

Adult and Dislocated Worker RFP Questions and Answers

Question 1:

Are in-direct costs now an optional budget item? Recently the state has mandated in-direct be in each providers budget. Per this RFP it appears it may be an optional budget item.

Answer:

Indirect costs are included in the budget line items.

Question 2:

May we submit more than 2 letters of reference?

Answer:

The RFP requires 2 letters; we ask you only include 2 letters.

Question 3:

If which section of the RFP do the letters get placed? It says other attachments will not be reviewed so we were hesitant to attach them. If they are to part of the narrative do they count against the 25 page limit?

Answer:

They should be included in the attachments and are not considered part of the 25 page limit.

Question 4:

Do you anticipate funding more than one contract?

Answer:

The Regional Board will select service providers based on individual proposals and cost effectiveness. It is possible that contracts could be issued to more than one service provider, however the region will not award contracts that separate adult and dislocated worker programs.

Question 5:

Is profit allowed?

Answer:

WIOA statute does not allow for adult and dislocated worker service providers to earn a profit. Any profits earned must be spent for WIOA program services. The NPRM prohibits profit for youth service providers.

Question 6:

Will you provide current staffing by job titles and salaries?

Answer:

The following salary ranges reflect Iowa Workforce Development guidelines.

Workforce Assistant: \$30,701-\$45,053

Workforce Advisor: \$40,580-\$59,613

Workforce Manager: \$61,189-\$79,394

Secretary 1: \$29,536-\$42,994

Clerk Advanced: \$25,104-\$37,149

Question 7:

Who holds the leases on the current One Stop and satellite facilities?

Answer:

IWD holds the lease in Region 10

Question 8:

Do we need to budget for facilities costs at the One-Stop Centers and satellite centers? If so, is there an estimate of operational costs and what expenses are included?

Answer:

Bidders will need to budget for facilities costs at the One-Stop Centers. Rental costs in Region 10 is \$4720 month

Question 9:

Will furniture and equipment be available or should we budget for it?

Answer:

One-Stop centers and satellite are furnished with cubicles. It is recommended to budget for computers and equipment.

Question 10:

How many Adult and Dislocated Workers were enrolled between July 1, 2014 and June 30, 2015?

Answer:

Region 10: Core Service Adult 5458, Core Service Dislocated Worker, 1842 Case Managed Adult 61, and Case Managed Dislocated Worker 72

Question 11:

What is the projected number of Adult and Dislocated Worker carry-ins for July 1, 2016?

Answer:

15 Adults, 12 Dislocated Workers in Region 10.

Question 12:

How many Adult and Dislocated Workers participated in Work Experience, Classroom Training, and OJT between July 1, 2014 and June 30, 2015?

Answer:

This information will not be shared for competitive bids

Question 13:

What were the supportive services costs for the last complete program year?

Answer:

Please refer to the Local Plan posted on the Regional Board website to review the supportive services policies for Region 10.

Question 14:

Will you provide the RFP forms in Word and the Budget in Excel?

Answer:

The RFP forms are available upon request in Word, however, the budget is not available in excel.

Question 15:

Does the 10% administrative limit include profit or can profit be prorated with the program costs?

Answer:

The 10% administrative limit includes profit.

Question 16:

Should we include the costs for classroom training and OJT wages in the budget?

Answer:

Yes, there are line items in the budget for these services.