

**Regional Workforce Development Board
And
Chief Elected Officials
Meeting**

April 21, 2016

**Upper Classroom of IowaWORKS
At**

5:00 p.m.

**Workforce Development Partnership
600 South Pierce
Mason City, Iowa 50401**

**Phone: 641.422.1524 ext. 44536
Fax: 641.422.1505**

- 1.0** Welcome
- 2.0** Director's Announcements
- 3.0** Approval of April 21, 2016 Agenda and February 25, 2016 meeting minutes
- 4.0** CEO Discussion Item- Board Support Wages going forward
- 5.0** Action Items
 - RWDB Action Item
 - 5.1 Kaplan -- BSHS Program approval to Eligible Training Provider Listing (ETPL)
 - 5.2 Adult/Dislocated Worker and Youth Service Provider – Final Approval
 - 5.3 Region 2 Local Service Plan (LSP) – Final Approval
- 6.0** AIWP Updates
 - 6.1 Future Ready Iowa Summit - Tuesday, April 19, 9:30am - 3:45pm, Hy-Vee Hall, Des Moines- attached
- 7.0** Wagner-Peyser Update
- 8.0** Adult Education/Literacy Update
- 9.0** Iowa Vocational Rehab. Update
- 10.0** Sector Board Update - Terry Schumaker
 - 10.1 Healthcare
 - 10.2 Advanced Manufacturing
- 11.0** Apprenticeships
 - 11.1 Bulletin 2015-28 from Dept. of Labor on April 1,2016-Listed Occupations (attachment)
 - 11.2 Region 2 Registered Apprenticeship Sponsor List
- 12.0** Informational Items
 - 12.1 Local Service Plan
 - 12.2 Ex-Officio Membership Expansion - discussion
 - 12.3 NIACC/Garner Career Fair - Discussion
 - 12.4 Quarterly Report
 - 12.5 State Unified Plan
 - 12.6 Youth Advisory Council upcoming transition
- 13.0** Proposed Upcoming Meeting-- June 23, 2016 at 5:00pm
- 14.0** Adjournment

Regional Workforce Development Board**Chief Elected Officials Meeting****February 25, 2016****5:00 p.m.**

RWDB Present: James Erb, Julie Pralle, Gerald Miller, Sis Grieman, Paul Fitzgerald, Nancy Prohaska, Terri Ewers (phone)

RWDB Absent: Kelly Hansen, Cindy Harris, Arthur Jones, Craig La Kose, Patsy Largent, Renee Diemer

CEOs Present: Corey Eberling, Joel Voaklander, Sis Grieman, Roy Schwickerath, Dave Haugen, Jay Urdahl

CEOs Absent: Mike Stensrud

Staff: Jennifer Andrade, Chris Hannan, Mila Baier (for Marla Loecke), Nicole Nelson, Kris Dunn

Ex Officio Members Present: Sandra Leake, Hunter Callanan, Steve Faulkner, Terry Schumaker

Guests: David Mitchell-IVR

1.0 Welcome**2.0 Director's Announcements****2.1 PY2014 – WIA/WIOA Performance**

Updated WIA/WIOA Performance measures (in packet) for adult dislocated worker and youth performance-we did fine

3.0 Approval of February 25, 2016 Amended Agenda and January 12, 2016 meeting minutes

RWDB Motion: James Erb 2nd: Nancy Prohaska Vote: Unanimous

RWDB Motion: Nancy Prohaska 2nd: Julie Pralle Vote: Unanimous

CEOs Motion: Dave Haugen 2nd: Corey Eberling Vote: Unanimous

4.0 RWDB/CEO Action Items**4.1 Transitional Expense Approval****4.1.1 Chris Hannan - Des Moines WIOA Transition meeting**

RWDB Motion: Gerald Miller 2nd: Nancy Prohaska Vote: Unanimous

4.2 Transitional Expense Approval

4.2.1 Kris Dunn – SMART Financial Training

RWDB Motion: Julie Pralle 2nd; Gerald Miller Vote: Unanimous

CEOs Motion: Joel Voaklander 2nd; Roy Schwickerath Vote: Unanimous

5.0 AIWP Updates

5.1 National Skills Coalition Update

Chris Hannan went to DC to go to conference to talk to legislative members from Iowa. There are seven items that he met with congressional delegation on (2016 Federal Legislative Agenda in packet). If you want more information on any of items let Chris know and he will send it to you.

