

REGION 7
CEO Board & Regional Workforce Development Board
COMBINED MEETING MINUTES

Thursday, January 28, 2016 – 4:00 p.m. – 6:00 p.m.

Cedar Valley Tech Works
360 Westfield Ave.
Waterloo, IA

Workforce Investment Board

Present

Deborah Collett
Janis Cramer
Donita Dettmer
Ken Kammeyer (present over the phone)
Butch Kelly
Linda Laylin
Lisa Lorenzen
Chris Parker
Craig White (present over the phone)

Representing

Business
Labor
Labor
County Elected
Business
Business
Labor
Labor
Labor

Ex-Officio

Sandra Jensen Ex-Officio Member

Absent

Kelly Flege School District
Quentin Hart City Elected
Natalie Kracht Business
Reid Koenig Business
Casey McLaughlin Community College

Chief Elected Official

Present

Rex Ackerman Butler County Supervisor
Craig White (present over the phone) Black Hawk County Supervisor
Ken Kammeyer (present over the phone) Bremer County Supervisor

Absent

Harlyn Riekema Grundy County Supervisor
Ellen Gaffney Buchanan County Supervisor

Workforce Partners

Danny Laudick Greater Cedar Valley Chamber & Alliance
Michele Clark IowaWORKS Hawkeye Community College
Christi Mason IowaWORKS Hawkeye Community College
Debra Hodges-Harmon IowaWORKS Iowa Workforce Development
Dustin Brocka IowaWORKS Hawkeye Community College

Deb Collett, Chair commenced the meeting at 4:30 p.m.

Tour & Presentation of Cedar Valley Tech Works

Danny Laudick took members on a tour of Cedar Valley Tech Works, including UNI's Metal Casting Center where UNI staff showed members the 3D printer, explained the process and answered questions.

Approval of Agenda

RWDB member Butch Kelly moved to approve the agenda and Deb Collett seconded. **All Approved. None Opposed. Motion Approved.**

Approval of RWDB November Minutes

RWDB member Butch Kelly moved to approve the minutes and Janis Cramer seconded. **All Approved. None Opposed. Motion Approved.**

New Business

Approval of WIA Performance Levels – PY2014

Christi Mason explained that PY2014 performance measurements were met or exceeded, except for the literacy/numeracy youth measure. Michele Clark with the WIOA Young Adult program explained that this requires both a pre and post test. While it's relatively easy to get the pre test completed, it's been historically difficult to get youth to come back for the post test after they have received services.

CEO member Rex Ackerman moved to approve the WIA Performance Levels for PY2014 and Ken Kammeyer seconded. **All Approved. None Opposed. Motion Approved.**

RWDB member Linda Laylin moved to approve the WIA Performance Levels for PY2014 and Chris Parker seconded. **All Approved. None Opposed. Motion Approved.**

Approval of new Performance Levels – PY2015

Christi Mason explained that the performance measurements for PY2015 will remain the same as last year's due to the fact that this is a transition year from WIA to WIOA. Michele Clark explained new strategies to be used in the current year, such as a pizza party to encourage youth attendance for the post test, in order to help improve the literacy/numeracy performance measurement.

CEO member Rex Ackerman moved to approve the WIA Performance Levels for PY2014 and Craig White seconded. **All Approved. None Opposed. Motion Approved.**

RWDB member Linda Laylin moved to approve the WIA Performance Levels for PY2014 and Chris Parker seconded. **All Approved. None Opposed. Motion Approved.**

Mary Ann Lawrence, RWDB Training

As a follow up to the Board Training with Mary Ann Lawrence on January 5, 2016, Christi reported that the State assured WIOA Directors at their last meeting that Regions who grandfathered in the WIA board structure were in compliance. Despite what Mary Ann shared about needing to make ex-officio members voting members now, Christi informed the board that there is no in between board structure – regions must either stay with the old structure or vote in the new structure. The State has assured WIOA Directors that they will keep us informed of deadlines and provide assistance as needed.

RFP Review Committee

Chair, Deb Collett asked for volunteers to sit on the RFP Review Committee. The following three members volunteered for the review committee: Ken Kammeyer, Butch Kelly and Deb Collett. Deb thinks the committee may need five members.

Core Partner Update

Adult Education & Literacy (AEL) -Sandy Jensen

Updates included the increased need for English language classes due to the Burmese and Congolese refugees in the area. Sandy explained that the level of clients accessing and utilizing the AE&L services is like the levels in the 1990's when there was an influx of Bosnian refugees. The Metro Center has 23 classes meeting weekly this semester.

Additional update is the start of the second round of **CNC** Machining utilizing the Integrated Basic Education and Skills Training (I-BEST) model, which combines training in basic skills and work skills.

She also stated that there is plan in the works to start an I-BEST **CNA** class in the fall.

Iowa Vocational Rehabilitation Services (IVRS) – Christi Mason on behalf of Mike Howell

Updates include two staff signed up for the NCRC testing, three additional staff are interested in becoming NCRC proctors. There is now an IVRS Staff member on the Business Services Representatives Team. IVRS provides assistive technology training to IowaWorks Staff. IVRS staff will participate in the Joint Professional Development Day on 2/15/16 as well as AEL. IVRS staff will observe IowaWorks workshops in order to facilitate workshops in the schools when asked.

Center Update

Christi Mason, Dustin Brocka and Debra Hodges-Harmon presented on updates and events at IowaWorks. Please see attached.

WIOA Implementation Update

The WIOA Implementation Committee has been meeting regularly and has finalized the local strategies using the State Unified Plans goals. Christi reported the local customer service plan is near completion and will be provided to the Board for review and input in the near future, before going out for public comment.

Adjournment

Donita Dettmer moved to adjourn the meeting and Linda Laylin seconded. **All Approved. None Opposed. Motion Approved.** The meeting ended at 5:36pm.

Respectfully submitted by,
Funmi Obitayo
