

Regional Workforce Investment Board
Chief Elected Officials
September 22, 2015

The regular meeting of the Regional Workforce Investment Board (RWIB) and Chief Elected Officials (CEO) was held on September 22, 2015 at 5:00 p.m. in the Business Room at the Burlington Workforce Center.

CALL TO ORDER

Janet Fife-LaFrenz called the meeting to order at 5:02 p.m.

RWIB members present: Rebecca Belzer, Jim Davidson, Janet Fife-LaFrenz, Michelle Mutchler, Ann Mellinger, Duane Sherwood, and Karen VonBehren

RWIB members absent: Brian Blake, Candace Collins, Phil Hecht, and James Holtkamp

CEO present: Paula Buckman, Jim Cary, Rick Larkin, and Gary See

Ex-Officio members: Tom Courtney, Sue Frice, Carolyn Farley, and Bob Ryan

Staff present: Jamie Swacker, IWD

Guest present: Monica Dyar, Andy Ferguson, Mike Hickey, Cara Sanders, and Miranda Coleman

APPROVAL OF MINUTES

Tom Courtney made the motion for the RWIB to approve the July minutes; Seconded by Karen VonBehren Motion carried.

Jim Cary made the motion for the CEO to approve the July minutes; Seconded by Rick Larkin motion carried.

TICKET TO WORK

Jamie Swacker presented on the Ticket to Work program. Our region needs to vote on a Fiscal Agent for this program, so the State can turn over the funds for the last two years. After deciding on the Agent we need to write a letter to the State with our decision. We will vote on this motion at the next meeting.

APPROVAL OF CUSTOMER SERVICE PLAN MODIFICATION

Bob Ryan explained that with the new WIOA legislation we need to set aside money for the RWIB for all expenses accrued and how he came up with the amount for the budget.

Karen VonBehren made the motion for the RWIB to approve the Customer Service Plan modification; Seconded by Duane Sherwood; Motion carried.

Paula Buckman made the motion for the CEO to approve the Customer Service Plan modification; Seconded by Jim Cary; Motion carried.

STATE UPDATE/ WIOA TRANSITION

Bob Ryan presented that we will need to rewrite the Customer Service Plan- MOU by March 1st, 2016 due to the new legislation for the four core partners. (WIOA, Iowa Vocational Rehabilitation, Iowa Workforce Development, and Adult Education)

There will be Upcoming Training 10/29/15 Johnston for Board members in the areas necessary to meet Workforce Innovation and Opportunity Act implementation deadlines.

New Board Structure Composition

Janet Fife-Lafrenz and Bob Ryan explained how the board matrix works and how they place current members. They introduced the new candidates and were they fill into the new matrix. The board will need to submit by mail the designation request and new board nominations letter.

IWD LOCAL UPDATES

Carolyn Farley presented to the board that we have a lot of schools testing for Skilled Iowa and we should have 3/4th of the schools in our district involved by the end of the school year.

Carolyn Farley gave the board an updated on the Unemployment rates. The state and the counties in our district are all down from last year through July. The state did not have the number for August on the counties to report yet.

Carolyn Farley share that the Keokuk center was on WGEM news last week, they featured our employment services that we are providing there.

WIOA LOCAL UPDATES

Bob Ryan informed us that last week Regional Development met on Sector Partnership. They will be going out to bring in other agencies to be at the next meeting in January.

Bob Ryan explained to the board how we have employment specialist that work out of Mt Pleasant, Keokuk, and Ft Madison offices several days a week to provide serves to individuals that cannot get to Burlington.

Bob Ryan presented to the Board the IWD grant agreement budget for this year. Show the board what program funding cuts received and how much from last year.

Bob Ryan updated the board that we are currently on track for all program budgets.

OTHER BUSINESS/NEXT MEETING

Kollin Alfred was introduced as the new Program Assistant Administrator.

Bob Ryan pasted out flyers for the Grow Lee County Manufacturing 101. He encouraged the board to pass on the information to anyone they know that lives in Lee County.

ADJOURNMENT

Dwayne Sherwood motioned for the meeting to be adjourned at 6:08 p.m.