

MOU/IFA Q & A

Question	Answer	Date Updated
Has an actual MOU template been shared besides the 54-page guidance?	A previous version of a template was shared out in 2021. An updated copy was posted 9/7/2023.	9/7/23
Can IWD share the sublessee information for each center to determine square footage by program, costs and total square footage?	We will provide a detailed listing of expenses listed out by categories.	9/7/23
Who is the contact at the Iowa Department of Human Services that is responsible for negotiating funding agreements with local WDBs pertaining to the TANF program?	It has been identified there was an error in the guidance in relation to the entity responsible for negotiating for TANF. Iowa Department of Human Services (or HHS) is not the entity responsible; it is Iowa Workforce Development as the service provider for TANF. The guide was updated to reflect this.	9/7/23
On Page 17 of the Guide “The Iowa Workforce Development (IWD) is responsible for negotiating funding agreements with local WDBs pertaining to: WIOA Title I Adult, Dislocated Worker and Youth programs”. Why is the board’s Title 1 programs listed for IWD to negotiate?	It has been identified there was an error in the guidance in relation to the entity responsible for negotiating for Title I programs. Iowa Workforce Development is not the entity responsible; it is the selected program provider entity. The guide was updated to reflect this.	9/7/23

<p>Top of page 28 "This type of list is developed for all partners (co-located and not co-located) at the Georgetown AJC" How can this list be generated for non-located partners as they are not currently contributing to the center?</p>	<p>Still looking into this. Updated response will be provided.</p>	
<p>Do you have to use multiple cost allocation basis across costs? Or can one be used such as FTE for everything and for those partners not co-located that must contribute to the IFA portion for example there would be a .25 FTE.</p>	<p>Up to the local area how they want to treat those partners that should be in the one-stop but aren't.</p>	<p>9/7/23</p>
<p>What program do we categorize IWD state program staff under for purposes of the IFA? For example, Carolyn Farley and Deb Fox are both housed in the Burlington center but do not fall into any specific program.</p>	<p>Classify non-required partners as a IWD state program. Essentially, they are a partner like JVSG, Title II, etc. Allocation would be the same as other partners.</p>	<p>9/7/23</p>
<p>Is the cost associated with managing this process a Program Cost or Admin Cost for local areas? Thinking regarding time tracking, paying a project mgr.</p>	<p>Admin cost.</p>	<p>9/7/23</p>
<p>Title II has limited funds (5% of grants) from the State that can be used for administrative costs, which the list of costs shown seems to be. What's the expectation/requirement for where the funds would come from for Title II? Would those fall to the community college?</p>	<p>Requirement that all local programs contribute. Although process for completing the process is an administrative cost, any things will actually turn out being program funds that could pay.</p>	<p>9/7/23</p>