



REGION 12 DISABILITY ACCESS COMMITTEE

Physical Accessibility Transition Plan

Date: March 1, 2018

Please direct all comments to Michael Littlejohn at Michael.Littlejohn@iwd.iowa.gov or call 515 281 3314

Background:

- The State Workforce Development Board established a Disability Access Committee to lead a Statewide Disability Access Initiative to:
 - 1) Ensure that Iowa's one-stop delivery system meets all accessibility requirements for individuals with disabilities under the Iowa Civil Rights Act of 1965, as amended (ICRA); the Americans with Disabilities Act of 1990, as amended (ADA); and the Workforce Innovation and Opportunity Act (WIOA).
 - 2) Increase accessibility for individuals with disabilities to the programs, services, and activities of Iowa's one-stop delivery system.
 - 3) Continuously improve for individuals with disabilities the provision of services within the one-stop delivery system.
 - 4) Improve opportunities for individuals with disabilities in competitive integrated employment.
- The Disability Access Committee used the 2010 ADA Checklist for Existing Facilities (available online at www.ADAchecklist.org) to perform a physical accessibility assessment of the below facility, on the below date.

Date of Assessment:	August 2nd, 2017
Facility Assessed:	2508 4th Street, Sioux City, IA 51101

- The Disability Access Committee created Physical Accessibility Report (Report) that contains the barriers identified by the Disability Access Committee during its physical accessibility assessment.
- The Disability Access Committee used the Report to create this Transition Plan (Plan) for addressing the physical accessibility barriers to increase physical accessibility and meet the physical accessibility requirements under the ADA, ICRA, and WIOA.

Tier 1 Barriers

The barriers identified in Tier 1 of this Plan must be eliminated no later than May 1st, 2019.

Barrier 1.1. Parking	
Report Section:	ADA Checklist Section 1.4
Access Issue:	Need to adjust handicapped spaces in the front to create an accessible aisle for parking spaces that are at least 5 feet wide.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 1.1. Parking	
Report Section:	ADA Checklist Section 1.10
Access Issue:	Need to move the Van signs up to meet the 60 inches above the ground; currently the sign under the Handicap Accessible Sign has a base below 60 inches.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 1.2. Exterior Accessible Route

Report Section:	ADA Checklist Section 1.4
Access Issue:	Accessible access route for the Vans need to be smoothed and in good repair. Routes are intended for wheel chair use and the cracks in the cement create a barrier.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 1.5. Entrance(s)

Report Section:	ADA Checklist Section 1.39
Access Issue:	Door located on the side street, near the bus station stop does not have a sign that indicates where the nearest accessible entrance is located.
Solution:	A sign has been added.
Completion Date:	COMPLETED
Person(s) Responsible:	Mackenzie Reiling
Comment(s):	
Additional comment(s) here.	

Barrier 1.5. Entrance(s)

Report Section:	ADA Checklist Section 1.40
Access Issue:	Because the Side Entrance is not accessible, there needs to be an International Symbol of Accessibility placed at the front main entrance.
Solution:	An International Symbol of Accessibility has been added to the main entrance
Completion Date:	COMPLETED
Person(s) Responsible:	Mackenzie Reiling
Comment(s):	
Additional comment(s) here.	

Tier 2 Barriers

The barriers identified in Tier 2 of this Plan must be eliminated no later than May 1st, 2020.

Barrier 2.6. Signs	
Report Section:	ADA Checklist Section 2.38
Access Issue:	The door leading to the restrooms needs to have the latch moved to the other side so that it's compliant providing 18 inches for a side entrance. This will also cause the sign indicating there are restrooms to be moved to the opposite side of the door.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 2.7. Interior Doors	
Report Section:	ADA Checklist Section 2.41
Access Issue:	Some of the classroom doors do not meet this requirement, .
Solution:	These doors remain open and a staff person would be present with a participant who would be in use of these rooms.
Completion Date:	COMPLETED
Person(s) Responsible:	Mackenzie Reiling
Comment(s):	
Additional comment(s) here.	

Barrier 2.11. Sales and Service Counters

Report Section:	ADA Checklist Section 2.76
Access Issue:	Currently, the Membership Clovers, where people sign into their membership accounts and become registered with IowaWORKS is 40 inches to the base of the counter. However, it is likely with the new GEO Solutions software that is coming to the office within the next year that this membership process and counter will no longer be in place. The customer will check in with a tablet that can be handed to a customer to use.
Solution:	Can use a desktop computer to complete registration process in Membership as needed as an accommodation.
Completion Date:	COMPLETED
Person(s) Responsible:	Mackenzie Reiling
Comment(s):	
Additional comment(s) here.	

Tier 3 Barriers

The barriers identified in Tier 3 of this Plan must be eliminated no later than May 1st, 2021.

