



## REGION 8 DISABILITY ACCESS COMMITTEE

# Physical Accessibility Transition Plan

Date: March 1, 2018

Please direct all comments to Michael Littlejohn at [Michael.Littlejohn@iwd.iowa.gov](mailto:Michael.Littlejohn@iwd.iowa.gov) or call 515 281 3314

## Background:

- The State Workforce Development Board established a Disability Access Committee to lead a Statewide Disability Access Initiative to:
  - 1) Ensure that Iowa's one-stop delivery system meets all accessibility requirements for individuals with disabilities under the Iowa Civil Rights Act of 1965, as amended (ICRA); the Americans with Disabilities Act of 1990, as amended (ADA); and the Workforce Innovation and Opportunity Act (WIOA).
  - 2) Increase accessibility for individuals with disabilities to the programs, services, and activities of Iowa's one-stop delivery system.
  - 3) Continuously improve for individuals with disabilities the provision of services within the one-stop delivery system.
  - 4) Improve opportunities for individuals with disabilities in competitive integrated employment.
- The Disability Access Committee used the 2010 ADA Checklist for Existing Facilities (available online at [www.ADAchecklist.org](http://www.ADAchecklist.org)) to perform a physical accessibility assessment of the below facility, on the below date.

Date of Assessment:	June 19th, 2017
Facility Assessed:	619 N Carroll St, Carroll, IA 51401

- The Disability Access Committee created Physical Accessibility Report (Report) that contains the barriers identified by the Disability Access Committee during its physical accessibility assessment.
- The Disability Access Committee used the Report to create this Transition Plan (Plan) for addressing the physical accessibility barriers to increase physical accessibility and meet the physical accessibility requirements under the ADA, ICRA, and WIOA.

## Tier 2 Barriers

The barriers identified in Tier 2 of this Plan must be eliminated no later than May 1st, 2020.

<b>Barrier 2.2. Interior Accessible Route</b>	
<b>Report Section:</b>	ADA Checklist Section 2.8
<b>Access Issue:</b>	Hanging storage racks protrude more than 4 inches in multiple areas. These can be removed or relocated.
<b>Solution:</b>	The hanging storage racks have been relocated
<b>Completion Date:</b>	12/05/2017
<b>Person(s) Responsible:</b>	Elizabeth Waigand
<b>Comment(s):</b>	
Additional comment(s) here.	

<b>Barrier 2.6. Signs</b>	
<b>Report Section:</b>	ADA Checklist Section 2.38
<b>Access Issue:</b>	If there are signs designating permanent rooms and spaces not likely to change over time, e.g. room numbers and letters, room names, and exit signs: Text characters do not contrast with their backgrounds. Text characters are not raised. There isn't Braille. Almost all rooms and spaces will need compliant signs.
<b>Solution:</b>	Signs have been ordered for both IowaWORKS and Voc Rehab side.
<b>Completion Date:</b>	12/15/2017
<b>Person(s) Responsible:</b>	Rob Fulton
<b>Comment(s):</b>	
Additional comment(s) here.	

### Barrier 2.7. Interior Doors

<b>Report Section:</b>	ADA Checklist Section 2.43
<b>Access Issue:</b>	Most doors are not equipped with door hardware that is operable with one hand and does not require tight grasping, pinching or twisting of the wrist.
<b>Solution:</b>	Replace the doorknobs
<b>Completion Date:</b>	
<b>Person(s) Responsible:</b>	Landlord
<b>Comment(s):</b>	
Additional comment(s) here.	

### Barrier 2.8. Rooms & Spaces

<b>Report Section:</b>	ADA Checklist Section 2.47
<b>Access Issue:</b>	Hanging storage racks protrude more than 4 inches in multiple areas which reduce the pathway to less than 36 inches. These can be removed or relocated.
<b>Solution:</b>	Hanging storage racks have been relocated
<b>Completion Date:</b>	12/05/2017
<b>Person(s) Responsible:</b>	Elizabeth Waigand
<b>Comment(s):</b>	
Additional comment(s) here.	

## Barrier 2.10. Seating & Benches

<b>Report Section:</b>	ADA Checklist Section 2.68
<b>Access Issue:</b>	Both waiting rooms lack at least one space at least 36 inches wide by at least 48 inches long for a person in a wheelchair. Chairs/table can be relocated to create the room needed.
<b>Solution:</b>	The chairs/tables have been relocated to accommodate a wheelchair.
<b>Completion Date:</b>	COMPLETED
<b>Person(s) Responsible:</b>	Elizabeth Waigand
<b>Comment(s):</b>	
Additional comment(s) here.	

