

IOWA PLAINS COMMITTEE

Date: 6/14/2024

Time: 8:30 AM

Facilitator: Holly Espenhover-Chair

IN ATTENDANCE

Linda Rouse-Iowa Workforce Development
Elizabeth Waigand – Iowa Workforce Development
Teresa Larson-White-Iowa Workforce Development
Stephanie Camden-Iowa Workforce Development
Nicolas “Omar” Valentine-Iowa Workforce Development
Holly Espenhover-UnityPoint Health
Andrew Sheffield-CJ Bio America
Chelsie Dobney-UnityPoint Health
Kristin Russell-American Athletic Inc (Fruit of the Loom Inc)
Kent Heronimus-Interstates
Brittany Gutzmann – Voc Rehab
David Anderson – Blue Bunny
Pamela Woolridge-WITCC

AGENDA

- Fill vacancies of committee members according to LWDB Template
- RFP is due on 6/21/2024, will need some Executive Committee members to score the RFP's that have submitted. <https://bidopportunities.iowa.gov/Home/BidInfo?bidId=2761705c-558d-483a-8520-2b63171e413c>
- Iowa Plains Vision and Goals for the Local Plan
- Discuss Employer Needs and how Core Partners can help

DISCUSSION

- Kathy Leggett will be joining the Iowa Plains team on July 5, 2024. 40% of Kathy's time will be focusing on Work Based Learning (WBL), developing contracts with Employers, working with Title I staff to fill WBL positions along with developing Sector Partnerships.
- The Iowa Plains Local Plan is close to being completed. Committee needs to develop Iowa Plains Vision and Goals. Kent, Andy, Holly, Linda, and Stephanie will meet next week to discuss and hope to have the final draft completed by Friday, 6/21/2024. Once the Local Plan is completed, it will be shared with all of the Executive Committee for final review and any input needed. Once reviewed, will continue review process with WFS and the State Board.

- Once the Local Plan is completed, the next steps will be working on the Memorandum of Understanding (MOU) and then the Infrastructure Funding Agreement (IFA).
- Iowa Plains needs to fill open spots on the committee as close to the LWDB Composition as possible with active members. Currently, the open positions are for:
 - 2 Small Businesses
 - 2 Labor Organizations – Mike Carlson is a possibility
 - 1 Labor Organization OR Training Director from an apprenticeship program – Job Corps is a possibility.
 - Kent could be in this position if another is not found.
 - 1 Economic and Community Development Entity-Mindy Stalker from Creston is a possibility
- There have not been any applications for the RFP that will close on 6/21/2024. If anybody has any ideas of who would be great candidates for the OSO position, please share.
 - Brittany will reach out to United Way
 - Job Corps could be an option as well
- If there are no applications, the RFP may need to be extended and/or modified.
- [Request for Proposal](#)

ACTION PLAN

- Linda, Holly, Kent, Andy, and Stephanie will meet on 6/17 to develop Iowa Plains Vision and Goals for the Local Plan.
- Stephanie will reach out to Karis Reed with Job Corps for contact information on Training Director and also OSO opportunity
- Brittany will contact United Way for OSO
- Next meeting will be on July 12, 2024, at 8:30 AM. Stephanie will send out new invites to everyone who is actively involved with the Committee.