

**CHIEF ELECTED OFFICIALS**  
**Teleconference Meeting Minutes**  
**Monday, July 20, 2015**

CEO Members Present: Jeff Simonsen, Craig Anderson, Mark Monson, Tom Brouillette

CEO Members Absent: Bob Paulsrud, Pete Groetken

Staff Present: Shawn Fick-JTP, Lori Knight-JTP, Sara DeAnda-IWGS

**I. CEO call to order, roll call, approval of agenda — Jeff Simonsen, Chair**

Jeff Simonsen, Chair called the meeting to order at 3:32 P.M.

Jeff Simonsen asked for a motion to approve the CEO agenda for July 20, 2015; Craig Anderson made the motion to approve the agenda; Tom Brouillette seconded the motion; **the motion was carried.**

**II. Regional composition: Maintain the current 5 counties in the region or consider other options**

Discussion took place on the current region 12 composition of the 5 counties of Cherokee, Ida, Monona, Plymouth and Woodbury. Under the new WIOA legislation, each region has to vote on whether to maintain the current structure.

Mark Monson made the motion to continue to maintain the current 5 county structure of Cherokee, Ida, Monona, Plymouth and Woodbury; Craig Anderson seconded the motion; **the motion was carried.**

**III. RWIB composition: Maintain/grandfather in the current board structure or move to meet the requirements as set forth in the legislation**

Iowa is one of about 5 states that had the legislation in place that allows the current RWIB structure to be grandfathered in. Grandfathering in would keep the current 14 voting board member structure that includes (5) Business, (5) Labor, (1) Community College, (1) School District, (1) City Elected and (1) County Elected. The board can appoint ex-officio, nonvoting members that do not have to go before the Governor.

At a minimum, the RWIB structure under the new WIOA legislation includes 19 members from the following (10) Business Representatives, (2) Representatives of Labor, (1) Representative of a joint labor management, or union affiliated, registered apprenticeship program, (1) Representative from either 107(b)(2)(B)) organizations or joint labor management/union affiliated/registered apprenticeship program or community-based organizations, (1) one eligible provider administering adult education, (1) one representative from an institution of higher education providing workforce investment activities, including community colleges, (1) Economic and community development entities, (1) Employment Service Office under the Wagner-Peyser Act, and (1) programs carried out under title I of the Rehabilitation Act of 1973. The structure will

also have at least 3 ex-officio members which includes (1) one county elected official, (1) city official and (1) representative of a school district.

Discussion was held on the two RWIB structures.

Mark Monson made the motion to continue to maintain the current RWIB structure with the 14 members; Tom Brouillette seconded the motion; Jeff Simonsen asked for the vote; (3 Ayes) in favor and (1 no) opposed; **the motion was carried.**

**IV. WIOA Partners**

- a. Potentially adding the WIOA required partners listed above (ABE, IWD, Voc Rehab, CBO, etc.) as ex-officio (non-voting members) of the current RWIB structure**
- or**
- b. Moving forward to fill the WIOA required partners listed above as full members according to the new required RWIB structure with final approval from the Governor's office**

The Chief Elected Officials will add the necessary WIOA partners as ex-officio non-voting members to the RWIB.

**V. Updated information from Kelly Taylor related to WIOA Financial Handbook Sections**

Kelly Taylor wants to stress to the boards their financial responsibility. The Chief Elected Officials are an agent responsible for disallowing costs.

**VI. Future meetings**

Due to upcoming approval items and important updates the Chief Elected Officials will be meeting with the RWIB for the 5 meetings this next year. The meeting dates are September 24, 2015, November 12, 2015, January 21, 2016, March 17, 2016 and May 19, 2016.

**VII. Other**

Discussion took place on RWIB representation for the Chief Elected Officials. Jeff Simonsen informed the other Chief Elected Officials that he has been on the RWIB for many years representing the CEOs and he would be fine having another CEO be the RWIB representative. The Chief Elected Officials asked Jeff Simonsen to continue representing the CEOs with the RWIB group.

**VIII. Adjournment**

Jeff Simonsen adjourned the meeting at 4:07 P.M.