

**Regional Workforce Investment Board/
Chief Elected Officials Meeting
August 20, 2015
5:00 p.m.**

RWIB Present: Gerald Miller, JR Ackley, Cindy Harris, Sis Grieman (via phone), Renee Diemer, Kelly Hansen, Craig La Kose, Paul Fitzgerald, Art Jones, Julie Pralle, Patsy “Denise” Largent

RWIB Absent: Terri Ewers, Mayor James Erb; Nancy Prohaska

CEOs Present: Jay Urdahl ;Joel Voaklander, Roy Schwickerath, Corey Eberling, Dave Haugen; Sis Grieman (via phone)

CEOs Absent: Mike Stensrud

Staff: Angie Konig – Regional WIA Director
Marla Loecke – IWD Manager for Regions I and II

Board Support: Theresa Meggers

Guests: Beth Townsend. Sandra Leake. Kris Dunn. Terrv Schumaker: Steve Faulkner

1.0 Welcome

2.0 Oath of Office

- **Patsy “Denise” Largent**

3.0 Approval of August 20, 2015 Agenda and April 30, 2015 Meeting Minutes

RWIB: Motion- Pralle	2 nd - Jones	Vote-Unanimous
CEOs: Motion- Schwickerath	2 nd - Eberling	Vote-Unanimous

4.0 RWIB Action Items

4.1 Discussion and decision on Board Administrative Staffing

- Theresa Meggers will be resigning
- Budget is \$1,300 and position is through Kelly Services
- Board needs to have a designated pot of money for board administrative duties
- Options: WIOA transition funds or 9-month funds
- Kelly Services currently bills \$20/hour and employee get \$15/hour
- Motion and approval to raise to \$1,500 and take out of WIOA transition fund and stay with Kelly Services

Motion – Miller 2nd – Ackley Vote – Unanimous

5.0 RWIB/CEO Action Items

5.1 Designation of local WIOA area

- Discussion to keep region the same or change to the recommended area
- Form has to be signed by September 3rd
- Eventually all boards will need to conform to new recommended local areas
- Look for opportunities to set up sector boards in combination with other regions to combine resources
- Many new responsibilities
- Motion and approval to keep the region the same for now

RWIB: Motion – Grieman 2nd - Miller Vote – Unanimous

CEO: Motion - Haugen 2nd – Grieman Vote – Unanimous

5.2 Designation of local board members

- If decide to go with grandfathered board, have the option to elect 5 ex officio members
- Motion to grandfather and include the 5 ex officio members

RWIB: Motion - Miller 2nd – Jones Vote – Unanimous

CEO: Motion - Haugen 2nd – Voaklander Vote – Unanimous

6.0 Advanced Manufacturing Sector Board Update, Kelly Hanson

- NIACC invited manufacturers to attend
- Gather input from employers
- Focuses: find out from them what talents and skills they're looking for, collecting information from them to develop educational pathway
- Tool for job seekers, high school counselors; employers, guidance counselors, etc.

7.0 Informational Items

- Region 2 Annual Report (handout)
- Letter for fiscal monitoring – no findings (handout)
- Information on Vocational Rehab Services (handout)

7.1 Support letter for NIACC's Adult Education and Literacy Program

- Funding is consistent with last year

7.2 WIA Performance Levels Quarter 3

7.3 Center Report

- Upcoming layoffs – Sears and Kraft
- VITA assisted with 499 tax returns
- Successful Summer Youth Program – plan to do next year again
- Ticket to Work program update
- Success stories

7.4 Partner's Meeting Minutes

7.5 Youth Advisory Council Meeting Minutes

Beth Townsend, IWD Director:

Next board meeting will be held in Waterloo at Hawkeye Community College.

Will hold more training sessions on WIOA. Next is on September 10th and asking each RWIB board to send one board member and employee.

Home Base Iowa – provide one-stop shop and combine IWD Vet page and Home Base web page

ADJOURN: Meeting was unanimously adjourned.

Motion: Ackley 2nd: Jones Vote – Unanimous

Next meeting: October 15, 2015, 5:00 p.m.