



## STATE WORKFORCE DEVELOPMENT BOARD

<https://www.iowawdb.gov/>

**Mission:**

*The Iowa State Workforce Development Board oversees the development and implementation of the state workforce development plan. The SWDB ensures that state workforce regions have the resources to support employment programs across the state.*

## PUBLIC MEETING NOTICE

**Date:**

Wednesday, September 11, 2024

**Time:**

11:00 a.m. – 1:00 p.m.

**Place:**

Hosted by: Teresa Hovell

Vermeer Global Pavilion  
2110 Vermeer Road East  
Pella, IA

**Zoom:**

Join Zoom Meeting  
<https://iowaworks.zoom.us/j/82649300308>

Meeting ID: 826 4930 0308

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Find your local number: <https://iowaworks.zoom.us/j/82649300308>

### TENTATIVE AGENDA:

1. Call to Order.
2. Roll call to establish quorum by Shelly Evans, Board Administrator.
3. **Action Item:** Approval of Meeting Agenda.
4. **Action Item:** Approval of Minutes from the May 15 State Workforce Development Board meeting. (Attachment 1 – Minutes dated 5/15/24 )
5. Welcome by Teresa Hovell, Chair.
6. Nomination of Vice Chair for SWDB by Teresa Hovell, Chair.  
  
**6.1 -- Action Item:** Nomination and approval of Vice Chair for SWDB.

7. Approval of Executive Committee Action from May 23, 2024 meeting by Teresa Hovell, Chair. (Attachment 2 - Executive Committee meeting Minutes dated 5/23/24)  
  
**7.1 -- Action Item:** Approval of Executive Committee Action – Approval of Iowa Plains RFP for One-Stop Operator.
8. Discussion of Iowa Plains Committee recommendation to select a One-Stop Operator by Holly Espenhover, Iowa Plains Committee Chair. (Iowa Plains Recommendation - Attachment 3)  
  
**8.1 -- Action Item:** Approval of Iowa Plains Committee selection of One-Stop Operator.
9. Discussion on 2025 Legislative Priorities of the SWDB by Michelle McNertney, Division Administrator Workforce Services. (Attachment 4 - Iowa Code 84A)
10. Director's Report by Director, Beth Townsend, Iowa Workforce Development.
11. Update from System Committee. (Jack Hasken, Committee Chair)
12. Update from Iowa Plains Committee. (Holly Espenhover, Committee Chair)
13. Update from Disability Access Committee. (James Williams, Division Administrator Vocational Rehabilitation)
14. Public Comment.
15. Adjourn.
16. Tour of IowaWORKS Mobile Workforce Center.

### **ACCOMMODATIONS:**

Accommodations are available upon request for individuals with disabilities. If you need an accommodation, please contact Shelly Evans, Board Administrator, [shelly.evans@iwd.iowa.gov](mailto:shelly.evans@iwd.iowa.gov), (515) 587-0050.

### **UPCOMING CALENDAR EVENTS:**

- State Workforce Development Board Quarterly Meetings:
  - December 4, 2024 – Virtual
  - February 21, 2025 – Virtual
  - May 15, 2025 – In-Person, TBD
  - September 18, 2025 – In-Person, TBD
  - December 5, 2025 – Virtual