



Planning and Operations Committee Meeting  
 Friday, January 19, 2024  
 8:00 a.m. to 10:00 a.m.

### AGENDA/Minutes

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> <li>Welcome and Check-In</li> <li>1/19/2024 Approve Agenda</li> <li>9/22/2023 Approve Minutes</li> </ul>	Sonia Sledge	I/D/A
<ul style="list-style-type: none"> <li><b><i>In attendance: Jenae Sikkink, T. Waldmann-Williams, Rob Denson, and Abigail Miller. Board Staff: Eric Kress. Service Providers: Sara Bath, Heather Brooks, Cheryl Johnson.</i></b></li> <li><b><i>Sonia Sledge called the meeting to order at 8:02 am.</i></b></li> <li><b><i>Rob Denson motioned for approval of the consent agenda. Jenae Sikkink seconded. Ayes: All</i></b></li> </ul>		
Reports <ul style="list-style-type: none"> <li>Scorecard</li> <li>Annual Report</li> </ul>	Eric Kress	I/D
<ul style="list-style-type: none"> <li><b><i>Eric Kress shared the "Measure What Matters" scorecard.</i></b></li> <li><b><i>Eric Kress shared the PY 22 Annual Report. It detailed Title I enrollment, performance metrics, demographics served, among other details. It also shared updates related to the Operations of the IowaWORKS One-Stop Center and system coordination.</i></b></li> </ul>		
Updates <ul style="list-style-type: none"> <li>One Stop Certification – Full Certification Process Update</li> <li>Local Plan Status Update</li> <li>State Plan – Public Comment</li> <li>WIOA Impact Study</li> </ul>	Sara Bath/Sonia Sledge Eric Kress Eric Kress Eric Kress	I/D I/D I/D I/D
<ul style="list-style-type: none"> <li><b><i>Sara Bath and Sonia Sledge are planning to move the One Stop Certification stats from Provisional to Full by 3/30/24.</i></b></li> <li><b><i>Eric reviewed the Timeline for draft, public comment, and submission of the local plan.</i></b></li> <li><b><i>Eric shared feedback on the Town Halls for public comment on the State Plan. He also shared notes of the verbal comments he submitted.</i></b></li> <li><b><i>Eric shared a recommendation for provider of the WIOA impact study will be presented at the February full board meeting.</i></b></li> </ul>		
Discussion and Action Items <ul style="list-style-type: none"> <li>Mission, Vision, and Values Overview</li> <li>Local Plan Discussion</li> </ul>	Eric Kress	I/D I/D
<ul style="list-style-type: none"> <li><b><i>The group discussed the Mission, Vision, and Values developed and provided feedback and suggestions. It requires further involvement of the sub-committee chairs.</i></b></li> <li><b><i>The group had extensive conversation on local strategies to support local plan development. Extensive conversation occurred on the provision of Supportive Services.</i></b></li> <li><b><i>Conversation around coordination with Economic Development entities occurred.</i></b></li> <li><b><i>Discussion on the development of an Incumbent Worker program funded from the Dislocated Worker grant occurred. Feedback was generally favorable if operational details were in place including employer investment and a connection to board or Chief elected endorsement of businesses.</i></b></li> </ul>		
Wrap Up and Adjourn	Sonia Sledge	I/D/A
<b><i>Sonia Sledge adjourned the meeting at 10:02 am.</i></b>		

Mission – To build a quality workforce for today and tomorrow.



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