

IOWA PLAINS COMMITTEE

Date: August 8, 2025

Time: 8:30 AM

Facilitator: Holly Espenhover-Chair

IN ATTENDANCE

- Andrea Mann (Iowa Workforce Development)
- Andrew Sheffield (CJ Bio America)
- Brittney Gutzmann (Vocational Rehabilitation)
- Chelsie Dobney (UnityPoint Health)
- Faith Miller (Iowa Workforce Development)
- James Morris (Iowa Workforce Development)
- Kathy Leggett (Iowa Workforce Development)
- Kent Heronimus (Interstates)
- Kristin Russell (Spalding Equipment)
- Linda Rouse (Iowa Workforce Development)
- N. Omar Valentine (Iowa Workforce Development)
- Pamela Woolridge (Western Iowa Tech Community College)
- Randall McQueeney (Iowa Workforce Development)
- Renee Rentel (Iowa Workforce Development)
- Sara Blair (Country Maid)
- Tammi Erlbacher (Life Skills Connections)
- Teresa Larson-White (Iowa Workforce Development)

AGENDA

- **Iowa Plains Dashboard (James Morris)**
 - **Overview and Walkthrough**
 - Reporting Sources
 - VOS Greeter
 - IowaWORKS Documentation
 - Feedback Session

- **Iowa Plains Notice of Award (Linda Rouse)**
 - Notice of Award for Iowa Plains has been received for PY25-26.
 - Adult (New): \$97,000
 - Dislocated Worker (New): 160,000
 - Youth Program (New): \$555,000
 - Carryover amounts from PY24-25 will be available after September 15, 2025.
- **One-Stop Operator Updates (Tammi Erlbacher)**
 - **IowaWORKS Center Traffic**
 - **Survey Analysis**
 - **WARN Notifications**
 - **Outreach Events**
 - Mobile Unit
 - **Referrals and Co-Enrollments**
 - **Business Engagement Consultant/Title I Collaboration Toolkit**
 - Collaboration Dashboard
 - Collaboration Meetings
- **Work-Based Learning Outreach (Kathy Leggett)**
 - Employer Survey
 - Employer Toolkit
 - Webinar (Scheduled for September 30, 2025)
 - Topic: Iowa Plains Work-Based Learning Overview / 4-Step Internship Process
- **Fort Dodge American Job Center Relocation (Faith Miller / Teresa Larson-White)**
 - Relocated to Webster County Health and Human Services Building at 330 1st Ave. N, Suite G, Fort Dodge, Iowa 50501
 - Centrally located in hub of service providers.
- **Iowa State Fair Activities/Services (Linda Rouse)**
 - Iowa Plains will be participating and providing services through the Mobile Unit and Iowa Workforce Development display.
- **Committee Reinvigoration Discussion (Kent Heronimus / Linda Rouse)**
 - **Outreach Opportunities**
 - **Membership Recruitment**
 - Career Fair Employer Participants
 - Society for Human Resource Management (SHRM) Presentation
 - **Local Area Impact/Success Stories/Testimonials**
 - Iowa Plains Local Workforce Development Area Website
 - Podcast/Video Clips
 - **Lunch and Learn Panel**



IOWA PLAINS LWDA

Iowa Plains
LWDA

ONE STOP OPERATOR REPORT

PY2025

One Stop Operator Report
July 2025

Prepared By:

Tammi Erlbacher, OSO
LifeSkills Connection, Inc.

Prepared For:

Iowa Plains Executive
Committee



IowaWORKS Center Traffic

July 2025

Center	# People Served
Spencer	547
Fort Dodge	913
Sioux City	1640
Denison	246
Council Bluffs	991
Creston	136
TOTAL	4473

Survey Analysis

July 2025

Center	# Surveys Completed	Average Satisfaction Rating (1-4 Rating)
Spencer	2	4
Fort Dodge	14	3.9
Sioux City	4	4
Denison	6	4
Council Bluffs	7	3.9
Creston	15	4
TOTAL	48	3.9

WARN Notifications

Business	Layoff Date	Employees Affected	City
Orient-Macksburg Community School	Jul 1, 2025	36	Orient
US Cellular	Jul 1, 2025	6	Council Bluffs
US Cellular	Jul 1, 2025	9	Creston
US Cellualr	Jul 1, 2025	5	Sioux City
US Cellular	Jul 1, 2025	10	Fort Dodge
Main Street Manor	Jul 23, 2025	13	Swea City