## Tier 3 Barriers

The barriers identified in Tier 3 of this Plan must be eliminated no later than May 1st, 2021.

Barrier 3.6. Lavatories	
<b>Report Section:</b>	ADA Checklist Section 3.24
<b>Access Issue:</b>	Is there at least 27 inches clearance from the floor to the bottom of the lavatory that extends at least 8 inches under the lavatory for knee clearance? Need to relocate trash cans to allow knee clearance.
<b>Solution:</b>	The trash can has been relocated
<b>Completion Date:</b>	COMPLETED
<b>Person(s) Responsible:</b>	Elizabeth Waigand
<b>Comment(s):</b>	
Additional comment(s) here.	

Barrier 3.7. Soap Dispensers & Hand Dryers	
<b>Report Section:</b>	ADA Checklist Section 3.29
<b>Access Issue:</b>	Can the operable parts of the hand dryer or towel dispenser be operated without tight grasping, pinching or twisting of wrist and is the force to activate no greater than 5 pounds. Both dispensers are difficult to manipulate.
<b>Solution:</b>	New hand dryers have been ordered and are awaiting installation.
<b>Completion Date:</b>	
<b>Person(s) Responsible:</b>	Elizabeth Waigand
<b>Comments:</b>	
Additional comment(s) here.	

### Barrier 3.8. Water Closets in Single-User Toilet Rooms & Compartments (Stalls).

<b>Report Section:</b>	ADA Checklist Section 3.38
<b>Access Issue:</b>	Is the toilet paper dispenser located no less than 7 inches and no greater than 9 inches from the front of the water closet to the centerline of the dispenser. Both dispensers are about 8 inches off and need to be relocated to meet the requirement.
<b>Solution:</b>	Need to relocate the toilet paper dispenser.
<b>Completion Date:</b>	
<b>Person(s) Responsible:</b>	Landlord
<b>Comments:</b>	
Additional comment(s) here.	

## Tier 4 Barriers

The barriers identified in Tier 4 of this Plan must be eliminated no later than May 1st, 2023.

Barrier 4.1. Drinking Fountains	
<b>Report Section:</b>	ADA Checklist Section 4.1
<b>Access Issue:</b>	Does at least one drinking fountain have a clear floor space at least 30 inches wide x at least 48 inches long centered in front of it for centered approach. The width is only 29"
<b>Solution:</b>	
<b>Completion Date:</b>	
<b>Person(s) Responsible:</b>	Landlord
<b>Comment(s):</b>	
Additional comment(s) here.	

Barrier 4.2. Public Telephones	
<b>Report Section:</b>	ADA Checklist Section 4.10
<b>Access Issue:</b>	Does at least one telephone have a clear floor space at least 30 inches wide x at least 48 inches long for a parallel forward approach? Chairs can be relocated to make the space compliant.
<b>Solution:</b>	The chairs have been relocated to make the space compliant
<b>Completion Date:</b>	Completed
<b>Person(s) Responsible:</b>	Elizabeth Waigand
<b>Comment(s):</b>	
Additional comment(s) here.	

### Barrier 4.2. Public Telephones

<b>Report Section:</b>	ADA Checklist Section 4.15
<b>Access Issue:</b>	Currently no phones have a TTY. Staff have used services such as Relay Iowa.
<b>Solution:</b>	There are no public telephones in the building so they are exempt from the TTY requirement. They do have a service they use when the need arises.
<b>Completion Date:</b>	COMPLETED
<b>Person(s) Responsible:</b>	Elizabeth Waigand
<b>Comment(s):</b>	
Additional comment(s) here.	



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## Authors

This report was written by:

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2. Jessica Badding, Iowa Department for the Blind
3. Rebecca Willenborg, Iowa Workforce Development
4. Author Name, Name of Entity, WIOA Title II Eligible Provider

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## Posted for Public Comment

This Disability Access Committee posted this Plan for public comment from April 10th, 2018 until May 10<sup>th</sup>, 2018.

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## Approval by Disability Access Committee

This Disability Access Committee approved this Plan for submission to the Local Workforce Development Board on \_\_\_\_\_, 2017.

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## Adoption by the Local Workforce Development Board

The Local Workforce Development Board Plan adopted this Plan on \_\_\_\_\_, 2017.

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## Submission to the State Disability Access Committee

The Disability Access Committee submitted this Plan to the State Disability Access Committee on \_\_\_\_\_, 2017.