

**CHIEF ELECTED OFFICIALS BOARD
MEETING MINUTES**

AUGUST 28, 2015
KIRKWOOD CENTER FOR LIFELONG LEARNING
CEDAR RAPIDS, IOWA

CEO Board Members Present by Email: Jon Bell, Kris Gulick, Jim Houser, Linda Langston, Justin Shields, Jim Throgmorton, Susie Weinacht, Travis Weipert, Bob Yoder

STAFF: Carla Andorf, Kim Becicka

Through the approval of the state Iowa Workforce Development agency, an email meeting was held to review and approve the administration budget. This is a separate budget through the new WIOA legislation that must be set aside for RWIB and CEO board expenses. The CEO board met quorum.

The following budget was put together based upon expenses incurred last year; we anticipate having similar expenses during the upcoming year. One new item allowed is board member mileage reimbursement to both the RWIB and CEO. Funds for those have also been calculated and included.

TYPE OF EXPENSE	TOTAL AMOUNT	JUSTIFICATION OF FIGURES
Board Member Meals	\$1,320.00	Average of \$220.00/meeting for six meetings in FY15
Board Member Travel	\$1,176.00	.56/mile x 35 miles for 10 members to attend 6 meetings
CEO Member Travel	\$196.00	.56/mile x 35 miles for 5 members to attend 2 meetings
Public Notices	\$650.00	According to data for the 2015 Fiscal Year
Office Supplies	\$100.00	According to data for the 2015 Fiscal Year
Total:	\$3,442.00	

The following board members replied with "approved" for this separate administration budget: Bell, Gulick, Houser, Langston, Shields, Throgmorton, Weinacht, Weipert, Yoder

The email meeting is adjourned.

Regional Workforce Investment Board Budget

TYPE OF EXPENSE	TOTAL AMOUNT	JUSTIFICATION OF FIGURES
Board Member Meals	\$ 1,320.00	Average of \$220.00/meeting for six meetings in FY15
Board Member Travel	\$ 1,176.00	.56/mile x 35 miles for 10 members to attend 6 meetings
CEO Member Travel	\$ 196.00	.56/mile x 35 miles for 5 members to attend 2 meetings
Public Notices	\$ 650.00	According to data for the 2015 Fiscal Year
Office Supplies	\$ 100.00	According to data for the 2015 Fiscal Year
Total:	\$ 3,442.00	