



NORTHEAST IOWA WORKFORCE DEVELOPMENT BOARD

EXECUTIVE COMMITTEE MEETING

Monday, March 4, 2024

**11:00 a.m.-12:00 p.m.
Zoom Meeting**

Minutes

<u>Agenda Item</u>	<u>Person(s) Responsible</u>	<u>Status</u>
Welcome and Call to Order	Amber Youngblut	I
<p>Amber Youngblut called the meeting to order at 11:02 a.m.</p> <p>Attendance: Eric Branson, Nicolas Hockenberry, Brian Warner, Amber Youngblut. Absent: Jennifer Breister, Katrina Moore. Guests: Marla Loecke, Todd Oesterle, Karen Siler. Board Support: Taylor Williams, Erika Lippmann, Caraline Eggena, Johnna Forbes.</p>		
1. Consent Agenda <ul style="list-style-type: none"> March 4, 2024 Agenda February 5, 2024 Minutes 	Amber Youngblut	I/D/A
<p>Motion by Eric Branson, second by Brian Warner to approve the March 4, 2024 Agenda and the February 5, 2024 Minutes. Ayes: All. Motion carried.</p>		
2. One-Stop Operator <ul style="list-style-type: none"> Quarterly Review with Possible Action NEIWDB/CEO Joint Quarterly Meeting OSO Report 	Erika Lippmann	I/D/A I/D
<p>Motion by Nicolas Hockenberry, second by Eric Branson to approve the OSO Quarterly Review as presented. Ayes: All. Motion carried.</p>		
3. PY23 Monitoring Report <ul style="list-style-type: none"> PY23 State Monitoring Report PY23 Local Monitoring Report 	Board Staff	I/D
4. PY23 Q2 Performance Outcomes	Caraline Eggena	I/D
5. Goodwill of Northeast Iowa, Inc. <ul style="list-style-type: none"> Transition Plan Affirm the Recommendation made by the Finance Committee to Recommend Central Iowa Juvenile Detention Center to Act as the Employer of Record for Existing Title I WEP Participants in the Interim, Effective March 11th. <ul style="list-style-type: none"> Approve the Contract Language for the Employer of Record Interim WEP Contract Between the NEIWDB and CIJDC. 	Amber Youngblut	I/D I/D/A I/D/A I/D/A

<ul style="list-style-type: none"> • Affirm the Recommendation made by the Finance Committee to Recommend Central Iowa Juvenile Detention Center to Issue Checks to Title I Participants who are Receiving Training and/or Supportive Service Payments in the Interim, Effective March 11th. <ul style="list-style-type: none"> ○ Approve the Contract Language for the Additional Fiscal Agent Services Interim Contract Between the NEIWDB and CIJDC. 		I/D/A
<p>Motion by Nicolas Hockenberry, second by Eric Branson to affirm the Finance Committee recommendation of Central Iowa Juvenile Detention Center act as Employer of Record for existing WEP participants – effective March 11, 2024. Ayes: All. Motion approved.</p> <p>Motion by Eric Branson, second by Nicolas Hockenberry to approve the Employer of Record contract as presented. Ayes: All. Motion approved.</p> <p>Motion by Eric Branson, second by Nicolas Hockenberry to affirm the Finance Committee recommendation of Central Iowa Juvenile Detention Center to issue checks to Title I participant receiving Training and/or Supportive Service payments in the interim – effective March 11, 2024. Ayes: All. Motion approved.</p> <p>Motion by Nicolas Hockenberry, second by Eric Branson to approve the contract language for the additional fiscal agent services interim contract between the NEIWDB and CIJDC as presented. Ayes: All. Motion approved.</p>		
<p>6. Service Provider Transition Policy with Possible Action</p>	Taylor Williams	I/D/A
<p>Motion by Nicolas Hockenberry, second by Eric Branson to approve the Service Provider Transition Policy as presented. Ayes: All. Motion carried.</p>		
<p>7. Next Steps</p> <ul style="list-style-type: none"> • Website • MOU/IFA • PY24-PY27 Local Plan • Title I Procurement • Supportive Service Policy • Request for Quote Fiscal Agent Services • Employer of Record Contract • NAWB Forum 	Taylor Williams	I/D
<p>8. Announcements</p> <ul style="list-style-type: none"> • Next Executive Committee Meeting April 1, 2024, at 11:00 	Amber Youngblut	I/D
<p>9. Adjournments</p>	Amber Youngblut	I/D/A
<p>Motion by Eric Branson, second by Nicolas Hockenberry to adjourn the meeting. Ayes: All. Motion carried. Meeting adjourned at 12:02 p.m.</p>		