



STATE WORKFORCE DEVELOPMENT BOARD

<https://www.iowawdb.gov/>

Mission:

The Iowa State Workforce Development Board oversees the development and implementation of the state workforce development plan. The SWDB ensures that state workforce regions have the resources to support employment programs across the state.

PUBLIC MEETING NOTICE

Date:

Friday, December 5, 2025

Time:

11:00 a.m. – 1:00 p.m.

Place:**Zoom:**

Join Zoom Meeting

<https://iowaworks.zoom.us/j/85468023602>

Meeting ID: 854 6802 3602

One tap mobile

+16469313860,,85468023602# US

Dial by your location

• +1 312 626 6799 US (Chicago)

Meeting ID: 854 6802 3602

Find your local number: <https://iowaworks.zoom.us/j/kd3vfx9J1T>

TENTATIVE AGENDA:

1. Call to Order.
2. Roll call to establish quorum by Shelly Evans, Board Administrator.
3. **Action Item:** Approval of Meeting Agenda.
4. **Action Item:** Approval of Minutes from the August 25 State Workforce Development Board meeting. (Attachment 1 – Minutes dated 08/05/25)
5. Welcome by Teresa Hovell, Chair.
6. Discussion on Proposal for new SWDB Committee Structure by Michelle McNertney, Executive Director of SWDB. (Attachment 2 – Summary of Survey results,

Attachment 3 – SWDB Committee Structure Proposal, Attachment 4 – Bylaws – Committees)

6.1 -- Action Item: Motion to update SWDB by-laws related to Standing Committees of the SWDB.

7. Review and Discussion of PY26 WIOA Unified State Plan Modification by Brandy McOmber, WIOA Core Partner Working Group (Attachment 5 – Iowa WIOA Unified State Plan Modification Summary, Attachment 6 – Draft PY26 WIOA Unified State Plan Modification).

7.1 -- Action Item: Motion to approve Draft PY26 WIOA Unified State Plan modification.

8. Director's Report by Director, Beth Townsend, Iowa Workforce Development.
9. Public Comment. (Public comments will be limited to 3 minutes per speaker and should address only those items on the current meeting agenda.)
10. Adjourn.

ACCOMMODATIONS:

Accommodations are available upon request for individuals with disabilities. If you need an accommodation, please contact Shelly Evans, Board Administrator, shelly.evans@iwd.iowa.gov, (515) 587-0050.

UPCOMING CALENDAR EVENTS:

- State Workforce Development Board Quarterly Meetings:
 - February 13, 2026 – Virtual
 - June 11, 2026 – TBD In Person
 - September 3, 2026 – TBD In Person
 - December 4, 2026 – Virtual