

**REGION 5 WORKFORCE INVESTMENT BOARD
(RWIB)
CHIEF ELECTED OFFICIALS
(CEO'S)
Monday, August 17, 2015
4:00 p.m.
Iowa Workforce Development
Three Triton Circle
Fort Dodge IA 50501**

RWIB in attendance: Larry McBain – Chair Daniel J. DeWall
 Tom Grau Jane Hambleton
 Margene Bunda Dr. Dan Kinney
 Mick Hatcher (by phone) Tom Salvatore-Vice Chair

RWIB absent: Julie Geopfert Pat Essing
 Lois J. Irwin Janet Adams

CEO's in attendance: Rick Rasmussen Clark Fletcher
 Doug Bailey-Vice Chair Clarence Siepker
 Mike Cooper Carl Mattes-Chair

CEO's absent:

Guests in attendance:
Sara Messerly, Region 5 Operations Manager/WIOA Director
Cynthia Meek, RWIB Staff Support
Teresa Larson-White, Children & Families of Iowa
Maria Weydert, Goodwill of the Great Plains
Lori Kolbeck, IVRS
Pat Daly, Region 5 Budget Analyst
Steve Ovel, State WIOA Transition Team
Marlys Jones, Iowa Workforce District Manager
Jim Kersten, ICCC

Chairperson Larry McBain called the meeting of the Region 5 RWIB/CEO to order on August 17, 2015 at 4:10 p.m. in the Iowa Workforce Development office, Three Triton Circle, Fort Dodge, Iowa. Each person introduced themselves and stated their role or relationship to the boards.

Approval of Agenda

A motion was made by Tom Salvatore and seconded by Dan DeWall to approve the amended agenda. Motion carried unanimously by the RWIB. CEO Clark Fletcher moved to approve the amended agenda with Rick Rasmussen seconding. Motion carried unanimously by the CEO's.

Approval of Amended Minutes for May 11, 2015 and July 13, 2015

Sara Messerly explained that the minutes from the May 11, 2015 meeting needed to be amended as the wording in the minutes did not accurately reflect the motion that had been made and approved by both the RWIB and CEO's regarding the usage of the Transitional Funds. During that meeting, both RWIB and CEO's had made motions and approved that the funds could be used to pay expenses for RWIB, CEO's and staff to attend any training related to the WIOA transition. The original minutes erroneously just listed staff.

The minutes of the July 13, 2015 meeting also needed to be amended as there wasn't a quorum for the RWIB at that time. Therefore, the minutes from the May 11, 2015 meeting could not have been approved by the RWIB. The CEO's did have a quorum at that meeting, and were able to approve the minutes. However, the original May 11, 2015 minutes were incorrect.

Clark Fletcher moved to approve the amended minutes from the May 11, 2015 meeting and the July 13, 2015 meeting with Rick Rasmussen seconding. Motion carried unanimously by the CEO's. A motion was made by Tom Grau and seconded by Daniel DeWall to approve the amended minutes from the May 11, 2015 meeting and the July 13, 2015 meeting. Motion carried unanimously by the RWIB. Minutes were corrected to reflect that Transition Funds can be used to pay expenses for RWIB, CEO's and staff to attend training related to WIOA transition. July 13, 2015 minutes were corrected to reflect no RWIB quorum at that meeting and therefore no approval by the RWIB of the May 11, 2015 minutes at that time.

Partner Input

There was no Partner input.

Public Comments

An opportunity for public comment was provided with no comments made from the public.

WIOA Youth Employment Program

Teresa Larson-White with Children and Families of Iowa commented that she and Lori Kolbeck are working on changes regarding WIOA and will be bringing them to the next meeting.

Maria Weydert mentioned that Goodwill of the Great Plains also has part time jobs for youth.

WIOA Update and Discussion

Steve Ovel stated that with the retirement of Mike Wilkinson, Steve is currently assisting IWD as part of the State WIOA Transition Team, assisting with the State Plan and special NEG projects. Mike Wilkinson and Todd Spencer had attended the last RWIB meeting and shared information with the board about the WIOA vision and transition. Steve provided more information during this August 17th meeting. In 1996 Iowa Workforce Development was created based on legislation. Steve was among those that helped develop this system.

