

IOWA WORKS – IOWA VALLEY – REGION 6

**CHIEF ELECTED OFFICIALS AND REGIONAL WORKFORCE INVESTMENT
BOARD MEETING**

Wednesday, October 21, 2015 at 5:00 P.M.

IowaWorks Building, 2nd Floor

3405 S Center Street, Marshalltown, Iowa 50158

MINUTES

CEO Members – Attended: Dave Thompson (Chair), Lamoyne Gaard, Lance Granzow and Kendall Jordan.

RWIB Members-Attended: Robert Jeske, Joyce Lawler (RWIB Chair), Trista Nelson, Nancy Roethler, Phil Tetzloff, Dave Thompson (CEO Chair), Debra Upah, Jennifer Wilson, Jim Hunt and Lori Wildman. Absent: Tony Buhr, Heath Kellogg, Christina deNeui and Brian Sokol

Others Present: Jennifer Fuchs, Jacque Goodman, Deb Crosser, Cindy Litwiller, Arturo Sanchez, Rebecca Hassett, Emily Babinet, Denise Hubert and Beth Severidt,

Guests: Zakia Hussien, Mark Reinig

A quorum was met for both the CEO meeting and the RWIB meeting.

1.0 Call to Order

1.1 Additions/Deletions to the Agenda-Board Budget Action Item, Director Townsend will not be in attendance.

1.2 Approval of the Agenda

CEO Action:

Motion by Jordan, second by Granzow, to approve the agenda as printed.

Roll Call Vote: Ayes X Nays_____

RWIB Action:

Motion by Wilson, second by Roethler, to approve the agenda as printed.

Roll Call Vote: Ayes X Nays_____

2.0 Correspondence and/or Visitors

2.1 Public Comments-~~Comments from Director Townsend~~

2.2 Introductions of Visitors/Guests- Zakia Hussien-Budget Analyst and Denise Hubert-Iowa Vocational Rehabilitation

3.0 Economic Development Updates-

Hardin County-Deb Crosser

Busy summer with Ragbrai in Eldora

New Retail Projects-bakery, hardware Store, Unity Point Health Clinic

Tourism- Iowa River Trail update, updating motel and senior living study soon

Industry-Plank Closed-US Feeds, Winn Products, OEL construction moving to

Steamboat Rock, AME-in high demand for welders

Iowa Falls-Cindy Litwiller

Downtown infrastructure repair

Meta Tec-finished building

Annexation involving Hwy 20

Berry Corp. closed-Cargill purchases

Spec Building almost complete

4.0 Partner Updates-Ms. Jennifer Fuchs-

4.1 Report on Business and Partner Event, CIRAS, Jennifer provided 2 handouts summarizing WIOA Business-Partner Forum and WIOA Partners Event-Mark Reinig facilitated going over handouts “after the meetings are over, now what” Conclusions that were drawn-Development of Strategic Plan, Develop Boards that include the Youth, Communication and Partnership Development

Partners who gave updates- Arturo Sanchez, Jacque Goodman, Denise Hubert and Jennifer Wilson

5.0 Youth Advisory Council Update-Jennifer Fuchs

Introduced new staff members-Emily Babinet and Rebecca Hassett

Youth don't want to get involved if it “sounds like a system or program”

4 Vacancies in the building

A need to bring youth service providers together as well

6.0 Action Items-

6.1 Approval of Past Minutes (July 15, 2015)

CEO Action:

Motion by Jordan, second by Granzow, to approve the July 15, 2015 minutes as written.

Roll Call Vote: Ayes X Nays_____

RWIB Action:

Motion by Upah, second by Nelson, to approve the July15, 2015 minutes as written.

Roll Call Vote: Ayes X Nays_____

6.2 Approval of Transition Funds – Business and Partner Event Expenses, Board Secretary

CEO Action:

Motion by Jordan, second by Granzow, to approve transition funds for Business and Partner Event Expenses and Board Secretary.

Roll Call Vote: Ayes X Nays_____

RWIB Action:

Motion by Nelson, second by Hunt, to approve transition funds for Business and Partner Event Expenses and Board Secretary.

Roll Call Vote: Ayes X Nays_____

6.3 Ticket to Work Letter

CEO Action:

Motion by Gaard, second by Jordan, to approve ticket to work letter.

Roll Call Vote: Ayes X Nays_____

RWIB Action:

Motion by Jeske, second by Roethler, to approve ticket to work letter.

Roll Call Vote: Ayes X Nays_____

6.4 Ticket to Work Contract of Service

CEO Action:

Motion by Gaard, second by Granzow, to approve ticket to work contract of service.(temporary part-time, no insurance)

Roll Call Vote: Ayes X Nays_____

RWIB Action:

Motion by Hunt, second by Nelson, to approve ticket to work contract of service. (Temporary part-time, no insurance)

Roll Call Vote: Ayes X Nays_____

6.5 Board Budget

CEO Action:

Motion by Granzow, second by Jordan, to set aside \$50.00 in the Board budget for each quarterly meeting (total of \$200.00/yr.)

Roll Call Vote: Ayes X Nays_____

RWIB Action:

Motion by Wilson, second by Jeske, to set aside \$50.00 in the Board budget for each quarterly meeting (total of \$200.00/yr.)

Roll Call Vote: Ayes X Nays_____

7.0 Discussion/ Information Items: Jennifer Fuchs

- 7.1 New Youth Career Development Advisors
- 7.2 New Web Page
- 7.3 Upcoming Board Training
- 7.4 October 29th Conference

8.0 Schedule for Future Meetings

Future RWIB/CEO meetings will be held quarterly – January, April, July and October. The meetings will be held at 5:00 p.m. on the 3rd Wednesday of these months. Next meeting will be January 20, 2016. **May possibly move this meeting back to January 6th, 2015 to schedule along with Board workshop held that day.**

9.0 Adjournment

The meeting was adjourned at 6:12 p.m.

Submitted by Lisa R. Gassman
Board Secretary