

Youth and Young Adult RFP Questions and Answers

Question 1:

Are in-direct costs now an optional budget item? Recently the state has mandated in-direct be in each providers budget. Per this RFP it appears it may be an optional budget item.

Answer:

Indirect costs are included in the budget line items.

Question 2:

May we submit more than 2 letters of reference?

Answer:

The RFP requires 2 letters; we ask you only include 2 letters.

Question 3:

If which section of the RFP do the letters get placed? It says other attachments will not be reviewed so we were hesitant to attach them. If they are to part of the narrative do they count against the 25 page limit?

Answer:

They should be included in the attachments and are not considered part of the 25 page limit.

Question 4:

Do you anticipate funding more than one contract?

Answer:

The Regional Board will select service providers based on individual proposals and cost effectiveness. It is possible that contracts could be issued to more than one service provider, however, the region will not award contracts that separate adult and dislocated worker programs.

Question 5:

What is the proposed slot level?

Answer:

This will be up to the bidder to determine the number of youth to be served based on budgets.

Question 6:

Is profit allowed?

Answer:

WIOA statute does not allow for adult and dislocated worker service providers to earn a profit. Any profits earned must be spent for WIOA program services. The NPRM prohibits profit for youth service providers.

Question 7:

Will you provide current staffing by job titles and salaries?

Answer:

The following salary ranges reflect Iowa Workforce Development guidelines.

Workforce Assistant: \$30,701-\$45,053

Workforce Advisor: \$40,580-\$59,613

Workforce Manager: \$61,189-\$79,394

Secretary 1: \$29,536-\$42,994

Clerk Advanced: \$25,104-\$37,149

Question 8:

Is there space available in current facilities in each of the counties to house these programs?

Answer:

Yes

Question 9:

Do we need to budget for facilities costs at the One-Stop Centers or satellite locations? If so, is there an estimate of operational costs and what expenses are included?

Answer:

Bidders will need to budget for facilities costs at the One-Stop Centers. Rental costs in Region 10 is \$4720 month.

Question 10:

Will furniture and equipment be available or should we budget for it?

Answer:

One-Stop centers and satellite are furnished with cubicles. It is recommended to budget for computers and equipment.

Question 11:

How many Youth were enrolled between July 1, 2014 and June 30, 2015?

Answer:

There were 98 in Region 10

Question 12:

What is the projected number of In School and Out of School Youth carry-ins for July 1, 2016?

Answer:

30 youth in Region 10

Question 13:

How many Youth participated in Work Experience, Classroom Training, and OJT between July 1, 2014 and June 30, 2015?

Answer:

This information will not be shared for competitive bids

Question 14:

What were the supportive services costs for the last complete program year?

Answer:

Please refer to the Local Plan posted on the Regional Board website to review the supportive services policies for Region 10.

Question 15:

Will you provide the RFP forms in Word and the Budget in Excel?

Answer:

The RFP forms are available upon request in Word, however, the budget is not available in excel.

Question 16:

Does the 10% administrative limit include profit or can profit be prorated with the program costs?

The 10% administrative limit includes profit

Question 17:

Should we include the costs for classroom training and work experience wages and fringes in the budget?

Answer:

Yes, there are line items in the budget for these services.