

## *RFP Questions* *Youth*

- Do you anticipate funding more than one contract?  
The Regional Board will select service providers based on individual proposals and cost effectiveness. It is possible that contracts could be issued to more than one service provider, however the region will not award contracts that separate adult and dislocated worker programs.
  
- What is the proposed slot level?
- Is profit allowed?  
WIOA statute does not allow for adult and dislocated worker service providers to earn a profit. Any profits earned must be spent for WIOA program services. The NPRM prohibits profit for youth service providers.
  
- Will you provide current staffing by job titles and salaries?  
The following salary ranges reflect Iowa Workforce Development guidelines.  
Workforce Assistant: \$30,701-\$45,053  
Workforce Advisor: \$40,580-\$59,613  
Workforce Manager: \$61,189-\$79,394  
Secretary 1: \$29,536-\$42,994  
Clerk Advanced: \$25,104-\$37,149
  
- Is there space available in current facilities in each of the counties to house these programs?
  - Yes
  
- Do we need to budget for facilities costs at the One-Stop Centers and satellite centers? If so, is there an estimate of operational costs and what expenses are included?  
Bidders will need to budget for facilities costs at the One-Stop Centers. Rental costs are as follows:  
Region 13: \$1656 month
  
- Will furniture and equipment be available or should we budget for it?  
  
One-Stop centers and satellite are furnished with cubicles. It is recommended to budget for computers and equipment.
  
- How many Youth were enrolled between July 1, 2014 and June 30, 2015?  
24
- What is the projected number of In School and Out of School Youth carry-ins for July 1, 2016?  
26
- How many Youth participated in Work Experience, Classroom Training, and OJT between July 1, 2014 and June 30, 2015?
  - This information will not be shared for competitive bids
  
- What were the supportive services costs for the last complete program year?

Please refer to the Local Plan posted on the Regional Board website to review the supportive services policies for the region.

- Will you provide the RFP forms in Word and the Budget in Excel?

The RFP forms are available upon request in Word, however, the budget is not available in excel.

- Does the 10% administrative limit include profit or can profit be prorated with the program costs?

The 10% administrative limit includes profit.

- Should we include the costs for classroom training and work experience wages and fringes in the budget?

Yes, there are line items in the budget for these services.

Is there a current youth & young adult service provider in Region 13?

Yes

If yes to the above, is the current provider meeting performance expectations?

Yes