summer Internship program, operated in partnership with Title I youth, from the Ticket to Work fund balance. Lana Pol seconded. Ayes: All.</i></b></li> </ul>		

- *Tom Hayes recommended that the scoring decision for the Title I RFP team be determined by the average score of each scorer. Lana Pol seconded. Ayes: All*

Wrap Up and Adjourn

Michelle Seibert

I/D/A

*Michelle Seibert adjourned the meeting at 2:05 pm.*

Planning and Operations Committee Meeting  
 Friday, September 22, 2023  
 8:00 a.m. to 9:00 a.m.



**AGENDA/Minutes**

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> <li>Welcome and Check-In</li> </ul> Consent Agenda <ul style="list-style-type: none"> <li>9/22/2023 Agenda</li> <li>7/28/2023 Minutes</li> </ul>	Sonia Sledge	I/D/A
<ul style="list-style-type: none"> <li><b><i>In attendance: Jenae Sikkink, T. Waldmann-Williams, Rob Denson, and Abigail Miller. Board Staff: Eric Kress. Service Providers: Sara Bath, Heather Brooks. Iowa Workforce Development Staff: Jama Robinson.</i></b></li> <li><b><i>Sonia called the meeting to order at 8:00 am.</i></b></li> <li><b><i>Rob Denson motioned for approval of the consent agenda. T. Waldmann-Williams seconded. Ayes: All</i></b></li> </ul>		
Reports and Updates <ul style="list-style-type: none"> <li>Scorecard</li> <li>Title I Adult and DW Report</li> <li>One Stop Operator – Activity Review</li> <li>Labor Analysis Information</li> </ul>	Eric Kress Heather Brooks Sara Bath Eric Kress	I/D I/D I/D I/D
<ul style="list-style-type: none"> <li><b><i>The Scorecard “Measure what Matters” was introduced. A column numbering lines will be added. Some measurements still need to be defined, or systems to capture data created, to fully utilize the tool.</i></b></li> <li><b><i>Title I is working on Incumbent Worker and Customized training policy to support rural county program cohorts.</i></b></li> <li><b><i>Sara Bath is installing systems for the new One Stop Operator structure.</i></b></li> <li><b><i>An Iowa Workforce Development Labor Market Information tutorial will be scheduled after the state website relaunch.</i></b></li> </ul>		
Discussion and Action Items <ul style="list-style-type: none"> <li>One Stop Certification Recommendation</li> <li>Chart of Work</li> <li>Project Leadership</li> <li>Title I Policy Review</li> <li>Communication Strategy Updates</li> </ul>	Sonia Sledge Eric Kress Eric Kress Heather Brooks Eric Kress	I/D/A I/D I/D I/D I/D
<ul style="list-style-type: none"> <li><b><i>T. Waldmann-Williams motioned to recommend “provisional certification” status for the Des Moines IowaWorks One Stop Center. Abigail seconded. Ayes: All.</i></b></li> <li><b><i>The Chart of Work was reviewed. Liaisons were appointed to support key initiatives. Communications (Abigail) Local Plan (Jenae), One Stop Certification (Sonia).</i></b></li> <li><b><i>Heather referenced local policy for supportive services. The group discussed an approval process when a client’s needs warrant funds exceeding the local limits. Heather will bring back the top 3 policies that should be reviewed for PY23 to the next committee meetings.</i></b></li> </ul>		
Wrap Up and Adjourn	Sonia Sledge	I/D/A
<p><b><i>The meeting was adjourned at 8:00 am.</i></b></p>		
Next Meeting		

Planning and Operations Committee Meeting  
 Friday, January 19, 2024  
 8:00 a.m. to 10:00 a.m.