Outreach Events

Date	Event	Location
Jul 1, 2025	Emerge	Sioux City
Jul 2, 2025	Emerge	Sioux City
Jul 8, 2025	Presentation with HHS	Logan
Jul 8, 2025	Emerge	Sioux City
Jul 10, 2025	HHS Provider Meeting	Fort Dodge
Jul 11, 2025	Ford Partnership Meeting (JVSG/HBI)	Sioux City
Jul 15, 2025	Emerge	Sioux City
Jul 18, 2025	Woodbury Veterans Treatment Court	Sioux City
Jul 19, 2025	Ragbrai Booth	Orange City
Jul 22, 2025	Emerge	Sioux City
Jul 23, 2025	Ag State Mock Interviews/Presentation	Albert City
Jul 24, 2025	Clay Co Fair Outreach (JVSG)	Spencer
Jul 25, 2025	National Hire a Veteran Hiring Event	Sioux City
Jul 29, 2025	Emerge	Sioux City

Mobile Unit In Iowa Plains

Date	Event	Location
Jul 2, 2025	Title I Pres. for VJC	Spencer
Jul 8, 2025	Resume Lab	Storm Lake
Jul 8, 2025	New Visions Homeless Shelter	Council Bluffs
Jul 22, 2025	Residential Treatment Facility	Sioux City
Jul 24, 2025	Warming Shelter	Sioux City
Jul 24, 2025	Dismas	Sioux City
Jul 25, 2025	RCF	Fort Dodge
Jul 31, 2025	IowaWORKS	Fort Dodge



