

RFP Questions and Answers – Part 2

1. Do you anticipate funding more than one contract?

The Regional Board will select service providers based on individual proposals and cost effectiveness. It is possible that contracts could be issued to more than one service provider, however the region will not award contracts that separate adult and dislocated worker programs.

2. Is profit allowed?

WIOA statute does not allow for adult and dislocated worker service providers to earn a profit. Any profits earned must be spent for WIOA program services. The NPRM prohibits profit for youth service providers.

3. Will you provide current staffing by job titles and salaries?

The following salary ranges reflect Iowa Workforce Development guidelines.

Workforce Assistant: \$30,701-\$45,053

Workforce Advisor: \$40,580-\$59,613

Workforce Manager: \$61,189-\$79,394

Secretary 1: \$29,536-\$42,994

Clerk Advanced: \$25,104-\$37,149

4. Who holds the leases on the current One Stop and satellite facilities?

Region 1: Partner holds lease

Region 2: IWD holds lease

Region 3/4: Partner holds lease

Region 5: IWD holds lease

Region 6: Partner owns the building

Region 7: Each partner holds a separate lease with landlord.

Region 8: IWD holds the lease

Region 9: IWD holds the lease

Region 10: IWD holds the lease

Region 11: WIOA has a separate lease with landlord.

Region 12: IWD holds the lease.

Region 13: IWD holds the lease.

Region 14: Partner owns the building

Region 15: Partner owns the building

Region 16: IWD holds the lease

5. Do we need to budget for facilities costs at the One-Stop Centers or satellite locations? If so, is there an estimate of operational costs and what expenses are included?

Bidders will need to budget for facilities costs at the One-Stop Centers. Rental costs are as follows:

Region 1: \$1100 month in Decorah office \$1026 month in Dubuque office

Region 2: \$4358 month

Region 3/4: \$1554 month

Region 5: zero (paid through IWD)

Region 6:

Region 7:

Region 8: \$ 825 month

Region 9: \$2342 month
 Region 10: \$4720 month
 Region 11: \$3843 month
 Region 12: \$ 757 month
 Region 13: \$1656 month
 Region 14: \$ 210 month
 Region 15:
 Region 16: \$3968 month

6. Will furniture and equipment be available or should we budget for it?
 One-Stop centers and satellite are furnished with cubicles. It is recommended to budget for computers and equipment.
7. Is there space available in the current facilities in each of the regions to house the youth program?
 Yes
8. How many Adult and Dislocated Workers were enrolled between July 1, 2014 and June 30, 2015?

	Core Service Adult	Core Service Dislocated Worker	Case Managed Adult	Case Managed Dislocated Worker
Region 1:	3600	1609	30	75
Region 2:	2736	996	17	43
Region 3/4:	1392	683	20	33
Region 5:	2194	768	39	211
Region 6:	2701	629	19	21
Region 7:	5481	1579	22	84
Region 8:	891	366	12	5
Region 9:	5565	1886	27	55
Region 10:	5458	1842	61	72
Region 11:	9901	2194	47	56
Region 12:	4311	1474	32	81
Region 13:	3227	888	22	20
Region 14:	1289	435	17	14
Region 15:	2400	539	135	59
Region 16:	1942	656	132	48

9. How many Youth were enrolled between July 1, 2014 and June 30, 2015?

Region 1 51
 Region 2 44
 Region 3/4 64
 Region 5 56
 Region 6 15
 Region 7 46
 Region 8 6
 Region 9 32
 Region 10 98
 Region 11 133

Region 12	17
Region 13	24
Region 14	50
Region 15	87
Region 16	127

10. What is the projected number of Adult and Dislocated Worker carry-ins for July 1, 2016?

Region 1	29 Adults, 63 Dislocated Workers
Region 3/4	14 Adults, 22 Dislocated Workers
Region 10	15 Adults, 12 Dislocated Workers
Region 11	22 Adults, 97 Dislocated Workers
Region 14	14 Adults, 12 Dislocated Workers
Region 16	141 Adults, 115 Dislocated Workers

11. What is the projected number of Youth carry-ins for July, 2016?

Region 1	56 youth
Region 3/4	54 youth
Region 10	30 youth
Region 11	119 youth
Region 14	61 youth
Region 16	160 youth

12. What is the proposed slot level for Youth programming?

This will be up to the bidder to determine the number of youth to be served based on budgets.

13. How many Adult and Dislocated Workers participated in Work Experience, Classroom Training, and OJT between July 1, 2014 and June 30, 2015?

This information will not be shared for competitive bids

14. What were the supportive services costs for the last complete program year?

Please refer to the Local Plan posted on the Regional Board website to review the supportive services policies for the region.

15. Will you provide the RFP forms in Word and the Budget in Excel?

The RFP forms are available upon request in Word, however, the budget is not available in excel.

16. Does the 10% administrative limit include profit or can profit be prorated with the program costs?

The 10% administrative limit includes profit.

17. Should we include the costs for classroom training and OJT wages in the budget?

Yes, there are line items in the budget for these services.

18. Do we have to include all job descriptions in the RFP that are part of our cost allocation plan for indirect costs?

Only those jobs that are funded through WIOA Title I funds.