**AGENDA/Minutes**

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> <li>Welcome and Check-In</li> <li>1/19/2024 Approve Agenda</li> <li>9/22/2023 Approve Minutes</li> </ul>	Sonia Sledge	I/D/A
<ul style="list-style-type: none"> <li><i>In attendance: Jenae Sikkink, T. Waldmann-Williams, Rob Denson, and Abigail Miller. Board Staff: Eric Kress. Service Providers: Sara Bath, Heather Brooks, Cheryl Johnson.</i></li> <li><i>Sonia Sledge called the meeting to order at 8:02 am.</i></li> <li><i>Rob Denson motioned for approval of the consent agenda. Jenae Sikkink seconded. Ayes: All</i></li> </ul>		
Reports <ul style="list-style-type: none"> <li>Scorecard</li> <li>Annual Report</li> </ul>	Eric Kress	I/D
<ul style="list-style-type: none"> <li><i>Eric Kress shared the "Measure What Matters" scorecard.</i></li> <li><i>Eric Kress shared the PY 22 Annual Report. It detailed Title I enrollment, performance metrics, demographics served, among other details. It also shared updates related to the Operations of the IowaWORKS One-Stop Center and system coordination.</i></li> </ul>		
Updates <ul style="list-style-type: none"> <li>One Stop Certification – Full Certification Process Update</li> <li>Local Plan Status Update</li> <li>State Plan – Public Comment</li> <li>WIOA Impact Study</li> </ul>	Sara Bath/Sonia Sledge Eric Kress Eric Kress Eric Kress	I/D I/D I/D I/D
<ul style="list-style-type: none"> <li><i>Sara Bath and Sonia Sledge are planning to move the One Stop Certification stats from Provisional to Full by 3/30/24.</i></li> <li><i>Eric reviewed the Timeline for draft, public comment, and submission of the local plan.</i></li> <li><i>Eric shared feedback on the Town Halls for public comment on the State Plan. He also shared notes of the verbal comments he submitted.</i></li> <li><i>Eric shared a recommendation for provider of the WIOA impact study will be presented at the February full board meeting.</i></li> </ul>		
Discussion and Action Items <ul style="list-style-type: none"> <li>Mission, Vision, and Values Overview</li> <li>Local Plan Discussion</li> </ul>	Eric Kress	I/D I/D
<ul style="list-style-type: none"> <li><i>The group discussed the Mission, Vision, and Values developed and provided feedback and suggestions. It requires further involvement of the sub-committee chairs.</i></li> <li><i>The group had extensive conversation on local strategies to support local plan development. Extensive conversation occurred on the provision of Supportive Services.</i></li> <li><i>Conversation around coordination with Economic Development entities occurred.</i></li> <li><i>Discussion on the development of an Incumbent Worker program funded from the Dislocated Worker grant occurred. Feedback was generally favorable if operational details were in place including but not limited to employer investment and a connection to board or Chief elected endorsement of businesses.</i></li> </ul>		
Wrap Up and Adjourn	Sonia Sledge	I/D/A

Mission – To build a quality workforce for today and tomorrow.

*Sonia Sledge adjourned the meeting at 10:02 am.*

Mission – To build a quality workforce for today and tomorrow.

Central Iowa Workforce Development Board  
 Youth Standing Committee Meeting  
 Thursday, September 21, 2023  
 3:00 p.m. to 4:00 p.m.

## Minutes

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> <li>• Welcome, Check-In</li> </ul> Consent Agenda <ul style="list-style-type: none"> <li>• Approve 9/21/2023 Agenda</li> <li>• Approve 7/20/2023 Minutes</li> </ul>	Paula Martinez	I/D/A
<b><i>Board and Committee Member Attendance: Paula Martinez, Eric Sundermeyer, Jeremy Lindquist. Board Staff: Eric Kress. CFI Staff Attendance: Paul LaMunyon. Other: Mike Cooper            Paul Martinez called the meeting to order at 3:06pm.</i></b>		
Reports <ul style="list-style-type: none"> <li>• Title 1 Youth Program Report</li> <li>• Performance Metrics</li> <li>• Work Based Learning Tours (verbal update)</li> </ul>	Paul LaMunyon Eric Kress Jeremy Lindquist	I/D I/D I/D
<b><i>Paul LaMunyon shared a youth report for the months of July and August 2023.            Jeremy Lindquist gave an overview from attending a recent Work Based Learning Event held at SE Polk Schools on 9/18/23. Discussion occurred.</i></b>		
Discussion <ul style="list-style-type: none"> <li>• Review Chart of Work</li> <li>• Rural County Outreach Updates</li> <li>• Local Policy Review</li> </ul>	Eric Kress Paul LaMunyon Paul LaMunyon	I/D I/D I/D
<b><i>Chart of Work was reviewed.            Paul shared his county outreach schedule for drop-in Title I youth services.            Paul introduced three policies for review. The committee will make a recommendation at the October meeting. They are for supportive service increases; 1. Transportation, Youth Incentive Payments, Financial Assistance.</i></b>		
Adjourn	Paula Martinez	I/D/A

Central Iowa Workforce Development Board  
 Youth Standing Committee Meeting  
 Thursday, January 18, 2024  
 3:00 p.m. to 5:00 pm

