



# SWDB BOARD NOTES

**Date: 10/06/22**

**Location: ZOOM**

## Minutes

Iowa Workforce Development Board Meeting

## Youth Services Committee

October 06, 2022

1:00 pm – 2:30 pm

ZOOM

### Agenda item 1. Call to Order

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Chair Matthew Nicol called to order the meeting of the Youth Services Committee on October 06, 2022, at approximately 1:00 pm via ZOOM.

### Agenda item 2. Roll Call

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#### Members in Attendance

1. Matthew Nicol, Chair
2. Teresa Hovell
3. Ashley Kutmas
4. Sonia Sledge
5. Rich Kacmarynski

#### Members Absent:

1. Mike McQuade

#### Other Attendees:

1. Ashley Arnold

Ashley Arnold called roll and advised Chair Nicol that quorum was established.

### Agenda item 3. Approval of Agenda

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Chair Nicol called the next order of business which was the approval of the meeting Agenda for October 06, 2022. The agenda was emailed to the Members of the Committee.

- ACTION ITEM: Motion to Approve the Agenda for 10/06/22.

Sonia motioned to approve the agenda and Richard seconded the motion. Members of the Committee in attendance voted on the motions by voice vote, which carried unanimously.

### Agenda item 4. Approval of Minutes dated 07/27/22

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Chair Nicol called the next order of business which was the approval of the meeting minutes for July 27, 2022. The minutes were emailed to the Members of the Committee.

- ACTION ITEM: Motion to Approve the Minutes for 07/27/22.

Teresa motioned to approve the agenda and Ashley Kutmas seconded the motion. Members of the Committee in attendance voted on the motions by voice vote, which carried unanimously.

### Agenda item 5. Youth Services Committee Role

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Chair Nicol reviewed the role of the Workforce Board and re-shared the vision and goals. Discussion by committee members in attendance and agreement that next steps would be to meet with local area youth committee chairs to see how they could be supported.

### Agenda item 6. Mississippi Valley Workforce Development Board Labor Market Information Project

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Chair Nicol overviewed the Labor Market Information Project that the Mississippi Valley Workforce Development Board completed.

## Agenda item 7. Future Youth Services Committee Meetings

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Discussion by the Committee members in attendance and agreement that a future meeting would be held after meeting with the local area youth services committee chairs.

## Agenda Item 8. Adjournment.

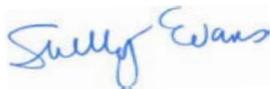
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- **ACTION ITEM:** Motion to Adjourn.

Sonia motioned to adjourn, and Rich seconded the motion. Members of the Committee in attendance voted on the motions by voice vote, which carried unanimously.

Chair Nicol adjourned the meeting of the Committee at 2:30 pm.

Respectfully submitted,



Shelly Evans  
Executive Assistant, Iowa State Workforce Development Board  
10/06/22