

1. Under “Expectations” next to last bullet: it says the respondent is expected “...to meet the required hours of operation and State government holiday schedule”. Does this need to be detailed in the response (including what schedule, we will agree to)?

It is recommended that this is included in the narrative so that the bidders agree to meet these expectations.

2. Most job descriptions are not formatted in the required RFP template. Are we to rewrite job descriptions to match the RFP formatting requirements? Are attachments required to follow the RFP formatting requirements?

You do not have to re-write your job descriptions if they are in a different format. These are attachments to the document.

3. In the A/DW RFP, under “connecting job seeker services and Employer services”, 2<sup>nd</sup> bullet: it says that Business services rep/job placement staff will work under the functional supervision of the IWD Operations manager. Does this need to be detailed in the response?

It is not required to be put in the response, it is there for clarification