## AGENDA/Minutes

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> <li>• Welcome, Check-In</li> <li>• Approve 1/18/2024 Agenda</li> <li>• Approve 9/21/2023 Minutes</li> </ul>	Paula Martinez	I/D/A
<ul style="list-style-type: none"> <li>• <i>Paul Martinez called the meeting to order at 3:00pm.</i></li> <li>• <i>Board and Committee Member Attendance: Paula Martinez, Eric Sundermeyer, Teri Vos, Bob Brown and Brandon Patterson. Board Staff: Eric Kress. Service Provider Staff Attendance: Paul LaMunyon and Cheryl Johnson, Sara Bath.</i></li> </ul>		
Reports <ul style="list-style-type: none"> <li>• Title 1 Youth Program Reports               <ul style="list-style-type: none"> <li>○ Annual and January</li> </ul> </li> </ul>	Paul LaMunyon Eric Kress	I/D I
<ul style="list-style-type: none"> <li>• <b><i>Paul LaMunyon shared a report on Title I Youth and Young Adult efforts. It included highlights of new collaborations with the Boys and Girls Club, 5<sup>th</sup> Judicial District and Latinos in Action. It also shared the outreach calendar and staff in-service schedule.</i></b></li> <li>• <b><i>Eric Kress shared an Annual Report for PY22. It detailed Title I enrollment, performance metrics, demographics served, among other details.</i></b></li> </ul>		
Discussion <ul style="list-style-type: none"> <li>• RFP for Youth Services – Timeline</li> <li>• Local Plan Work Session</li> </ul>	Eric Kress Eric Kress	I/D I/D
<ul style="list-style-type: none"> <li>• <i>The committee discussed local strategy for the Title I Youth and Young Adult program provision. It focused on further defining the “In-School” and “Out of School” eligibility requirements and target audiences. The local area may have an increased cap on ISY due to a state waiver and needs to decide if it will allocate OSY funding towards ISY if allowed. Some initial consensus was that ISY funding may best be allocated outside of Polk County, as Polk County has other existing resources. OSY funding may be best directed in Polk County because it has more eligible individuals and there are less resources for OSY. However, young adults ages 18-24 post high school in rural counties were also brought up as an area for outreach of OSY funds.</i></li> </ul>		
Adjourn	Paula Martinez	I/D/A
<i>Paula Martinez adjourned the meeting at 5:00 pm.</i>		

Disability Access Committee Meeting  
Monday, October 16, 2023 – 2:30 to 3:30 p.m.

AGENDA/Minutes

Agenda Item	Person Responsible	Status
Welcome and Call to Order	Marcanne Lynch	I/D
Consent Agenda: <ul style="list-style-type: none"> <li>• 10/15/2023 Agenda</li> <li>• 9/25/2023 Minutes</li> </ul>	Marcanne Lynch	I/D/A
<b>Attendance: Sara Bath, Rebecca Helm, Reginald McDade, Toni Reimers, and Eric Kress.</b>		
Program Updates/Announcements: <ul style="list-style-type: none"> <li>• Title IV Voc Rehab - <b>absent</b></li> <li>• Title IV Dept for the Blind</li> <li>• Ticket to Work Administration - <b>absent</b></li> <li>• Equal Opportunity Officer</li> </ul>	Kathleen Davis Toni Reimers Eric Kress/Kara Collins Reggie McDade	I/D
<ul style="list-style-type: none"> <li>• <b>EOO Notes (Reginald McDade): State Level EOO meeting held 10/16/23. Focuses are on full translation on website, complain logs due date 10/31/23, and ensuring new EO posters are held in IowaWorks Centers. There is also movement on a Technical Assistance guide for areas.</b></li> <li>• <b>Title IV Dept for the Blind (Toni Reimers): Discussion on communication accessibility.</b></li> </ul>		
Agenda: <ul style="list-style-type: none"> <li>• Semi-annual in-service review and planning</li> <li>• Evaluate NDEAM month activities</li> <li>• Focus Group(s) Plan for PY23</li> <li>• One Stop Certification: Physical and Program Accessibility</li> </ul>	Sara Bath Sara Bath All	I/D/A I/D/A I/D
<ul style="list-style-type: none"> <li>• <b>Discussion on the "Perceptions" training held for NDEAM month and the Semi-annual in-service for IowaWorks career planners. Training was well received. Two businesses have asked for additional resources after the NDEAM event.</b></li> <li>• <b>Focus Group: Look at the "status 20" IVRS enrollees to understand better what we can do to move them into job placement.</b></li> <li>• <b>IowaWorks ADA audit – recommendation to do a base level audit, but also look for internal resources to do a facility assessment to take us beyond compliant to excellent.</b></li> <li>• <b>Recommendations: Share success stories of hiring people with disabilities. Importance of creating a supportive culture, and confidence in asking questions.</b></li> </ul>		
Wrap Up and Adjourn	Marcanne Lynch	I/D/A



