

Region 8 Regional Workforce Development Board Meeting
IowaWORKS Center, 619 N. Carroll St., Carroll
Official Minutes, March 7, 2016

Call to Order - The meeting was called to order by Elizabeth Waigand at 12:30 P.M.

Roll Call - Regional Workforce Development Board members present: Elizabeth Waigand, Becky Jacobsen (by phone), Behne (by phone), Smalley (by phone), Osborne (by phone), Wenthold (by phone), Susanna Lee (by phone), Dorhout (by phone). **RWIB Quorum – Yes.**

Guest present: Todd Spencer, District IWD Manager. WIOA staff present: Beth Winquist and Rick Hunsaker

Minutes –

RFP Process

Elizabeth Waigand explained the RFP process and what the process meant for the board and the operation of the local programs. Asked again if anyone had a conflict of interest and only the WIOA staff stated they had a conflict of interest and would leave the conversation when needed.

Selection of Review Committee Volunteers

Elizabeth Waigand explained need for a review committee and asked for volunteers. Jacobsen and Waigand volunteered. No others volunteered so Waigand suggested Sherri Vaughn from the local IWD. Waigand made a motion for Jacobsen, Waigand and Vaughn to be the Volunteer committee and Smalley second the motion. All in favor.

WIOA staff Winquist and Hunsaker left the call.

Move to Closed Session

Motion was made by Dorhout to move to closed session and Jacobsen seconded. Roll call vote: Behne (yes), Lee (yes), Waigand (yes), Smalley (yes), Wenthold (yes), Osborne (yes), Dorhout (yes), Jacobsen (yes).

RFP to be Posted to Public – Open Session

Elizabeth Waigand announced that the meeting was back in open session. No one else joined the open session. Dorhout made a motion that Elizabeth Waigand can post RFP to the public. Jacobsen seconded. All in favor.

Adjourn

Waigand made a motion to adjourn the meeting. Jacobsen seconded the motion. Meeting adjourned at 1:30 P.M.