Barrier 3.3. Signs at Toilet Rooms	
Report Section:	ADA Checklist Section 3.5
Access Issue:	The door leading to the restrooms needs to have the latch moved to the other side so that it's compliant providing 18 inches for a side entrance. This will also cause the sign indicating there are restrooms to be moved to the opposite side of the door.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 3.4. Entrance	
Report Section:	ADA Checklist Section 3.7
Access Issue:	Need to move the hinges to the opposite side of the door frame in both the men's and women's customer bathrooms located in the front of the building.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 3.4. Entrance

Report Section:	ADA Checklist Section 3.11
Access Issue:	The women's customer restroom currently requires 7 pounds of force. Adjust or replace the closers on the restroom doors so that no more than 5 pounds of force is required to open the door.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 3.4. Entrance

Report Section:	ADA Checklist Section 3.12
Access Issue:	Adjust the closer so there is a longer close time on the women's and men's customer restroom doors.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 3.8. Water Closets in Single-User Toilet Rooms Compartments (Stalls)

Report Section:	ADA Checklist Section 3.31
Access Issue:	<p>Both the Handicap accessible stalls in the customer bathrooms for the men and women do not meet these requirements. They also do not meet the requirements provided if a building was constructed before 3/15/12. Stalls should be a minimum of 60 inches wide and 56 inches in depth. Both stalls are less than 48 inches wide.</p> <p>The Customer bathrooms will need to be reconfigured to meet these requirements, most likely taking out the additional toilet in the women's rest room and possibly the urinal in the men's restroom.</p>
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 3.8. Water Closets in Single-User Toilet Rooms Compartments (Stalls)

Report Section:	ADA Checklist Section 3.33
Access Issue:	The grab bar does not extend 54 inches from the wall. The bar is currently 46 inches, however the bar can be moved from the rear up to 9 more inches to meet this requirement. This will need to be done in both the Men's and Women's Customer restrooms.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comment(s):	
Additional comment(s) here.	

Barrier 3.9. Stalls

Report Section:	ADA Checklist Section 3.45
Access Issue:	The current locks in the customer bathrooms must be replaced to meet compliance.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comments:	
Additional comment(s) here.	

Barrier 3.9. Stalls

Report Section:	ADA Checklist Section 3.47
Access Issue:	<p>Both the Handicap accessible stalls in the customer bathrooms for the men and women do not meet these requirements. They also do not meet the requirements provided if a building was constructed before 3/15/12. Stalls should be a minimum of 60 inches wide and 56 inches in depth. Both stalls are less than 48 inches wide.</p> <p>The Customer bathrooms will need to be reconfigured to meet these requirements, most likely taking out the additional toilet in the women's restroom and possibly the urinal in the men's restroom.</p>
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord
Comments:	
Additional comment(s) here.	

Barrier 3.9

Report Section:	ADA Checklist Section 3.49
Access Issue:	Currently the stalls do not meet the ADA requirements for size, also causing compliance issues with this standard. i. The Customer bathrooms will need to be reconfigured to meet these requirements, most likely taking out the additional toilet in the women's rest room and possibly the urinal in the men's restroom.
Solution:	Describe
Completion Date:	Month, Day, Year
Person(s) Responsible:	Landlord

Comments:

Additional comment(s) here.

Tier 4 Barriers

The barriers identified in Tier 4 of this Plan must be eliminated no later than May 1st, 2023.

Barrier 4.2. Public Telephones	
Report Section:	ADA Checklist Section 4.14
Access Issue:	The phone does have volume control; however it does not have the corresponding pictogram. A pictogram will need to be added to the phone to indicate this.
Solution:	A pictogram was ordered and installed.
Completion Date:	COMPLETED
Person(s) Responsible:	Mackenzie Reiling
Comments:	
Additional comment(s) here.	

Barrier 4.2. Public Telephones	
Report Section:	ADA Checklist Section 4.18
Access Issue:	There are currently no signs that indicate there is a public telephone or a TTY phone. Add signs to indicate where these are located.
Solution:	A pictogram sign was added.
Completion Date:	COMPLETED
Person(s) Responsible:	Mackenzie Reiling
Comments:	
Additional comment(s) here.	

Barrier 4.2. Public Telephones	
Report Section:	ADA Checklist Section 4.19
Access Issue:	There are currently no signs that indicate there is a public telephone or a TTY phone. Add signs to indicate where these are located.
Solution:	Signs have been added.
Completion Date:	COMPLETED
Person(s) Responsible:	Mackenzie Reiling
Comments:	
Additional comment(s) here.	

Authors

This report was written by:

1. MacKenzie Reiling, Iowa Workforce Development

Posted for Public Comment

This Disability Access Committee posted this Plan for public comment from April 10th, 2018 until May 10th, 2018.

Approval by Disability Access Committee

This Disability Access Committee approved this Plan for submission to the Local Workforce Development Board on _____, 2017.

Adoption by the Local Workforce Development Board

The Local Workforce Development Board Plan adopted this Plan on _____, 2017.

Submission to the State Disability Access Committee

The Disability Access Committee submitted this Plan to the State Disability Access Committee on _____, 2017.