**Disability Access Committee Meeting**  
**Monday, January 24, 2024 – 1:30 to 3:00 p.m.**

Join Zoom Meeting

**AGENDA/Minutes**

Agenda Item	Person Responsible	Status
Welcome and Call to Order	Marcanne Lynch	I/D
<ul style="list-style-type: none"> <li>• <i>Marcanne Lynch called the meeting to order at 1:30 p.m.</i></li> <li>• <i>In attendance: Sara Bath, Toni Reimers, Reginald McDade, Marcanne Lynch, Eric Kress, Diane Hernandez, and Kara Collins.</i></li> </ul>		
Consent Agenda: <ul style="list-style-type: none"> <li>• 1/24/2024 Agenda</li> <li>• 10/15/2023 Minutes</li> </ul>	Marcanne Lynch	I/D/A
<ul style="list-style-type: none"> <li>• <i>Reggie McDade motioned for approval of the 1/24/24 agenda and 10/15/23 minutes. Kathy Davis seconded. Ayes: All.</i></li> </ul>		
Program Updates/Announcements: <ul style="list-style-type: none"> <li>• One Stop Operator</li> <li>• Title IV Voc Rehab</li> <li>• Title IV Dept for the Blind</li> <li>• Equal Opportunity Officer</li> </ul>	Sara Bath Kathleen Davis Toni Reimers Reggie McDade	I/D
<ul style="list-style-type: none"> <li>• <i>The Harkin Institute has been engaged to do an accessibility study for the IowaWORKS office. The goal of the assessment is to go beyond ADA minimum requirements and identify ways to ensure excellence.</i></li> <li>• <i>Reggie shared he is working with other Iowa workforce areas and the state to learn and create best practices and ideas to share. He is also preparing for the upcoming state monitoring of the local area to learn and identify opportunities for development.</i></li> <li>• <i>IVRS is still experiencing waitlists and staff turnover. 6 or approximately 50% of IVRS counselor positions are currently vacant. Waitlist in Central Iowa is significant. The group discussed system issues and challenges, and started thinking toward what can be done. The first action Eric recommended is to meet with the Administrator of IVRS at an upcoming arranged meeting on 1/31/24.</i></li> </ul>		
Agenda: <ul style="list-style-type: none"> <li>• Semi-annual in-service review and planning</li> <li>• Evaluate NDEAM month activities-October</li> <li>• Focus Group(s) Plan for PY23</li> <li>• IowaWorks Facility Assessment/Audit</li> <li>• Review Equal Opportunity Officer Policies and Information</li> <li>• One Stop Certification Review: Physical and Program Accessibility</li> <li>• Local Plan Discussion</li> </ul>	Sara Bath Eric Kress Sara Bath Sara Bath Eric Kress Sara Bath Eric Kress	I/D I/D I/D I/D I/D I/D I/D

- *The February 19, 2024 in-service will be held at On with Life in Ankeny. A poverty simulation will be offered.*
- *Eric shared a desire to expand the NDEAM month activities in October 2024 to be a signature event and/or advocacy campaign for the CIWDB. He will consider resources to enable that vision.*
- *Send Sara Bath ideas regarding Focus Group audiences, topics, or modes of delivery. Marcanne shared that Mainstream living has a stakeholder group that could provide feedback.*
- *The Equal Opportunity Officer job description was reviewed and briefly discussed. The role is somewhat new and still being built out at the local and state level.*
- *Reggie is working on accessing the job center through regular spot checks and staff interviews to identify additional training needs.*
- *Sara Bath is working with Sonia Sledge, CIWD Board Member who led the One Stop Certification scoring team, to plan towards achieving full certification by March 30, 2024.*

**Local Plan Discussion Notes:**

How entities within the one-stop delivery system, including one-stop operators and the one-stop partners, will comply with section 188 of WIOA, if applicable, and applicable provisions of the Americans with Disabilities Act of 1990 regarding the physical and programmatic accessibility of facilities, including providing staff training and support for addressing the needs of individuals with disabilities.

- i. **Include how the LWDB will utilize Disability Access Committees (DACs) as a strategy.**
  - Chart of work**
  - Committee roster; composition – missing anyone?**
    - Have a committee member with a disability.**
    - Other entities? Which ones?**
  - Assist in in-service training calendar/design**
  - Equal Opportunity functions; monitoring and auditing**
    - Connect to state strategies**
    - Help create and share best practices that can be scaled throughout the state; other areas and IowaWORKS offices.**
  - Outreach – related to use of Mobile IowaWORKS unit (soon to launch)**
  - Coordination / participate in networks (formerly Iowa Rehab network....) Does anyone “hub” this network for community providers/organizations.**
  - SHRM? More committee business representation. Right now, just Marcanne is a business HR representative. The rest of us program staff.**
    - Non-HR rep of a business. Front line supervisor.**
  - Reeducate / around One Stop Certification Physical and Program Accessibility standards**
- ii. **Describe the process that an individual would use to request an accommodation as well as how an individual will know what accommodations/assistive technology equipment are available.**
  - All flyers have this note\* (accommodations) - audit to ensure.**
  - In-service annually on what technology or assistance is available in the office and how to use it.**
    - Audit that it is well-maintained; kept up.**

- EO Officer provides support alongside One Stop Operator and DAC Committee.
- Acknowledge gaps may exist; focus groups to support removing those gaps.
- Career planner skill – Self-advocacy
  - Reduce negative stigma of acknowledging you may need help....
  - What’s safe?..... how to complete an application....
- iii. Describe how partners/operator will ensure individuals with disabilities can participate in workshops and services offered throughout the center.
  - Windmills
  - NDEAM (National Disability Employment Awareness Month) Month activities
    - Advocacy and education of front-line managers.
    - Share the “bright spots.”
    - Awards?
    - Social media network; newsletter? Etc.
  - Small business – entrepreneurs
    - ECI (Employment Council of Iowa)
  - Communicate Value of inclusive work environments to the employer
    - It’s not “charity” - it’s good business
  - Integrated resource teams.