5.2 Future Ready Iowa Summit - Tuesday, April 19, 9:30am - 3:45pm, Hy-Vee Hall, Des Moines

Governor is trying to obtain 70 percent of Iowa's labor force to have post-secondary education by 2020

6.0 Sector Board Update

6.1 Healthcare

Met in January two times-they are in the initial stages -Pathway Career Map Healthcare Field

<http://www.niacc.edu/student-life/career-maps/advanced-manufacturing/>

6.2 Advanced Manufacturing

In March Employer only meeting- assessment of progress we have made-next time pull up Website of Pathways Map

https://www.niacc.edu/wp-content/uploads/PDFFiles/Career_Maps/Advanced_Manufacturing/AM_Pathways_Map.pdf

7.0 Construction Simulator Update

Would have had better numbers with better weather but overall was a great turnout
Trailer full of construction equipment; excavator, backhoe (seven total) 159 people went through total on Thursday and Friday
Employers; Hartland Asphalt, Henkel, and Holland Contracting thought it was well planned and they were happy they were involved
Wonderful experience and happy with the turnout

8.0 Informational Items

8.1 Local Service Plan Conversation

Local Service Plan will be sent to you labeled LSP as of 2-25-16 (25 pages)
There will be gaps were we do not have answers yet-it was requested that we send out information



15-05 2015 Poverty
Guidelines and LLSIL.I

LLSIL (Lower Living Standard Income Level) attachment

LSP Draft due March 10th

8.2 Ex-Officio Membership Expansion

Board has approved ex officio members in the past (Hunter, Sandra, Steve)

Would like to have a conversation to expand ex officio membership and include additional community members recruit additional businesses and give associate board member status Get them involved with the board- may want to become board members-WIOA conversion

8.3 Adult Education/Literacy Update

Currently 200 reported students in program (**HSED/ABE: 149, ESL: 51**) (Can only report students who have taken pretests and have 12+ hours of instruction)

Total served: 282 (**HSD/ABE: 216, ESL: 66**)

18 diplomas earned, approx. 7 more in progress with testing

4AEL staff attended cross-training event with WIOA/IWD staff on Feb. 15

FT AEL instructor hiring complete by the end of this week or early next week

8.4 Iowa Vocational Rehab. Update

Cross Training- part of Integration Plan- get together and learn each other's program Practice eligibility, etc...

Worked through scenarios and how we would direct individuals who came to the center that have a variety of different issues-warm handoffs

Handout-History of Iowa Vocational Rehabilitation Services-where we come from and what we do...

Steve offered us an example of how the Local Integration Plan is coming into effect... Pilot Project at Garner-Hayfield High School

Got together with local partners to help educate them on what each of our core agencies do and the different possibilities we bring that can really help students so that nobody falls through the cracks. Everybody gets the precise services that they need by the time they graduate so that they can get the training or the experience or whatever it might be to link up to the local jobs.

What does 504 eligible mean? When an individual has a disability and they go to High School under the Rehabilitation Act, you could be eligible for some kinds of supports, accommodations, or modifications or something that the school can provide to them that can help students participate in classroom learning. 504 plans generally involve things that are more physical or medical in nature. These are students that don't necessarily have to be on IEP's. Special Education students that are on IEP's those are individuals that under WIOA we're considering potentially eligible and we can work with them without even going through the eligibility process.

