



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD

FINANCE COMMITTEE MEETING

Monday, February 26, 2024
3:00 p.m. – 4:00 p.m. Zoom Meeting

MINTES

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Eric Branson	I
<p>Eric Branson called the meeting to order at 3:00 p.m.</p> <p>Attendance: Eric Branson, Jennifer Breister, Carly Carper, Corey Eberling, Gary McVicker, Ed Raber. Guests: Kassie Ruth, Emily Smith, Steve Tisue, Valerie Weber. Board Support: Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.</p>		
1. Consent Agenda <ul style="list-style-type: none"> • February 26, 2024 Agenda • January 29, 2024 Minutes 	Eric Branson	I/D/A
<p>Motion by Ed Raber, second by Carly Carper to approve the February 26, 2024 Agenda and the January 29, 2024 Minutes. Ayes: All. Motion carried.</p>		
2. PY23 State and Local Monitoring <ul style="list-style-type: none"> • PY23 State Monitoring Report • PY23 Local Monitoring Report 	Board Staff	I/D
3. Goodwill of Northeast Iowa (Title I) <ul style="list-style-type: none"> • December 2023 Goodwill Program Invoice • Termination Letter 	Goodwill of Northeast Iowa	I/D/A I/D
<p>Motion by Ed Raber, second by Corey Eberling to approve the Goodwill December 2023 Invoice. Ayes: All. Motion carried.</p>		
4. Central Iowa Juvenile Detention Center (Fiscal Agent) <ul style="list-style-type: none"> • Consider Action to Recommend Central Iowa Juvenile Detention Center to Act as the Employer of Record for Existing Title I WEP Participants in the Interim, Effective March 11th. • Consider Action to Recommend Central Iowa Juvenile Detention Center to Issue Checks to Title I Participants who are Receiving Training and/or Supportive Service Payments in the Interim, Effective March 11th. • Consider Action to Affirm January 2024 Invoice Approvals • Financial Reports 	Fiscal Agent	I/D/A I/D/A I/D/A I/D

Motion by Ed Raber, **second** by Carly Carper to approve CIJDC to act as the employer of record for the existing Title I participants in the interim until new provider selected. Effective 3/11/2024. **Ayes: All. Motion carried.** Gary McVicker acknowledged his role as a board member on the Central Iowa Juvenile Detention Center Board.

Motion by Corey Eberling, **second** by Carly Carper to approve CIJDC to issue checks to the Title I participants who are receiving training and/or supportive service payments in the interim until new provider selected. Effective =3/11/2024. **Ayes: All. Motion carried.**

Motion by Ed Raber, **second** by Gary McVicker to approve the January 2024 Invoices. **Ayes: All. Motion carried.**

5. Ticket-to-Work <ul style="list-style-type: none"> • PY23 Ticket-to-Work Financial Report 	Taylor Williams	I/D
6. Director's & Officers Policy Renewal	Taylor Williams	I/D/A
Motion by Gary McVicker, second by Carly Carper to approve the policy renewal as presented. Ayes: All. Motion carried.		
7. Next Steps <ul style="list-style-type: none"> • Title I Adult, Dislocated Worker, and Youth Service Provider Procurement • Local Plan PY24-PY27 • MOU/IFA • Request for Quote Fiscal Agent Services • PY24/FY25 Budget 	All	I/D
8. Announcements <ul style="list-style-type: none"> • Next Finance Committee Meeting March 25, 2024 (3:00 – 4:00 p.m.) 	All	I/D
9. Adjournments	Eric Branson	I/D/A
Motion by Ed Raber, second by Corey Eberling to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 3:43 p.m.		

Minutes by Johnna Forbes