

CHIEF ELECTED OFFICIALS/REGIONAL WORKFORCE INVESTMENT BOARD MEETING MINUTES

DECEMBER 3, 2015
IowaWORKS OFFICE
CEDAR RAPIDS, IOWA

CEO Board Members Present: Kris Gulick, Joe Oswald, Jim Throgmorton, Susie Weinacht, Bob Yoder

RWIB Board Members Present: Gary Dunham, Wayne Frauenholtz, Marcel Kielkucki, Patrick Loeffler, Kristy Lyman, Patty Manuel, Steve Olson, Michelle Payne, Susie Weinacht

RWIB Board Members Absent: Terry Jones, Linda Langston, Shelley Parbs, Julie Perez, Mark Schneider

RWIB Ex-Officio Members: Melody Graham, Keith Stamp

STAFF: Carla Andorf, Liya Fitzpatrick, Scott Mather, Carlos Vega, Holly Mateer

The meeting was called to order by Chair Bob Yoder at 10:05 am. The CEO board did not meet quorum. The RWIB board met quorum.

Bob Yoder asked everyone present to introduce themselves.

Bob Yoder asked for a motion to approve the agenda. M/S/C, Michelle Payne, Gary Dunham, agenda approved.

Bob Yoder for a motion to approve the consent agenda. M/S/C, Jim Throgmorton, Marcel Kielkucki, motion approved.

Bob Yoder asked if there was any correspondence to share. There was none.

Bob Yoder asked if there were any member announcements. Carla Andorf introduced Liya Fitzpatrick who is our new Operations Manager and discussed the Department of Labor monitoring visit that occurred this week for our NEG Construction program. Wayne Frauenholtz stated that Acciona in West Branch has been purchased by a German company. Bob Yoder discussed how Washington County is experimenting with road stabilization upgrades due to the heavy agricultural use of their gravel roads.

Bob Yoder administered the Oath of Office to our new RWIB member Patrick Loeffler.

Carlos Vega discussed the Memorandum of Understanding with the Region 10 One-Stop system partners. Bob Yoder asked for a motion to approve the MOU. M/S/C, Gary Dunham, Michelle Payne, motion approved.

Carla Andorf reviewed the WIA Training Provider application for Kirkwood Community College for their Accelerated Welding Certificate Program. If approved, this will allow clients to receive WIA funding for this program. Bob Yoder asked for a motion to approve the WIA Training Provider application. M/S/C, Patty Manuel, Gary Dunham, motion approved. Marcel Kielkucki abstained.

Marcel Kielkucki gave an update on the WIOA Fundamentals training that he attended on October 29 that was conducted by Mary Ann Lawrence. Highlights include:

- We will have clients in the program for a longer time
- We will focus on clients who have barriers to employment
- Goal is to have clients achieve self-sufficiency
- Co-enrollment between partners with standardized referrals is important
- We are not required to have a Youth Advisory Council
- It is important to have our local board understand the new law/policies

Carla Andorf discussed the January board training session that will be held on January 25; we had asked the state to hold our training on January 28 but that was not allowed. Since this is not the date of our regular January meeting, discussion was held on combining the two meetings. It was decided to hold our board meeting from 9-10 am and the training from 10 am-3 pm with a working lunch. Mary Ann Lawrence will be conducting this training. Even though this is a regular RWIB meeting, everyone is invited to participate.

Carla Andorf reviewed the local plan development and RFP process. This is a requirement of the new WIOA legislation. The state is developing the RFP process and each region will follow that process. At our training in January, this process will be reviewed. Our local management team is working on a draft of our plan. Carla also reviewed the timeline and discussed the need for a work group. Volunteers included Melody Graham, Steve Olson, Gary Dunham, and Susie Weinacht.

Karen Friederich distributed the 2016 meeting schedule.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress. The IowaWORKS staff will have an in-service day on January 13 with Greg Newton. This is a follow-up to the training that was held in October and is open to all board members.

Carla Andorf reviewed the Grants Report. The financials and enrollments were reviewed for the GAP, KPACE, WBF and JRWA programs.

Carla Andorf reviewed the WIA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for September and October. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Employer Services team. The professional job fair that was held in Iowa City was very successful; a building blocks job fair

was also held.

Judy Stoffel gave a presentation on two Kirkwood sector boards:

- Financial Services, Insurance & Customer Service
- Health Care

We are developing pathways for positions so that students can enter and exit the program at different times with employable skills. If you know of anyone who might be a good fit for either board, please contact Judy.

Bob Yoder asked for a motion to adjourn the meeting. M/S/C, Michelle Payne, Gary Dunham, motion approved.

The meeting adjourned at 11:55 am.

Upcoming Meetings:

January 25, 2016; 9-10 am; IowaWORKS