8.5 Youth Committee and Partners Meeting minutes

No comments-questions

8.6 Conflict of Interest Discussion

Board signs Conflict of Interest Policy and Disclosure Form

9.0 Scheduling Upcoming Meeting Date-April 21, 2016 @5:00 p.m.

10.0 CEO Meeting Closure – Vote

Motion: Corey Eberling 2nd: Dave Haugen Vote: Unanimous

11.0 CLOSED SESSION @5:46

11.1 RWIB RFP Update-none

11.2 RFP Committee -Dave Haugen, Sis Grieman, James "JR" Ackley, Paul Fitzgerald

12.0 Open Session @6:17

12.1 RWIB Action Item-Post RFP March 1st

Motion: Sis Grieman 2nd: Paul Fitzgerald Vote: Unanimous

13.0 Adjournment

Motion: Sis Grieman 2nd: Paul Fitzgerald Vote: Unanimous

**State of Iowa
Iowa Workforce Development
Workforce Center Administration
150 Des Moines Street
Des Moines, IA 50309**

This is an application for INITIAL approval to participate as an Eligible Training Provider under the Workforce Investment Act (WIA) of 1998, Public Law 105-220, Department of Labor, Employment and Training Administration, 20 CFR Parts 652-671. Approval as an Eligible WIA Training Provider does not represent an endorsement or accreditation of the programs offered by the Eligible Training Provider.

INSTRUCTIONS: After completing and signing the application form below, Training providers should submit it to their regional Workforce Development office. Addresses for regional Workforce Development offices can be found at <http://www.iwd.state.ia.us/wia/regioninfo.html>.

PART I - GENERAL INFORMATION

Date Of Application 3/18/2016

Name of Institution Kaplan University

Address Plaza West 2570 4th Street SW Mason City IA 50401

Telephone Number 641-423-2530 Fax 641-423-7512

Location of Training Facility Mason City IA

Name of Chief Executive Officer Julie Valencia

Program Contact Information Julie Valencia

Telephone Number 641-423-2530 Email Address jvalencia@kaplan.edu

Is your organization a post-secondary educational institution eligible under the Higher Education Act (HEA) or registered under the National Apprenticeship Act. (NAA)? Yes No

PART II (a) - PROGRAM INFORMATION

Please provide a brief description of each program for which you are applying, including:

A. Program Name BS HUMAN SERVICES STANDARD- CHILD AND FAMILY WELFARE

B. A brief program description The Bachelor of Science in Human Services program is designed to prepare students with knowledge and skills necessary to pursue a rewarding career in a wide variety of helping professions. Students are taught to develop their talents, assess clients needs, identify community resources, and problem solve and advocate for their client all with the goal of making a difference in lives of those unable to help themselves. Bachelor's students will also study how to provide interventions and develop intervention strategies that guide this population to success.

C. Length of Program 36 months Total Credit Hours Required 180

D. What is the method of delivery?

- Classroom
- Computer-Based CD-Rom
- Distance (TV/Satellite/Cable)
- Self-Study (Correspondence)

Web-Based (Internet) URL Address kucampus.kaplan.edu

PROGRAM COSTS:

1a. Tuition (per credit hour)	<u>405.00 credit or 5109 per term full time</u>
1b. Tuition (Out-of-State, per credit hour)	<u>405.00</u>
2. Supplies, including tools, uniforms, etc.	<u>0</u>
3. Fees, including laboratory, student rentals, deposits	<u>25.00</u>
4. Miscellaneous charges	<u>0</u>
5. Average cost per year for program	<u>22,139.00</u>
6. Total cost to complete this program	<u>66,417.00</u>

Please use additional pages if necessary.

PART II (b) - ELIGIBLE TRAINING PROVIDER GENERAL INFORMATION

If you are a post-secondary education institution eligible under the Higher Education Act (HEA) or registered under the National Apprenticeship Act (NAA), please place a checkmark next to the description that applies to your institution and submit only these two (2) pages for initial certification. Prior to the expiration of this initial certification, you will receive instructions regarding subsequent eligibility.

- Post-Secondary Educational Institution registered under HEA
- Registered under the National Apprenticeship Act (NAA)

CERTIFICATION

I, Julie Dannen certify that I am the Director of Finance of the training
 Name Title

Institution named herein and further certify that the information contained in this application is true and correct. All supporting documentation is true and factual.

