

**REGION 7**  
**Regional Workforce Development Board**  
**MEETING MINUTES**

Thursday, November 19, 2015 – 4:00 p.m. – 6:00 p.m.

HCC Business Community Education, Room 112  
5330 Nordic Drive  
Cedar Falls, IA

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**Workforce Investment Board**

**Present**

Deborah Collett  
Janis Cramer  
Donita Dettmer  
Kelly Flege  
Quentin Hart  
Butch Kelly  
Reid Koenig  
Lisa Lorenzen  
Chris Parker  
Craig White

**Representing**

Business  
Labor  
Labor  
School District  
City Elected  
Business  
Business  
Labor  
Labor  
Labor  
  
Ex-Officio Member  
Ex-Officio Member  
Greater Cedar Valley Chamber & Alliance

**Absent**

Ken Kammeyer  
Natalie Kracht  
Linda Laylin  
Casey McLaughlin

County Elected  
Business  
Business  
Community College

**Workforce Partners**

Aaron Sauerbrei  
Christi Mason  
Ronee Slagle  
Debra Hodges-Harmon  
Dustin Brocka

Hawkeye Community College  
IowaWORKS Hawkeye Community College  
IowaWORKS Iowa Workforce Development  
IowaWORKS Iowa Workforce Development  
IowaWORKS Hawkeye Community College

Craig White, Chair commenced the meeting at 4:02 p.m.

**Approval of Agenda**

The agenda was amended as Butch Kelly was sworn in and the oath notarized prior to the meeting started. In addition, the tour of BCE was moved up in order to accommodate their staff. Reid Koenig

moved to approve the amended agenda and Quentin Hart seconded. **All Approved. None Opposed. Motion Approved.**

### **Business & Community Education Program Overview & Tour**

Aaron Sauerbrei enlightened the board on the background of the BCE program and his staff took the members on the tour of the building and the programs.

### **Approval of CEO Board & RWIB September Minutes**

Reid Koenig moved to approve the September minutes and Quentin Hart seconded. **All Approved. None Opposed. Motion Approved.**

### **New business**

#### **Overview of WIOA Board Training**

Reid Koenig and Butch Kelly spoke on the 10/29/15 board training they attended in Des Moines with Mary Ann Lawrence. They encouraged all RWIB members to attend board training with Mary Ann Lawrence as there are many new changes under WIOA that they need to be aware for the board to be effective. They further encouraged that if the timing of the Region 7 training does not work for any member, such member should try to attend the training opportunity at other regions.

#### **Board Training with Mary Ann Lawrence, January 5, 2016**

Christi informed the board of this training opportunity, which Reid and Butch referred to, scheduled for January 5, 2016. She explained that the training is key to ensuring compliance is maintained during WIOA implementation. Deb Collette moved to approve spending WIOA implementation funds to pay the speaker fee of \$2,600 and Quentin Hart seconded. **All Approved. None Opposed. Motion Approved.**

#### **Staff Training with Greg Newton, January 8, 2016**

Christi informed the board that Region 7 staff along with core partner staff will be participating in a staff training opportunity in January with Greg Newton. Quentin Hart moved to approve spending WIOA implementation funds to pay the speaker fee of \$3,200 and Butch Kelly seconded. **All Approved. None Opposed. Motion Approved.**

#### **Follow-Up Services Modification to Customer Service Plan**

Christi informed that there is now a requirement that the process for WIOA follow-up services (which has always been provided) to be in writing in the Customer Service Plan. Reid Koenig moved to approve the modification to the plan and Quentin Hart seconded. **All Approved. None Opposed. Motion Approved.**

#### **Center Update**

Ronee Slagle, Christi Mason and Dustin Brocka together presented on the happenings and updates at the Workforce Development Center. Christi also gave an update on the WIOA Implementation Committee along with core partners, Sandy Jensen and Mike Howell.

### **Adjournment**

Reid Koenig moved to adjourn the meeting and Janis Cramer seconded. **All Approved. None Opposed. Motion Approved.** The meeting ended at 5:32pm.

Respectfully submitted by,  
Funmi Obitayo

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