

**REGION 7
CEO Board & Regional Workforce Investment Board
COMBINED MEETING MINUTES**

Thursday, September 24, 2015 – 4:00 p.m. – 6:00 p.m.

HCC Metro Center
844 W. 4th St.
Waterloo, IA

Workforce Investment Board

Present

Deborah Collett
Donita Dettmer
Ken Kammeyer
Reid Koenig
Linda Laylin
Chris Parker
Craig White

Representing

Business
Labor
County Elected
Business
Business
Labor
Labor

Ex-Officio Member
Ex-Officio Member
Business (Pending Approval)

Absent

Janis Cramer
Kelly Flege
Quentin Hart
Natalie Kracht
Lisa Lorenzen
Casey McLaughlin

Labor
School District
City Elected
Business
Labor
Community College

Chief Elected Official

Present

Craig White
Ellen Gaffney
Ken Kammeyer

Black Hawk County Supervisor
Buchanan County Supervisor
Bremer County Supervisor

Absent

Harlyn Riekema
Rex Ackerman

Grundy County Supervisor
Butler County Supervisor

Workforce Partners

Aaron Sauerbrei
Christi Mason
Ronee Slagle
Debra Hodges-Harmon

Hawkeye Community College
IowaWORKS Hawkeye Community College
IowaWORKS Iowa Workforce Development
IowaWORKS Iowa Workforce Development

Craig White, Chair commenced the meeting at 4:00 p.m.

Approval of Agenda

CEO Board member Ken Kammeyer moved to approve the agenda and Craig White seconded. Unanimously approved.

RWIB member Deb Collette moved to approve the agenda and Reid Koenig seconded. Unanimously approved.

Approval of CEO Board & RWIB July Minutes

CEO Board member Craig White moved to approve and Ken Kammeyer seconded. Unanimously approved.

RWIB member Deb Collette moved to approve the minutes and Linda Laylin seconded. Unanimously approved.

Welcome new member and minute taker.

Chair, Craig White welcomed Butch Kelly, new board member *pending approval* from the Governor's office, and Funmi Obitayo, minute taker. All present introduced themselves.

New business

Approval of WIOA Budget

Christi Mason presented the WIOA budget for PY15/FY 16 for Adult, Dislocated Worker and Youth programs for board approval.

CEO Board member Ellen Gaffney moved to approve and Craig White seconded. Unanimously approved.

RWIB Ken Kammeyer moved to approve and Chris Parker seconded. Unanimously approved.

Approval of \$8,184 WIOA Transition Funds

Christi informed the board that \$8,184 needs to be set aside as transition funds to implement WIOA to pay for travel, conference fees, and hotels for staff and board members.

CEO Board member Ellen Gaffney moved to approve and Craig White seconded. Unanimously approved.

RWIB member Reid Koenig moved to approve and Deb Collette seconded. Unanimously approved.

Approval of RWIB Budget

Christi informed the board that Region 7 is now required to have a RWIB budget to pay for board minutes, food, travel mileage, conference fees, and hotels of board members. A budget of \$1,500 has been set aside for this purpose.

CEO Board member Ken Kammeyer moved to approve and Ellen Gaffney seconded. Unanimously approved.

RWIB member Donita Dettmer moved to approve and Reid Koenig seconded. Unanimously approved.

Approval of HCC as fiscal agent for Ticket to Work funds

In order to receive Ticket to Work funds, Christi informed the board that approval needs to be given to Hawkeye Community College to act as fiscal agent.

CEO Board member Ellen Gaffney moved to approve and Ken Kammeyer seconded. Unanimously approved.

RWIB member Donita Dettmer moved to approve and Chris Parker seconded. Unanimously approved.

Approval to increase Work Experience wages to prevailing rate

Christi informed the board that in order to attract young adults to work experiences, we need to be able to pay the prevailing rate of pay for the position offered by the employer, rather than minimum wage, as previously stipulated in the Customer Service Plan.

CEO Board member Ken Kammeyer moved to approve and Ellen Gaffney seconded. Unanimously approved.

RWIB member Chris Parker moved to approve and Donita Dettmer seconded. Unanimously approved.

Approval of HCC Training Programs

Christi informed the board that Hawkeye Community College has completed the application for approval to be on the Eligible Training Provider list under WIA. These programs are: Truck Driving CDL A, Truck Driving CDL B, Industrial Maintenance, CNC Machining and Production Welding.

These short term trainings are all in high demand fields.

CEO Board member Ken Kammeyer moved to approve and Ellen Gaffney seconded. Unanimously approved.

RWIB member Donita Dettmer moved to approve and Deb Collette seconded. Unanimously approved.

Center Update

Ronee Slagle and Christi Mason each presented on the happenings and updates at the Workforce Development Center, including the Employer Summit to be held on October 12, which the Board members were invited to attend.

Upcoming WIOA Board Training – October 29

Christi Mason informed the board about the training opportunity for Board members and encouraged members to attend.

Taking RWIB on the road for future meetings

Information was given on engaging board members more on happenings in the region and it was suggested that meetings could be held at different locations such as the Regional Transportation Training Center (RTTC), HCC Business & Community Ed, UAW, business locations, etc. It was suggested that the change in meeting locations could boost board meeting attendance.

Adult Education & Family Literacy Overview & Tour

Sandra Jensen and her staff gave presentations on Adult Education & Family Literacy and a tour of the Metro Center.

Adjournment

The meeting adjourned and members went on the Metro Center tour.

Respectfully submitted by,
Funmi Obitayo
