

**Central Iowa Workforce Development Board
QUARTERLY BOARD MEETING**

Thursday, April 11, 2024 – 8:00 a.m. to 10:00 a.m.

In-Person: IowaWorks Center, 200 Army Post Road, Des Moines

Join Zoom Meeting:

AGENDA / MINUTES

Agenda Item	Person Responsible	Status
<p>Welcome and Call to Order</p> <ul style="list-style-type: none"> • 8 am to 9 am – Board Business • 9 am to 10 am – Tyson / Perry Rapid Response 	Stacy Sime	I
<ul style="list-style-type: none"> • <i>Stacy Sime called the meeting to order at 8:01 am.</i> • <i>Board Member attendance: Jeremy Lindquist, Jeremy Dyvig, Stacy Sime, Amy Landas, Lana Pol, Paula Martinez, Tom Hayes, Abigail Miller, Kathleen Davis, William Berning, Teri Vos, and Jenae Sikkink. Chief Elected Officials: Steve Van Oort and Doug Cupples.</i> • <i>Others in attendance: Eric Kress, Sara Bath, Cheryl Johnson, Heather Brooks, Reginald McDade, Chad Pierce, T. Waldmann-Williams.</i> 		
<p>Consent Agenda (see packet)</p> <ol style="list-style-type: none"> 1. Full Board Meetings <ol style="list-style-type: none"> a. 4/11/24 - Agenda b. 2/8/24 - Minutes 2. Executive Committee <ol style="list-style-type: none"> a. 1/23/24 - Approved Minutes b. 3/28/24 - Draft Minutes 3. Finance Committee <ol style="list-style-type: none"> a. 1/18/24 - Approved Minutes b. 3/21/24 - Draft Minutes 4. Planning and Operations Committee <ol style="list-style-type: none"> a. 1/19/24 - Approved Minutes b. 3/22/24 - Draft Minutes 5. Youth Committee <ol style="list-style-type: none"> a. 1/18/24 - Approved Minutes b. 3/21/24 - Draft Minutes 6. Disability Access Committee <ol style="list-style-type: none"> a. 1/22/24 - Approved Minutes b. 4/1/24 - Draft Minutes 7. WIOA Title I Performance Metrics - 2nd Quarter 8. “Measure What Matters” Scorecard – 3/1/24 9. February 2024 Financial Report(s) <ol style="list-style-type: none"> a. Program b. Administration c. Legacy Fund (Ticket) 	Stacy Sime	I/D/A
<ul style="list-style-type: none"> • <i>Paula Martinez motioned for approval of the consent agenda. Jenae Sikkink seconded. Ayes: All.</i> 		

<p>Reports</p> <ol style="list-style-type: none"> Chief Lead Elected Official (CLEO) Comments Executive Director <ol style="list-style-type: none"> Executive Director Comments <ol style="list-style-type: none"> Economic Impact Study CFI Recognition NAWB Forum Sector Partnership Training PY23 Major Project Status Updates <ol style="list-style-type: none"> Title I Procurement Local Plan IowaWORKS Des Moines - Memorandum of Understanding (MOU)/Infrastructure Funding Agreement (IFA) Local Plan Presentation 	<p>Steve Van Oort Eric Kress</p> <p>Eric Kress</p>	<p>I/D I/D</p> <p>I/D</p>
<ul style="list-style-type: none"> <i>The Lightcast Economic Impact report for WIOA has been received. Eric is requesting revisions and then will set up a webinar to present the report.</i> <i>Future Ready Iowa facilitated sector partnership training on Friday, April 5. Eric Kress and Jenae Sikkink attended. Sector partnership delivery is being shifted to the local areas and workforce boards for local driven approaches. Eric emphasized working with community partners to coordinate delivery.</i> <i>Title I is in the contract development and interim phase. Frequency activity is occurring to manage the transition; including close out with Children & Families of Iowa and start-up of the National Able Network and Youth & Shelter Services.</i> <i>Eric noted that the MOU/IFA work is behind schedule, and he needs to update the project timeline. However, he does feel it can be completed on time by July 1, 2024.</i> <i>Eric provided a high-level overview of the local plan process and strategies.</i> 		
<p>Board Action</p> <ol style="list-style-type: none"> Approve Local Plan Approve One Stop "Full Certification" recommendation Fund transfer of FY23 DW funds Budgeted Project Funding <ol style="list-style-type: none"> Process Improvement/Referral Intake Communications Strategist 	<p>Stacy Sime Paula Martinez Michelle Seibert Michelle Seibert</p>	<p>I/D/A I/D/A I/D/A I/D/A</p>
<ul style="list-style-type: none"> <i>Stacey Sime motioned to approve the Central Iowa Workforce Area WIOA Local Plan for PY24-27 for submission to the Chief Lead Elected Officials and Iowa Workforce Development as presented. Jenae Sikkink seconded. Ayes: All.</i> <i>Paula Martinez motioned to accept the Planning and Operations Committee and One Stop Evaluation Team's recommendation of awarding "Full Certification" status to the IowaWORKS Des Moines comprehensive center. Lana Pol seconded. Ayes: All.</i> <i>Amy Landas motioned to transfer \$90,000 of FY23 Dislocated Funds to Adult. Lana Pol seconded. Ayes: All.</i> <i>Amy Landas motioned to approve up to \$12,000 for the Strategic Communication project, and Process Improvement Specialist, as budgeted. Paula Martinez seconded. Ayes: All.</i> 		
<ol style="list-style-type: none"> Vision Forward – Importance of a Local Workforce System <ol style="list-style-type: none"> Structure and Case for Support NFP - Mission, Vision, and Values 	<p>Eric Kress</p>	<p>I/D</p>

<ul style="list-style-type: none"> <i>Eric Kress shared information on the value of a non-for-profit partner with the local workforce system.</i> 		
Workforce Education - Rapid Response <ol style="list-style-type: none"> Dislocated Worker Programs – Rapid Response Tyson Plant Closing 	Eric Kress Heather Brooks, William Berning, Sara Bath, Chad Pierce	I/D
<ul style="list-style-type: none"> <i>Presentation and group discussion occurred around Rapid Response and efforts underway to serve workers displaced by the Tyson plant closure in Perry.</i> 		
Adjournment	Stacy Sime	I/D/A