Four areas of importance in the new WIOA legislation are:

1. In the past when someone became unemployed it was the goal to get them employed. The focus is now to help them build their skill level before reentering the workforce if needed in order to become gainfully employed, obtaining self-sufficiency.
2. Career pathways. Noncredit, credit, Adult Basic Education will now be working together. The unemployed persons will now be taking the career readiness certificate testing (NCRC).
3. There will be sector partnerships. The goal is to have more business persons involved in gathering information about what individuals who are seeking employment, will need for skills regarding the jobs that are open now and in the future.
4. Vocational rehabilitation and adult education will be working together with IWD as required core partners.

There are a couple items needing immediate action by the RWIB and CEO's. The first is deciding on whether to request that the current board structure be grandfathered in for the first two years, or rather to change to the new board structure. To date seven boards have been grandfathered in with WIOA and will stay working same as they are now. Three regions were required to change to the new board structure, including the Des Moines, Carrol, and Spencer regions. Once you make the decision to change to the new board structure, the decision cannot be changed back. With grandfathering in of the current board structure, regions can prepare to change to the new board structure within the next two years. Currently there are 14 members required on the board and the new structure will need 28 to 32 members. When you become grandfathered, you have two years to get changed over to the new structure. The request and the candidates to fill board vacancies must be submitted to Director Townsend by September 30th, 2015.

The second item pertains to the confirmation of the service delivery geographical designation. So far, other regions are requesting that their current service delivery area be grandfathered in

during this transitional time. Any changes to the region would mean having to get consent from the other region that would also then experience a change, and the State Board would have to approve. The request to designate the service delivery geographical area must be submitted to Director Townsend by September 4th, 2015.

Dr. Dan Kinney with ICCC said they are working on getting sector boards up and going. It can be difficult to get enough people on the boards, but we must get businesses more engaged. Steve added that there has been flat population growth, and the K-12 has lower enrollment. With many retirements, there just aren't a lot of skilled workers to fill these openings. There is a need for better and more programs to help persons increase their skills. This means taking low income, low skilled workers with little education, and preparing them to take higher level, higher skilled jobs.

Jim Kersten spoke about their \$5.2 million Sector Partnership National Emergency Grant. The original intent was to assist workers laid off due to the Avian Bird Flu, but has now expanded. Sectors identified include advanced manufacturing and healthcare. It may also be approved to be used in part for incumbent worker classes. Currently there are persons working with the egg farms that are working part time since there was the outbreak of the bird flu. Some employers are paying employees for 32 hours but only working a couple days a week. There will be a two year time frame till things are back to normal on the farms. Money could be spent for classes for these part time workers.

Steve also stated that an RFP needs to go forward so a new WIOA service provider can be found. They will be working on a template that can be used statewide for all of the WIOA programs. Joe Bervid, IWD legal department, is providing the template.

It was asked if the board should start getting more members now. Steve said that wouldn't be necessary at this time, but any board vacancies will need to be filled. There are two board vacancies currently. Two persons will be contacted for which the board has their resumes on file. They were candidates from a previous vacancy but were not chosen at that time.

Designation of the Local Area (geographical area)

RWIB: A motion was made by Tom Graw and seconded by Dan DeWall to keep the designation of the local area (geographical region) the same as it is now. Motion carried unanimously by the RWIB.

CEO's: Clark Fletcher moved to keep the designation of the local area (geographical region) the same as it is now with Rick Rasmussen seconding. Motion carried unanimously by the CEO's.

Designation of the Local Board Membership

RWIB: A motion was made by Margene Bunda to grandfather in the existing board membership and seconded by Dan DeWall. Motion carried unanimously by the RWIB.

CEO's: Doug Bailey moved to keep the existing board membership with Rick Rasmussen seconding. Motion carried unanimously by the CEO's.

Financial Report

Pat Daly handed out the end of year budget report for SFY15. She reported that all WIA Admin funds have been expended. Overages were covered by the Penalty and Interest funds from the State. Approximate program carryover funds are listed in the far right column. Pat stated that at the next meeting, she will have more information on this year's budget for the board to review.

Adjournment

Motion for adjournment made by Dr. Dan Kinney and seconded by Dan DeWall.

The next meeting will be Monday Sept 28, 2015 at 4:00 PM.

Respectfully submitted
Cynthia Meek, RWIB Staff Support