

IOWA PLAINS COMMITTEE

Date: 10/11/2024

Time: 8:30 AM

Facilitator: Kent Heronimus

IN ATTENDANCE

Linda Rouse-Iowa Workforce Development
Elizabeth Waigand – Iowa Workforce Development
Teresa Larson-White-Iowa Workforce Development
Stephanie Camden-Iowa Workforce Development
Kathy Leggett – Iowa Workforce Development
Andrew Sheffield-CJ Bio America
Chelsie Dobney-UnityPoint Health
Kristin Russell-American Athletic Inc (Fruit of the Loom Inc)
Kent Heronimus-Interstates
Craig Levine – International Brotherhood of Electrical Workers Local Union
Jason Anderson – Northwest Iowa Community College
Tammi Erlbacher – Life Skills Connections
Melissa Graf – Life Skills Connections
Brittney Gutzmann – Vocational Rehabilitation
Randall McQueeney – Iowa Workforce Development
Faith Miller - Iowa Workforce Development
John Hanson – international Association of Heat and Frost Insulators Local #39
Sara Blair – Country Maid
Pamela Woolridge – WITCC
Melissa Haukap – Iowa Lakes

AGENDA

Introduction of the One Stop Operator, Tammi Erlbacher
Local Policies
Next Steps following Local Plan

DISCUSSION

After today, Tammi will have visited all six of the Iowa Plains AJCs, met all the staff and Regional Managers. She is learning about all the people, who is who and what is what. She is currently working on making goals to get good contact information to set up regular meetings and continue the process. In meeting with the Regional Managers, she is wanting to help in coordination and wanting to help with making sure the meetings are scheduled, effective, and organized while ensuring good note taking. Helping the centers merge into one and work together to be more solidified. She will have more information as time goes on.

Everyone should have had an opportunity to review the first ten policies, if anybody has any further questions or concerns pertaining to the policies, please let Linda and Stephanie know. The remaining nine policies need to be reviewed before the next Committee meeting in November. Once the remaining policies are reviewed, Holly will take them to the State Workforce Development Board meeting on December 5th.

Brittany inquired about Work Experiences for participants and when those would be able to get rolling. Now that we have an OSO, they will also be the Employer on Record. A meeting is set in place at this time to discuss the process for WEPs.

The Local Plan has been posted onto the Iowa Plains website to allow for public comment for twenty days. Once the twenty days is up and there are no comments, will move forward with the Memorandum of Understanding and the IFA. Wendy with WFS conducted a presentation to the Core Partners in regard to the MOU and IFA and provided technical assistance. Core partners will begin meeting twice each month to begin the development of the MOU and IFA. Goal for Iowa Plains is to have these completed by July 1, 2025.

Kathy Leggett has signed her first on-the-job training contract with Thompson Solutions. They have a great program and is excited on implementing this. She has had some other contacts that have reached out and she will be following up with them. Business Engagement Consultants are following up with the 700 employers who completed the Employer Survey regarding work-based learning. She did provide specific questions for them to ask when meeting with employers.

ACTION PLAN

Review the remaining 9 policies before the next meeting on November 9th.