Referrals and Co-Enrollments



97

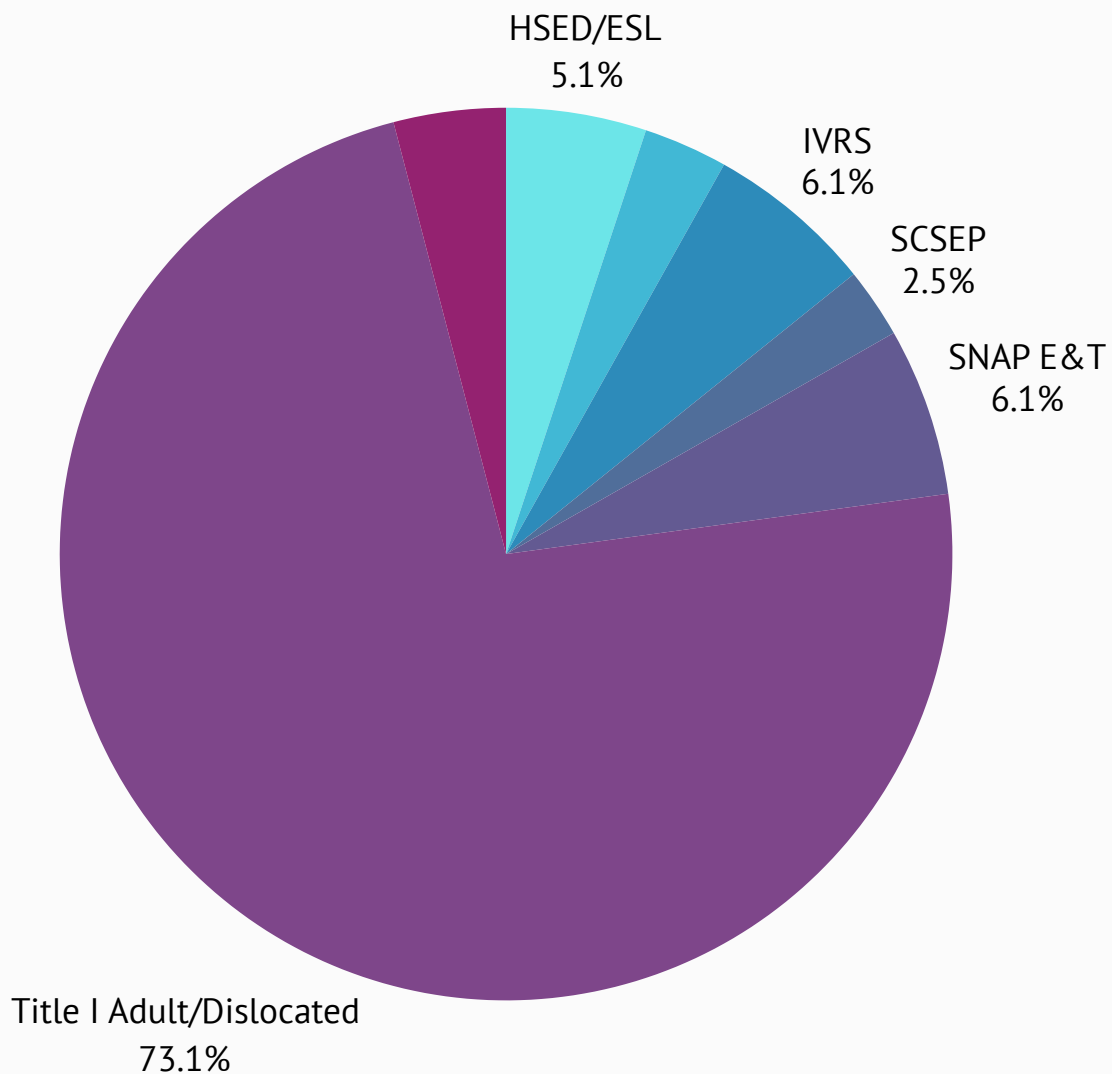
Total Number of Referrals

Receiving Partners

HSED/ESL IowaWORKS IVRS

SCSEP SNAP E&T

Title I Adult/Dislocated Title I Youth



OSO Service Delivery Report

OSO Center Visits

7/1- Fort Dodge
7/2- Denison
7/8- HHS Office (Logan)
7/9- Denison
7/15- Creston
7/16- Denison
7/22- Sioux City
7/23 Denison
7/29- Council Bluffs

Weekly Trainings

7/2- Business team
7/9- HHS
7/16- Customer Service
7/30- Proteus

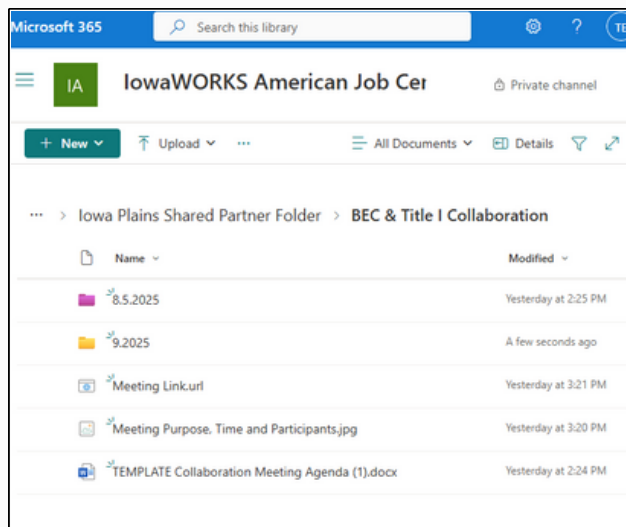
Partner Meetings

7/12- Core Partner Meeting

Efficiency Creation

BEC/Title I Collaboration Toolkit

This toolkit includes an agenda template, infographic, data dashboard, attendance record, SharePoint folder, and an action steps follow-up chart to help ensure BEC/Title I Collaboration meetings are both effective and well-documented.



TITLE I & BUSINESS ENGAGEMENT COLLABORATION		Date:	Time:
Agenda		Notes	
Introduction/Announcements			
Title I Manager Update			
Business Engagement Manager Update			
Collaboration Success Story			
Data Report	# Work Experience Enrollees by Office # New Business Contacts # Title I Enrollees		
Collaboration Discussion -interested businesses -interested participants	FD SC Denison CB Creston Spencer		
Brainstorm -ideas to improve collaboration			
Next Meeting			

BEC/Title I Collaboration Dashboard			
PY Performance Goals	Data (7/2025-9/2025)		Percent of Goal
# Work Experiences Enrolled: (PY Goal: 50)	Total # Work Experiences	Quarterly Goal	0
# Businesses Contacted: (PY Goal: ____)	# Businesses Contacted	Quarterly Goal	0
# OJT's PY Goal: ____)	Total # OJT's	Quarterly Goal	0
# Businesses Currently Awaitng Participants	# Businesses		
# Transitional Jobs Enrolled (PY Goal: ____)	# Businesses	Quarterly Goal	0
# Participants Awaiting Business	# Businesses		

Iowa Plains

BEC/TITLE I COLLABORATION MEETING

Meeting Purpose:

To strengthen collaboration between Title I Workforce staff and the Business Engagement Team to ensure participants gain greater access to work experiences, transitional jobs, and on-the-job training opportunities—empowering individuals to succeed while meeting the evolving needs of employers.

Meeting Time:

1st Tuesday of every month from 9:30-11:00 AM
Via Teams

Meeting Participants:

BEC Team, Title I Team, One Stop Operator

