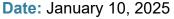
#### **IOWA PLAINS COMMITTEE**



**Time: 8:30 AM** 

Facilitator: Holly Espenhover-Chair

#### **IN ATTENDANCE**

- Andrew Sheffield (CJ Bio America)
- Brittney Gutzmann (Vocational Rehabilitation)
- Carolyn Farley (Iowa Workforce Development)
- Chelsie Dobney (UnityPoint Health)
- Craig Levine (International Brotherhood of Electrical Workers Local Union)
- Danielle Michalski (Abstract Associates of Iowa, Inc.)
- Elizabeth Waigand (Iowa Workforce Development)
- Holly Espenhover, Chair (UnityPoint Health)
- Jason Anderson (Northwest Iowa Community College)
- Jen Pellant (Western Iowa Labor Federation)
- Kent Heronimus (Interstates)
- Linda Rouse (Iowa Workforce Development)
- N. Omar Valentine (Iowa Workforce Development)
- Randall McQueeney (Iowa Workforce Development)
- Renea Anderson (Harrison County Development)
- Sara Blair (Country Maid)
- Sarah Hruska (Prestage Foods of Iowa)
- Tammi Erlbacher (Life Skills Connections)
- Teresa Larson-White (Iowa Workforce Development)

#### **AGENDA**

- One-Stop Operator Updates
  - December 2024 Recap
    - Core Partner meeting scheduled for January 14, 2025
    - Utilizing a shared SharePoint folder to share marketing materials among Core Partner Programs.
    - Meeting with Iowa Plains regional managers to discuss ways of increasing Customer Satisfaction Survey responses.
- Iowa Plains Title I Program Updates
  - December 2024 Recap
    - Increase in referrals in Sioux City and Spencer for the Adult Program.
    - Recent Career Planner vacancy in Sioux City.
    - Focus currently on assisting participants with completing training program guarter and preparing for enrollment in next guarter for training program.

### • Target Counties Update

o Identified counties served by the Council Bluffs, Spencer and Creston as target counties.

### • Data Reporting Sub-Committee

 A Data Reporting Sub-Committee will be created to review data related to performance measures.

### Next Meeting

February 14, 2025 / 8:30am – 9:30am



# IOWA PLAINS COMMITTEE UPDATE



## **OCTOBER-DECEMBER SURVEY RESULTS**

#### # Customer Surveys Submitted in Iowa Plains

110

# of Customers Who Visited an Iowa Plains One Stop Centers From October-December 2024 15,838

### % of Customers Completing Surveys

<1%

#### **OSO Recommendations:**

Increase Survey Completion-train staff to encourage customers to complete surveys, provide paper surveys, market surveys with flyers.

#### **OSO Action:**

OSO meeting with Center Managers on 1/10/2025 to discuss options for promoting and increasing survey participation.

## **PARTNER MEETING**

A core and required partner meeting is scheduled for 1/14/2024. at 10:00 AM via Teams

#### Agenda

DOUND		
Topic	Facilitator	Time
Introduction	Tammi Erlbacher, One Stop	10:00-10:15
-Name, Program/Service, Location	Operator	
Partner Meeting Purpose	Tammi Erlbacher, OSO	10:15-10:20
MOU Discussion	Faith Miller, IWD Regional	10:20-10:35
	Manager	
Sharepoint Folder (Marketing Material)	Tammi Erlbacher, OSO	10:35-10:40
Partner Breakouts	SC/Denison-Tammi Erlbacher	10:40-11:05
-SC/Denison		
-CB/Creston	CB/Creston- Randall	
-FD/Spencer	McQueeney, IWD Regional	
All 3 breakouts introduce each other and discuss the	Manager	
following questions:		
<ol> <li>What is one way our area does well to partner?</li> </ol>	FD/Spencer- Faith Miller, IWD	
<ol><li>What is one thing we could improve our</li></ol>	Regional Manager	
partnership to connect lowans to our numerous services?		
3. What is one thing about the program or service		
I provide that someone in this breakout may not know?		
Breakout Recap	Tammi Erlbacher, OSO	11:05-11:25
Have someone from each group summarize their		
group's discussion.		
Closure	Tammi Erlbacher, OSO	11:25-11:30
Anyone have topics they would like added to the next		
agenda?		
Next Meeting Date		

#### **Next Meeting Date**

Core Partner Meeting: February 11<sup>th</sup>, 2025 Required Partner Meeting: August 12<sup>th</sup>, 2025

Mission: To collaboratively identify and respond to customer needs within the workforce system in a collective effort to enhance the lives and well-being of Iowans.



**MEETING VISION:** To collaboratively identify and respond to customer needs within the workforce system in a collective effort to enhance the lives and well-being of lowans.

MEETING PURPOSE: To educate all workforce partners on other partner's resources/services, to collaborate on ways to increase and improve partner referrals and co-enrollments, and to collaborate and develop ways to more efficiently assist customers with their needs.

TOPIC TYPES: Planning, Networking, Partner Speaker Presentation,
Collaboration, Information Sharing, WIOA Announcements, Iowa Plains
Area Committee Updates and Workforce Training

**ATTENDEES:** All Core and Required Partners as identified by the Iowa Plains Local Plan (see page 32). <u>LINK</u>

TIME: 2nd Tuesday of the Month, 10:00 AM, Microsoft Teams

#### **MONTHLY ATTENDEE SCHEDULE:**

January and August- ALL Core and Required Partners
All other Months- Core Partners Only
MEETING FACILITATOR:

Tammi Erlbacher, Iowa Plains One Stop Operator (OSO) tammi.erlbacher@lifeskillsconnection.com

#### **Required Partner Meeting Attendees:**

All Core Partners listed in addition to:

- Job Corps
- Native American Programs
- Community Services Block Grant
- · Jobs for Veterans State Grant
- Senior Community Services
   Employment Program
- RESEA
- National Farmworker Jobs Program
- Temporary Assistance for Needy Families (TANF)
- ReEntry Employment Opportunity Programs

#### **Core Partners Meeting Attendees:**

- Title I- Adult, Dislocated and Youth
- Title II- Adult Education and Family Literacy
- Title III- Wagner Peyser (Employment Services)
- Title IV- Vocational Rehabilitation

## **IWD STAFF TRAINING**

In December and January IWD staff have received or have scheduled the following trainings:

- 12/4/2024- OWDS (State Wide)
- 12/11/2024- Title I Presentation (Iowa Plains)
- 1/8/2024- Communication and Team Building (State Wide)
- 1/15/2025- Surviving Burn Out (Iowa Plains)
- 1/22/2025- Individual Center Needs/Training (Completed by individual Center Managers)
- 1/29/2025- Job Corps Presentation (Iowa Plains)

## **OSO ONE STOP CENTER PRESENCE**

In December, the OSO visited the following centers:

12/3-Fort Dodge

12/4- Denison

12/10-Creston

12/11- Denison

12/17- Sioux City

12/18-Denison

### **EFFICIENCIES**

In January, OSO established a SharePoint folder designed for all partners to access each other's information, websites, and marketing materials. This folder will be made available to all partners during our January partner meeting.

