

IOWA PLAINS COMMITTEE

Date: January 10, 2025

Time: 8:30 AM

Facilitator: Holly Espenhover-Chair

IN ATTENDANCE

- Andrew Sheffield (CJ Bio America)
- Brittney Gutzmann (Vocational Rehabilitation)
- Carolyn Farley (Iowa Workforce Development)
- Chelsie Dobney (UnityPoint Health)
- Craig Levine (International Brotherhood of Electrical Workers Local Union)
- Danielle Michalski (Abstract Associates of Iowa, Inc.)
- Elizabeth Waigand (Iowa Workforce Development)
- Holly Espenhover, Chair (UnityPoint Health)
- Jason Anderson (Northwest Iowa Community College)
- Jen Pellant (Western Iowa Labor Federation)
- Kent Heronimus (Interstates)
- Linda Rouse (Iowa Workforce Development)
- N. Omar Valentine (Iowa Workforce Development)
- Randall McQueeney (Iowa Workforce Development)
- Renea Anderson (Harrison County Development)
- Sara Blair (Country Maid)
- Sarah Hruska (Prestage Foods of Iowa)
- Tammi Erlbacher (Life Skills Connections)
- Teresa Larson-White (Iowa Workforce Development)

AGENDA

- **One-Stop Operator Updates**
 - **December 2024 Recap**
 - Core Partner meeting scheduled for January 14, 2025
 - Utilizing a shared SharePoint folder to share marketing materials among Core Partner Programs.
 - Meeting with Iowa Plains regional managers to discuss ways of increasing Customer Satisfaction Survey responses.
- **Iowa Plains Title I Program Updates**
 - December 2024 Recap
 - Increase in referrals in Sioux City and Spencer for the Adult Program.
 - Recent Career Planner vacancy in Sioux City.
 - Focus currently on assisting participants with completing training program quarter and preparing for enrollment in next quarter for training program.

- **Target Counties Update**
 - Identified counties served by the Council Bluffs, Spencer and Creston as target counties.
- **Data Reporting Sub-Committee**
 - A Data Reporting Sub-Committee will be created to review data related to performance measures.
- **Next Meeting**
 - February 14, 2025 / 8:30am – 9:30am



JANUARY 2025

IOWA PLAINS COMMITTEE UPDATE

A map of the state of Iowa, showing county boundaries in white. The map is set against a dark green background. A central region of the state is highlighted in a lighter blue color. The text "Iowa Plains LWDA" is overlaid on this highlighted region.

**Iowa Plains
LWDA**

OCTOBER-DECEMBER SURVEY RESULTS

Customer Surveys Submitted in Iowa Plains

110

of Customers Who Visited an Iowa Plains One Stop Centers From October-December 2024

15,838

% of Customers Completing Surveys

<1%

OSO Recommendations:

Increase Survey Completion-train staff to encourage customers to complete surveys, provide paper surveys, market surveys with flyers.

OSO Action:

OSO meeting with Center Managers on 1/10/2025 to discuss options for promoting and increasing survey participation.

PARTNER MEETING

A core and required partner meeting is scheduled for 1/14/2024. at 10:00 AM via Teams

Agenda

Topic	Facilitator	Time
Introduction -Name, Program/Service, Location	Tammi Erlbacher, One Stop Operator	10:00-10:15
Partner Meeting Purpose	Tammi Erlbacher, OSO	10:15-10:20
MOU Discussion	Faith Miller, IWD Regional Manager	10:20-10:35
Sharepoint Folder (Marketing Material)	Tammi Erlbacher, OSO	10:35-10:40
Partner Breakouts -SC/Denison -CB/Creston -FD/Spencer All 3 breakouts introduce each other and discuss the following questions: 1. What is one way our area does well to partner? 2. What is one thing we could improve our partnership to connect lowans to our numerous services? 3. What is one thing about the program or service I provide that someone in this breakout may not know?	SC/Denison-Tammi Erlbacher CB/Creston- Randall McQueeney, IWD Regional Manager FD/Spencer- Faith Miller, IWD Regional Manager	10:40-11:05
Breakout Recap Have someone from each group summarize their group's discussion.	Tammi Erlbacher, OSO	11:05-11:25
Closure Anyone have topics they would like added to the next agenda?	Tammi Erlbacher, OSO	11:25-11:30
Next Meeting Date Core Partner Meeting: February 11 th , 2025 Required Partner Meeting: August 12 th , 2025		
<i>Mission: To collaboratively identify and respond to customer needs within the workforce system in a collective effort to enhance the lives and well-being of lowans.</i>		



Iowa Plains Workforce Area Partner Meeting



MEETING VISION: To collaboratively identify and respond to customer needs within the workforce system in a collective effort to enhance the lives and well-being of Iowans.