Wrap Up and Adjourn

Marcanne Lynch

I/D/A

## WIOA Performance Levels

State	Central Iowa	Program Year:	2023	Performance	Q1
				Assessment:	

Wagner-Peyser				
	Local Negotiated Rate (Goals)	Adjusted Level (Annual Only)	Actual Rate	Assessment Score* (Annual Only)
Employment 2nd Qtr	60.0%	#N/A	75.2%	N/A
Employment 4th Qtr	67.0%	#N/A	68.0%	N/A
Median Earnings 2nd Qtr	\$6,700	#N/A	\$9,917	N/A

Adult				
	Local Negotiated Rate (Goals)	Adjusted Level (Annual Only)	Actual Rate	Assessment Score* (Annual Only)
Employment 2nd Qtr	73.0%	#N/A	80.9%	N/A
Employment 4th Qtr	67.0%	#N/A	89.7%	N/A
Median Earnings 2nd Qtr	\$6,100	#N/A	\$4,917	N/A
Credential Attainment	66.0%	#N/A	72.7%	N/A
Measurable Skills Gain	44.0%	#N/A	61.8%	N/A

Dislocated Worker				
	Local Negotiated Rate (Goals)	Adjusted Level (Annual Only)	Actual Rate	Assessment Score* (Annual Only)
Employment 2nd Qtr	81.5%	#N/A	90.9%	N/A
Employment 4th Qtr	82.0%	#N/A	100.0%	N/A
Median Earnings 2nd Qtr	\$9,000	#N/A	\$10,500	N/A
Credential Attainment	69.5%	#N/A	75.0%	N/A
Measurable Skills Gain	44.0%	#N/A	70.7%	N/A

Youth				
	Local Negotiated Rate (Goals)	Adjusted Level (Annual Only)	Actual Rate	Assessment Score* (Annual Only)
Employment 2nd Qtr	74.0%	#N/A	71.1%	N/A
Employment 4th Qtr	74.0%	#N/A	72.4%	N/A
Median Earnings 2nd Qtr	\$3,800	#N/A	\$3,966	N/A
Credential Attainment	57.0%	#N/A	50.0%	N/A
Measurable Skills Gain	41.0%	#N/A	44.0%	N/A

*\*LWDAs must meet 50% of the overall Assessment Score for PY20/PY21*

<b>Governance</b>		Goal	Actual	#Openings	#Months Open	#Filled/Open	% Filled/Open				
1.1	Board Requirements: Ensure all positions are filled.	19	18	1	1	18/1	95%				
1.2	Board Member Attendance at Board Meetings PY23	70% min	65.79%								
1.3	Board Member Attendance at Committee Meetings PY23	70% min	71.43%								
<b>Finance</b>		Goal	Actual	Date Rec'd	Date Due	Date Sent	#Open	#Closed	\$Impact		
2.1	Questioned Cost Investigation 1	0	1	11/20/2023	1/24/2024	1/23/2024	1	0	\$68,756		
2.2	Questioned Cost Investigation 2	0	1	5/1/2022	TBD		1	0	\$400,000		
2.3	State Monitoring Status--Performed by IWD	1	1	2/20/2024	5/20/2024		0	0	0		
2.4	Local Board Monitoring Status (PY22 pending)	1	1	8/10/2023	PY23	8/11/2023	0	1	n/a		
2.5	Service Provider Action Plan	1	1	8/11/2023	9/11/2023	9/21/2023	0	1	n/a		
2.6	Fiscal Agent Action Plan	1	1	8/11/2023	9/11/2023	9/21/2023	0	1	n/a		
2.7	Service Provider--Annual Audit Received	1	1	5/18/2023							
2.8	Technical Assistance w CPA (semi-annual, pre/post audit)	2	1	8/25/2023	PY23						
2.9	New MOU and IFA in place	1	0		7/1/2024						
<b>Assessment and Planning</b>		Goal	Actual	Date Due	Date Submitted	Approved	On Schedule	Ahead of Schedule	Behind Schedule		
3.1	New Local Plan	1	0	4/1/2024							
3.2	Status of Top 3 Goals - From Strategic Assessment						3 of 3	0 of 3	0 of 3		
3.3	Goal 1: Board Development - Orientation	19	12				1				
3.4	Goal 2: Rural County Pilot Program (Incumbent Worker)	2	0				1				
3.5	Goal 3: Implement Scorecard	1	1				1				
<b>Operations (IowaWorks Center)</b>		Goal	Actual	Total Client Visits	Unique Clients	Av. Visits/Client	WARN Notices	Employer Mtgs	Employee Mtgs	EEs Dislocated	EEs Served
4.1	Center Full Certification (currently provisional 6 month extension)	4/1/2024	provisional								
4.2	Clients Served: Current Program Year (PY23 - July 1, 2023 on)	35,000	24,643								
4.3	Client Customer Service Rating	85% min	83%								
4.4	Internal Referral Forms Submitted (PY23 - July 1, 2023 on)		911								
4.5	WARN Notices and Rapid Response Efforts - (PY23 - July 1, 2023 on)		9	Area lacking traction - currently low priority			9	4	4	unknown	85
<b>Compliance (Performance Metrics)</b>		Goal	Actual	Wegner-Peyser	Title I: Youth	Title I: Adult	Title I: DisWorker	Consultant Mtgs	50% annual assessm	7 Counties	Polk County
5.1	Locally Negotiated WIOA Performance Measures: Q1 PY 2023	100%	78%	3 of 5	2 of 5	4 of 5	5 of 5	Yes	on track		
5.2	WIOA Spending %: # Requirements in Compliance	100%	100%		100%	100%	100%	Yes			
5.3	Individual Title I Training/Career Services: % of Whole non Polk Co	43%	28%							135	354
<b>Relationships (Community Relations)</b>		Goal	Actual	Ebone	Dallas	Jasper	Madison	Marion	Story	Warren	Polk
6.1	County Roundtables PY23	8	1	1							
6.2	County Supervisor Presentations PY23	8	1	1	Discuss this measure with Chief Electeds						

