

Regional Workforce Investment Board
Chief Elected Officials
October 27, 2015

The regular meeting of the Regional Workforce Investment Board (RWIB) and Chief Elected Officials (CEO) was held on October 27, 2015 at 5:00 p.m. in the Connections Room at the Burlington Workforce Center.

CALL TO ORDER

Janet Fife-LaFrenz called the meeting to order at 5:05 p.m.

RWIB present: Elizabeth Campbell, Dennis Duke, Monica Dyar, Andy Ferguson, Janet Fife-LaFrenz, Sue Frice, Phil Hecht, Mike Hickey, Michelle Mutchler, Jacob Nye, Chad Palmer, Karen VonBehren, Jim Davidson, Jim Holtkamp, and Jesse Howard.

RWIB absent: Rebecca Belzer, Brian Blake, Ryan Drew, Carolyn Farley, Ann Mellinger, Cara Sanders, Kevin Thie, Candace Collins and Tom Courtney.

CEO present: Paula Buckman, Jim Cary, Rick Larkin, and Gary See

Staff present: Bob Ryan, Kollin Alfred, Miranda Coleman, and Tiffany Jones

Guest present: Cherry Klein

APPROVAL OF MINUTES

VonBehren made the motion for the RWIB to approve the Sept. minutes; Seconded by Mutchler, Motion carried.

Cary made the motion for the CEO to approve the Sept. minutes; Seconded by Larkin, Motion carried.

APPROVAL OF CSP MODIFICATION (ADULT/DW FOLLOW-UP POLICY)

Hecht made the motion for the RWIB to approve the Modification motion; Seconded by VonBehren, Motion carried.

Larkin made the motion for the CEO to approve the Modification motion; Seconded by Cary, Motion carried.

APPROVAL OF TICKET TO WORK FISCAL AGENT

Holtkamp made the motion for the RWIB to name Southeastern Community College as the Ticket to Work Fiscal Agent; Seconded by Davidson, Motion carried.

Buckman made the motion for the CEO to approve the Fiscal Agent motion; Seconded by Cary, Motion carried.

NEW BOARD STRUCTURE/ COMPOSITION

Ryan informed the board that the by-laws will need to be rewritten to meet the new WIOA legislation. He asked the board to read the current by-laws and asked the board to participate in the re-write by giving suggestions.

Next month the board will work on re-writing the Mission statement and the vision to reflect the new legislation.

See sworn in Monica Dyar, Chad Palmer, Dennis Duke, Mike Hickey, Jacob Nye, Andy Ferguson, Elizabeth Campbell, and Sue Frice as new member to the board.

NEW BOARD WEBSITE

Ryan informed the board that since the state updated their website we have not been able to upload our meeting information. SCC has created a section for us to post our meeting information and resources. The board was shown what the page looks like and where given the URL link to the page.

Ryan told the board that if this webpage is not what the board needs, there is the option of paying to have a website made just for the board.

STATE UPDATE/ WIOA TRANSITION

Ryan informed the board that we will need to rewrite the Customer Service Plan as well as the Memorandum of Understanding from 3 years ago. Members of the board learned about the new template for the MOU at a conference in August. Campbell asked the board to help with input for this re-write.

Board training is scheduled in Johnston, IA on Thursday October 29th on the WIOA transition. There will be region specific training coming up in early January.

IWD LOCAL UPDATES

Ryan informed the board that Region 16, now has over 7314 NCRC issued to date. With over 461 Business members, Des Moines County has 166 locations.

Ryan informed the board that unemployment rates are down from last month by 0.1% for the state and 0.7% from last year. Our region is down 0.1% from July.

WIOA LOCAL UPDATES

The Manufacturing Sector Partnership is planning to have a “Launch” meeting in late January. This will be followed by quarterly meetings. The goal for this group is for Workforce, Economic Development, and Education to listen and learn from the business what they need in today’s employees.

The center is working hard with the Corrections department to get our New Beginnings curriculum to as many participants’ as we can as early as we can. John Romeo teaches the program here at the center and Lanae Greene is now teaching it at the prison. This curriculum is to help inmates transition back into society successfully.

Ryan presented that WIOA Budget/ Expenditures is currently on track. The youth program goal for this year is to have 50% - 50% In school and Out of School expenditures and to be at 25% - 75% by next year, with 20% of funds spend on work experiences. We are currently at 43% - 57% year to date and a little over 19% on work experiences.

Alfred presented to the board that our region was given a \$375,420 grant for job driven apprenticeships. He believes that our district is leading the way on placements.

OTHER BUSINESS/NEXT MEETING

Ryan informed the board that the center will be having a veteran's "boot camp" to help them resume writing and interview skills, as well as getting them tested for the NCRC. The event will be November 2th through the 6th and then the 9th through the 10th. On the 10th is the Veteran's luncheon. Ryan asked the board to let any veterans they know about this program to help with the enrollments.

Next month the board will need to vote on the new training provider out of Hannibal, Missouri for Michelle Vandenberg's client. The provider paperwork was handed out at this meeting for your review.

Jim Davidson announced that next month's meeting will be his last meeting because of conflicts in his schedule.

ADJOURNMENT

Fife-LaFrenz adjourned the meeting at 6:21 pm.