MEETING PURPOSE: To educate all workforce partners on other partner's resources/services, to collaborate on ways to increase and improve partner referrals and co-enrollments, and to collaborate and develop ways to more efficiently assist customers with their needs.

TOPIC TYPES: Planning, Networking, Partner Speaker Presentation, Collaboration, Information Sharing, WIOA Announcements, Iowa Plains Area Committee Updates and Workforce Training

ATTENDEES: All Core and Required Partners as identified by the Iowa Plains Local Plan (see page 32). [LINK](#)

TIME: 2nd Tuesday of the Month, 10:00 AM, [Microsoft Teams](#)

MONTHLY ATTENDEE SCHEDULE:

January and August- ALL Core and Required Partners
All other Months- Core Partners Only

MEETING FACILITATOR:

Tammi Erlbacher, Iowa Plains One Stop Operator (OSO)
tammi.erlbacher@lifeskillsconnection.com

Required Partner Meeting Attendees:

All Core Partners listed in addition to:

- Job Corps
- Native American Programs
- Community Services Block Grant
- Jobs for Veterans State Grant
- Senior Community Services Employment Program
- RESEA
- National Farmworker Jobs Program
- Temporary Assistance for Needy Families (TANF)
- ReEntry Employment Opportunity Programs

Core Partners Meeting Attendees:

- Title I- Adult, Dislocated and Youth
- Title II- Adult Education and Family Literacy
- Title III- Wagner Peyser (Employment Services)
- Title IV- Vocational Rehabilitation

IWD STAFF TRAINING

In December and January IWD staff have received or have scheduled the following trainings:

- 12/4/2024- OWDS (State Wide)
- 12/11/2024- Title I Presentation (Iowa Plains)
- 1/8/2024- Communication and Team Building (State Wide)
- 1/15/2025- Surviving Burn Out (Iowa Plains)
- 1/22/2025- Individual Center Needs/Training (Completed by individual Center Managers)
- 1/29/2025- Job Corps Presentation (Iowa Plains)

OSO ONE STOP CENTER PRESENCE

In December, the OSO visited the following centers:

- 12/3- Fort Dodge
- 12/4- Denison
- 12/10- Creston
- 12/11- Denison
- 12/17- Sioux City
- 12/18- Denison

EFFICIENCIES

In January, OSO established a SharePoint folder designed for all partners to access each other's information, websites, and marketing materials. This folder will be made available to all partners during our January partner meeting.

IowaWORKS American Job Centers - Iowa Plains LWDA			
New			
Upload			
Share			
Copy link			
Sync			
Download			
Go to channel			
Export to Excel			
Automate			
Integrate			
Documents > Iowa Plains LWDA > Iowa Plains Shared Partner Folder > Partner Marketing Material and Information			
Name	Modified	Modified By	
AARP (Northern Iowa Plains)	January 2	Tammi Eribacher	
American Indian Council (AIC) (All Iowa Plains)	January 2	Tammi Eribacher	
Community Action of Siouxland	January 2	Tammi Eribacher	
Job Corps (All Iowa Plains)	January 2	Tammi Eribacher	
Matura (Creston Area)	January 2	Tammi Eribacher	
Mid Sioux Opportunity (SC and Spencer)	December 31, 2024	Tammi Eribacher	
National Able (Central and Southern Iowa Plains)	January 2	Tammi Eribacher	
New Opportunities (Audubon, Calhoun, Carroll, Dallas, ...)	January 2	Tammi Eribacher	
Promise Jobs (All Iowa Plains)	January 2	Tammi Eribacher	
Proteus (All Iowa Plains)	January 2	Tammi Eribacher	
South Central Iowa Community Action Program (Clarke, ...)	January 2	Tammi Eribacher	
Title I - Adult, Dislocated Worker, & Youth Program	January 2	Tammi Eribacher	
Title II - Adult Basic Education & Literacy	January 2	Tammi Eribacher	
Title III - Wagner Peyser - Employment Services	January 2	Tammi Eribacher	
Title IV - Department for the Blind	January 2	Tammi Eribacher	
Title IV - Vocational Rehabilitation	January 2	Tammi Eribacher	
Trade Adjustment Assistance Program	January 2	Tammi Eribacher	
Upper Des Moines Opportunity Inc (see website for cou...)	January 2	Tammi Eribacher	
Veteran Workforce Services	December 23, 2024	Tammi Eribacher	
West Central Community Action (WCCA) (Cass, Crawfor...	January 2	Tammi Eribacher	