County Data (*U.S. Census 2017-2021)		Iowa	Central Iowa	Ebone	Dallas	Jasper	Madison	Marion	Story	Warren	Polk
7.1	Population Estimates (July 2020)	3,200,519	878,330	26,609	108,016	37,938	17,036	33,642	99,673	54,327	501,089
7.2	Number of households*	1,275,893	335,402	10,720	37,970	14,370	6,377	13,241	37,944	19,517	195,263
7.3	Median household income in past 12 months (in 2020-2021 dollars)*	\$ 65,429	\$ 74,322	\$ 70,984	\$ 93,492	\$ 63,189	\$ 79,306	\$ 66,822	\$ 62,578	\$ 85,189	\$ 73,015
7.4	Per capita income in past 12 months (in 2020-2021 dollars)*	\$ 34,817	\$ 37,417	\$ 36,145	\$ 47,488	\$ 32,358	\$ 39,024	\$ 34,545	\$ 33,211	\$ 38,087	\$ 38,475
7.5	Total employment (2021)	1,352,146	386,847	6,842	40,688	8,364	2,664	17,071	31,361	8,653	271,204
7.6	High school graduate or higher; % of persons age 25+*	92.80%	94.98%	94.10%	95.90%	94.10%	96.50%	94.00%	96.90%	95.80%	92.50%
7.7	Bachelor's degree or higher, % of persons age 25+*	29.70%	238.95%	25.60%	50.40%	19.10%	24.80%	30.90%	51.10%	32.30%	38.00%
7.8	Households with a computer*	91.70%	93.50%	92.40%	95.90%	90.30%	92.30%	91.20%	95.80%	95.10%	94.70%
7.9	Households with a broadband internet subscription*	84.90%	85.20%	83.90%	90.30%	84.40%	85.20%	83.70%	77.10%	88.50%	88.20%
8	Persons with a disability, under age 65*	8.10%	7.40%	8.40%	4.50%	8.50%	6.40%	9.40%	6.10%	7.60%	8.00%
8.1	Persons without health insurance, under age 65*	5.80%	4.90%	5.00%	4.10%	4.40%	5.90%	4.10%	5.60%	4.20%	5.60%
8.2	Race: White alone*	89.80%	92.40%	96.20%	88.80%	95.00%	96.70%	95.90%	86.70%	96.00%	83.80%
8.3	Persons in poverty	11.10%	9.00%	7.80%	5.30%	9.30%	7.40%	8.60%	17.90%	5.40%	10.10%
8.4											
8.5	Unemployment rate (IWD--September 2023)	2.9%	2.3%	2.1%	2.0%	2.6%	3.1%	1.8%	1.9%	2.4%	2.6%
8.6	Job postings										
<b>Title I: Enrollment Performance--Total Enrolled/Served (PY23-July 1, 2023 on)</b>											
9.1	Title I: Youth--Current Enrollment/Case Load		188	2	9	7	4	4	13	17	132
9.2	Title I: Youth--Served/Workshops and Outreach		2439	247	146	216	113	158	256	352	951
9.3	Title 1: Adults--Current Enrollment/Case Load		172	3	11	0	0	2	16	12	128
9.4	Title 1: Dislocated Worker--Current Enrollment/Case Load		129	0	10	8	2	3	8	4	94
<b>IOWA WORKFORCE DEVELOPMENT</b>											
<p><b>Mission Statement:</b> To power Iowa's possibilities by connecting workers to opportunities and employers to workforce solutions. The agency creates, enables, and sustains the most future ready workforce in the nation.</p> <p><b>Vision Statement:</b> Lead Iowa's workforce by empowering Iowa's workers and businesses to succeed in a dynamic global economy.</p>											
<b>CENTRAL IOWA WORKFORCE DEVELOPMENT BOARD</b>											
<p><b>Mission Statement:</b> To build a quality workforce for today and tomorrow.</p> <p><b>Vision Statement:</b> To drive collaborative partnerships with businesses, job seekers and providers to create a robust region in which:</p> <ul style="list-style-type: none"> <li>3.2.2. Work talent is connected to employer needs.</li> <li>3.2.1. Every worker achieves a livable wage and a sustainable career.</li> <li>3.2.3. Impactful policy changes are made.</li> <li>3.3.3. The Central Iowa Workforce Development Board (CIWDB) will serve as a strategic leader and convener of local workforce development system stakeholders.</li> <li>3.4. The CIWDB will partner with employers and the local workforce development system to develop policies and investments that support public workforce system strategies that support: <ul style="list-style-type: none"> <li>1) The regional economy;</li> <li>2) The development of effective approaches including local and regional sector partnerships and career pathways; and</li> <li>3) High quality, customer centered service delivery and service delivery approaches.</li> </ul> </li> <li>3.5. In partnership with the CEO Board, the CIWDB will set policy for the portion of the statewide workforce development system within the Region and consistent with Federal and State policies.</li> </ul>											

