



REGION 16 DISABILITY ACCESS COMMITTEE

Physical Accessibility Transition Plan

Date: March 1, 2018

Please direct all comments to Michael Littlejohn at Michael.Littlejohn@iwd.iowa.gov or call 515 281 3314

Background:

- The State Workforce Development Board established a Disability Access Committee to lead a Statewide Disability Access Initiative to:
 - 1) Ensure that Iowa's one-stop delivery system meets all accessibility requirements for individuals with disabilities under the Iowa Civil Rights Act of 1965, as amended (ICRA); the Americans with Disabilities Act of 1990, as amended (ADA); and the Workforce Innovation and Opportunity Act (WIOA).
 - 2) Increase accessibility for individuals with disabilities to the programs, services, and activities of Iowa's one-stop delivery system.
 - 3) Continuously improve for individuals with disabilities the provision of services within the one-stop delivery system.
 - 4) Improve opportunities for individuals with disabilities in competitive integrated employment.
- The Disability Access Committee used the 2010 ADA Checklist for Existing Facilities (available online at www.ADAchecklist.org) to perform a physical accessibility assessment of the below facility, on the below date.

Date of Assessment:	October 20th, 2017
Facility Assessed:	1000 N Roosevelt Ave, Suite 9, Burlington, IA 52601

- The Disability Access Committee created Physical Accessibility Report (Report) that contains the barriers identified by the Disability Access Committee during its physical accessibility assessment.
- The Disability Access Committee used the Report to create this Transition Plan (Plan) for addressing the physical accessibility barriers to increase physical accessibility and meet the physical accessibility requirements under the ADA, ICRA, and WIOA.

Tier 1 Barriers

The barriers identified in Tier 1 of this Plan must be eliminated no later than May 1st, 2019.

Barrier 1.1. Parking	
Report Section:	ADA Checklist Section: 1.3
Access Issue:	A van accessible space must be at least 11 feet wide with an aisle that's at least 5 feet wide. The facility does not have a van accessible parking space that's at least 11 feet wide. The facility does not have a van accessible parking space with an aisle that's at least 5 feet wide.
Solution:	Talked with the landlord on 01/09/2018 and found out that they will be re-painting the parking lot come this spring. It will then meet the requirement of being 11 feet wide with an aisle that is at least 5 feet wide.
Completion Date:	
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 1.1. Parking	
Report Section:	ADA Checklist Section: 1.10
Access Issue:	The bottom edge of the accessible parking signs does not measure at least 60 inches above the ground.
Solution:	Talked with the landlord on 01/09/2018 and found out they will be re-painting the parking lot come this spring. Will re-adjust the signs so they are 60 inches above the ground.
Completion Date:	
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 1.1. Parking

Report Section:	ADA Checklist Section: 1.39
Access Issue:	The inaccessible entrances do not contain accessible signage directing individuals to the main accessible entrance.
Solution:	On 01/09/2018, the landlord said he has ordered two signs that will point the way to the accessible entrance.
Completion Date:	
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Tier 2 Barriers

The barriers identified in Tier 2 of this Plan must be eliminated no later than May 1st, 2020.

Barrier 2.6. Signs	
Report Section:	ADA Checklist Section: 2.38
Access Issue:	The signs designating permanent rooms and spaces do not meet accessibility requirements. This includes informational signs such as the sign listing the hours of operation.
Solution:	Describe
Completion Date:	
Person(s) Responsible:	Carolyn Foley
Comment(s):	
Additional comment(s) here.	

Barrier 2.7. Interior Doors	
Report Section:	ADA Checklist Section: 2.40
Access Issue:	Some of the interior doors (south side classroom) are not 32 inches minimum in width.
Solution:	A new door has been ordered and it will meet the ADA requirements of 32 inches.
Completion Date:	
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 2.3

Report Section:	ADA Checklist Section: 2.43
Access Issue:	Some interior doors are equipped with knobs.
Solution:	The landlord stated these will be re-keyed with ADA compliant handles.
Completion Date:	
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 2.10. Seating & Benches

Report Section:	ADA Checklist Section: 2.64
Access Issue:	The waiting area does not contain seating space for a wheelchair due to the furniture configuration.
Solution:	Moved the furniture around so that there is a seating space for a wheelchair.
Completion Date:	COMPLETED
Person(s) Responsible:	Carolyn Foley
Comment(s):	
Additional comment(s) here.	

Barrier 2.10. Seating & Benches

Report Section:	ADA Checklist Section: 2.66
Access Issue:	All of the membership computers are standing height.
Solution:	ADA regulations state that 5% of the computers have to be ADA accessible. Since Burlington has 14 computers that the public uses, they are required to have 1 that is ADA Accessible. Burlington has 2 computers that are wheelchair accessible that are membership ready and therefore meet the 5% requirement.
Completion Date:	COMPLETED
Person(s) Responsible:	Carolyn Foley
Comment(s):	
Additional comment(s) here.	

Tier 3 Barriers

The barriers identified in Tier 3 of this Plan must be eliminated no later than May 1st, 2021.

Barrier 3.4. Entrance	
Report Section:	ADA Checklist Section: 3.9
Access Issue:	The locks on the accessible restroom doors require tight grasping, pinching or turning of the wrist.
Solution:	The locks have been replaced and they are now ADA compliant.
Completion Date:	COMPLETED
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 3.6. Lavatories	
Report Section:	ADA Checklist Section: 3.26
Access Issue:	The water pipes underneath the lavatory are not fully insulated to protect against contact.
Solution:	Talked with the landlord on 01/09/2018 and this should be corrected by 1/20/2018.
Completion Date:	COMPLETED
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 3.8. Water Closets in Single-User Toilet Rooms & Compartments (Stalls).

Report Section:	ADA Checklist Section: 3.30
Access Issue:	The centerline of the toilet (left/south restroom) measures 14.5” from the wall to the center line of the toilet (16”-18” required).
Solution:	A new toilet has been ordered and will meet the requirement of 16-18 inches.
Completion Date:	
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 3.8. Water Closets in Single-User Toilet Rooms & Compartments (Stalls).

Report Section:	ADA Checklist Section: 3.33
Access Issue:	The grab bar along the side wall in the accessible restroom (right/north restroom) extends 52” from the rear wall (54” required).
Solution:	This will be moved to 54 inches when the new toilets are put in.
Completion Date:	
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Tier 4 Barriers

The barriers identified in Tier 4 of this Plan must be eliminated no later than May 1st, 2023.

4.2. Public Telephones	
Report Section:	ADA Checklist Section: 4.15
Access Issue:	The telephones available for public use do not have a TTY.
Solution:	The requirement for a TTY machine is for a public pay phone. The building does not have a public pay phone so therefore they are exempted from the TTY machine requirement. However, they do have a video service that is available upon request.
Completion Date:	COMPLETED
Person(s) Responsible:	Carolyn Foley
Comments:	
Additional comment(s) here.	

Authors

This report was written by:

1. 1. Cindy Whalen, Iowa Vocational Rehabilitation Services
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Posted for Public Comment

This Disability Access Committee posted this Plan for public comment from April 10th, 2018 until May 10th, 2018.

Approval by Disability Access Committee

This Disability Access Committee approved this Plan for submission to the Local Workforce Development Board on _____, 2017.

Adoption by the Local Workforce Development Board

The Local Workforce Development Board Plan adopted this Plan on _____, 2017.

Submission to the State Disability Access Committee

The Disability Access Committee submitted this Plan to the State Disability Access Committee on _____, 2017.