**CIJDC**

**WIOA Statement of Revenue and Expenses- Administration YTD FY 24**

**For the Month Ending December 31st, 2023**

	Year to Date	Administration Budget	Remaining Budget	
<b>WIOA Grant - Administration</b>	\$67,382.42	\$376,318.77	\$308,936.35	82.09%
<b>WIOA Expenses</b>				
Wages and Benefits- Admin	\$39,475.51	\$90,663.00	\$51,187.49	56.46%
Contracted Services- HR	\$1,500.00	\$9,000.00	\$7,500.00	83.33%
Fiscal and Legal Contracted Services	\$24,480.50	\$66,728.00	\$42,247.50	63.31%
Contracted Services- Communication	\$747.50	\$21,400.00	\$20,652.50	96.51%
Polk County Indirect Cost Pool	\$0.00	\$0.00	\$0.00	#DIV/0!
Annual Audit (Polk County)	\$0.00	\$5,000.00	\$5,000.00	100.00%
Board Training/Outreach Services	\$0.00	\$5,000.00	\$5,000.00	100.00%
Publications/Memberships	\$0.00	\$1,000.00	\$1,000.00	100.00%
Printing	\$218.79	\$6,300.00	\$6,081.21	96.53%
Event Attendance	\$0.00	\$500.00	\$500.00	100.00%
Postage	\$78.00	\$50.00	-\$28.00	-56.00%
Materials/Supplies	\$0.00	\$500.00	\$500.00	100.00%
Technology/Software	\$666.67	\$3,000.00	\$2,333.33	77.78%
Insurance	\$0.00	\$8,000.00	\$8,000.00	100.00%
Board and Staff Travel	\$15.25	\$14,700.00	\$14,684.75	99.90%
Board and Staff Development	\$200.20	\$3,900.00	\$3,699.80	94.87%
<b>Miscellaneous/Contingency/Carryover</b>	\$0.00	\$140,577.77	\$140,577.77	100.00%
<b>TOTAL</b>	\$67,382.42	\$376,318.77	\$308,936.35	



<b>Children &amp; Families of Iowa  Central Iowa Local Workforce Development Area (LWDA)  Budget and Financial Report- Adult  For the 6 monthsh ended December 31, 2023</b>						
	2022-2023 Budget	Actual YTD Expenses	Financial Obligations Paid	Budget Financials Available	Actual + Obligation vs Budget % Expended	
<b>Adult Program</b>						
TOTAL ADULT BUDGET	599,639.00	323,789.84	323,789.84	275,849.16	54.00%	
PY 23/FY 24 Planned Carryover - 20% of PY 22/FY 23	119,927.80					
Total Workforce Innovation & Opportunity Act	599,639.00	323,789.84	323,789.84	275,849.16	54.00%	
Personnel/Operating Expenses		250,051.99				
Client Services		8,652.58				
Experiential Learning Services		65,085.27				
# of Enrolled Participants YTD	165	updated as of 12/31/23				
# of Served Individuals YTD	1986	updated as of 12/31/23				
% of Budget spending on Experiential Learning		20.10%				



**Administration:**

	PY 22 Carryover	FY 23 Carryover	PY 23	FY 24	Cumulative Totals
Grant	\$76,459.77	\$90,476.00	\$124,236.00	\$89,261.00	\$380,432.77
Unobligated Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Obligated Funds	\$76,459.77	\$90,476.00	\$124,236.00	\$89,261.00	\$380,432.77
Expenditures to Date	\$53,510.07	\$0.00	\$0.00	\$0.00	\$53,510.07
Obligated Balance	\$22,949.70	\$90,476.00	\$124,236.00	\$89,261.00	\$326,922.70
Unspent Funds	\$22,949.70	\$0.00	\$0.00	\$0.00	\$22,949.70
Funds that can be carried over	\$0.00	\$0.00	\$124,236.00	\$89,261.00	\$213,497.00

**Adult:**

	PY 23 Carryover	FY 24	PY 23	FY 24	Cumulative Totals
Grant	\$236,016.09	\$475,717.00	\$116,469.00	\$475,717.00	\$828,202.09
Unobligated Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Obligated Funds	\$236,016.09	\$475,717.00	\$116,469.00	\$475,717.00	\$828,202.09
Expenditures to date	\$236,016.09	\$27,826.09	\$0.00	\$0.00	\$263,842.18
Obligated Balance	\$0.00	\$88,642.91	\$88,642.91	\$475,717.00	\$564,359.91
Unspent funds	\$0.00	\$0.00	\$88,642.91	\$475,717.00	\$564,359.91
Funds that can be carried over	\$0.00	\$0.00	\$23,293.80	\$95,143.40	\$118,437.20

**Dislocated Worker:**

	PY 23 Carryover	FY 24	PY 23	FY 24	Cumulative Totals
Grant	\$380,970.90	\$327,636.00	\$102,096.00	\$327,636.00	\$810,702.90
Unobligated Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Obligated Funds	\$380,970.90	\$327,636.00	\$102,096.00	\$327,636.00	\$810,702.90
Expenditures to date	\$159,104.06	\$0.00	\$0.00	\$0.00	\$159,104.06
Obligated Balance	\$221,866.84	\$102,096.00	\$102,096.00	\$327,636.00	\$651,598.84
Unspent funds	\$221,866.84	\$102,096.00	\$102,096.00	\$327,636.00	\$651,598.84
Funds that can be carried over	\$0.00	\$0.00	\$20,419.20	\$65,527.20	\$85,946.40

**Youth Combined:**

	PY 22 Carryover	PY 23	FY 24	Cumulative Totals
Grant	\$60,454.75	\$899,586.00	\$960,040.75	\$1,920,081.50
Unobligated Funds	\$0.00	\$0.00	\$0.00	\$0.00
Total Obligated Funds	\$60,454.75	\$899,586.00	\$960,040.75	\$1,920,081.50
Expenditures to date	\$60,454.75	\$329,011.23	\$389,465.98	\$778,931.96
Obligated Balance	\$0.00	\$570,574.77	\$570,574.77	\$1,141,149.54
Unspent funds	\$0.00	\$0.00	\$570,574.77	\$570,574.77
Funds that can be carried over	\$0.00	\$0.00	\$179,917.20	\$179,917.20

**Youth Work Experience:**

	PY Carryover	PY Expenses	Cumulative Totals
Drawn Amount to Date	\$60,454.75	\$329,011.23	\$389,465.98
Work Experience Expended	\$12,090.95	\$144,608.04	\$156,698.99
Work Experience Required	\$12,090.95	\$179,917.20	\$192,008.15

**Youth Percentages:**

Youth In School	17%
Youth Out of School	83%

<b>Ticket to Work (TTW)</b>	<b>Date</b>	<b>Credits</b>	<b>Debits</b>	<b>Balance</b>
Credit/Debit History				
Beginning Balance -	11/4/2022	\$317,883.41	-	\$317,883.41
Deposit from DMACC	12/28/2022	\$55,314.00	-	\$373,197.41
Deposit from DMACC	2/1/2023	\$29,878.00	-	\$403,075.41
Deposit from DMACC	3/28/2023	\$3,477.00	-	\$406,552.41
Deposit from DMACC	7/10/2023	\$39,911.00	-	\$446,463.41
Debit to Board Credit Card (Food for Focus Group Meeting)	6/30/2023	-	\$174.48	\$446,288.93
Children and Families of Iowa July	9/6/2023	-	\$5,707.35	\$440,581.58
Children and Families of Iowa August	6/21/2023	-	\$5,597.53	\$434,984.05
CIJDC Employer of Record August	10/5/2023	-	\$115.86	\$434,868.19
Children and Families of Iowa September	10/21/2023	-	\$5,350.41	\$429,517.78
Children and Families of Iowa October	11/19/2023	-	\$7,316.45	\$422,201.33
CIJDC Employer of Record September	11/10/2023	-	\$58.43	\$422,142.90
CIJDC October CC Reimbursement	12/2/2023	-	\$32.95	\$422,109.95
Children and Families of Iowa November	12/14/2023	-	\$5,355.47	\$416,754.48
Deposit from DMACC	12/28/2023	\$37,811.00	-	\$454,565.48