Julie Dannen Digitally signed by Julie Dannen
 DN: cn=Julie Dannen, o=Kaplan University,
 ou=Finance, email=jdannen@kaplan.edu, c=US
 Date: 2016.03.18 11:11:46 -0500 3.18.2016
 Signature Date

If you are a Training Institution applying for program certification, applications must be forwarded to Regional Workforce Investment Board for consideration. Non-RWIB approved applications received directly from Training Institutions to the address below will not be processed and with no further notification.

FOR RWIB USE ONLY	
Date Received by RWIB _____	Date Approved by RWIB _____
Application Date _____	Date RWIB Submitted to IWD _____
	Region #: _____
Authorized RWIB Signature _____	
The RWIB-approved form must be sent to: Michaela Rotert, Iowa Workforce Development, 150 Des Moines Street, Des Moines, IA 50309	

All other applicants must complete the following information and Part III - Part VI:

1. Date Institution was founded: 1937
2. Number of years the institution has been in continuous operation: 79
3. Is the institution accountable to a policy or governmental board? Yes No
- If so, what board? Board of Directors Kaplan University Please attach a member list.
4. Does each program lead to a degree or certification? Please Explain: Yes
When all qualifications are met for program students will receive a diploma, degree or certificate

PART III - FINANCIAL INFORMATION

1. Is the institution financially sound and able to satisfy potential liabilities arising from its participation? Please enclose a certified financial statement and the institution's most recent auditor's report.
2. Attach a schedule of fees for in-state and out-of-state tuition, if applicable.
3. Does the institution have a refund policy for the unused portion of tuition, fees, and other charges in the event the enrollee withdraws or discontinues at any time prior to completion?
- Please state your refund policy: Attached per Department of Education

PART IV - FACILITIES

Describe your facility. Provide narrative that describes at a minimum a description on each of the following:

- *The number of buildings *Availability of suitable training equipment
 *Handicap accessibility *Compliance with fire, building and safety codes, including off-campus locations or other sites

PART V - ORGANIZATION OF THE TRAINING INSTITUTION

Please provide a description of each of the following:

- *The number of persons employed
 *Current number of students enrolled
 *Class size to instructor ratio
 *School Calendar
 *Availability of Transcripts

PART VI - INITIAL PERFORMANCE INFORMATION REQUIRED ON EACH PROGRAM

1. Program completion rate for all individuals participating in the applicable program conducted by the training provider.
 A program completer is a person who has:

- a. obtained a certificate, degree or diploma; or
 b. received credit for completing the program; or
 c. received a passing grade in the program; or
 d. finished the required curriculum of the program

Which criteria listed above (a) - (d) do you use to define a completer? (a) (b) (c) (d)

2. Percentage of all individuals who obtained unsubsidized employment. The training provider must specify:

- *how the information was obtained
 *what percentage of all student's data was collected
 *what year is being used

3. Average hourly wages of all students who obtained unsubsidized employment for this program: New program unable to supply

Graduation Requirements

To graduate, students must:

- earn the required total number of credit hours for the program and pass all required courses with minimum grades as prescribed in the Catalog;
- complete all required coursework within the maximum time frame permitted and obtain a minimum cumulative grade point average (CGPA) of 2.0. Specific programs, including master's degrees, may have additional requirements (refer to the Kaplan University Catalog for your specific program requirements);
- return all property belonging to the University;
- fulfill all financial obligations to the University prior to graduation unless previous satisfactory arrangements have been made; and
- attend Career Services and Financial Aid exit interviews.

If satisfactory financial arrangements are not made, the graduation credential will be withheld.

Refund Policy

Applicants who are:

- not accepted by the University;
- dismissed as a result of failing to meet the minimum entrance assessment score or to meet any other condition of enrollment or admittance required for the program of study; or
- conditionally admitted students who choose to withdraw at the end of week 3 of the first term;

shall be entitled to a refund of all monies paid, with the exception of the nonrefundable application fee.

CANCELLATION OF ENROLLMENT AGREEMENT: A student may cancel an Enrollment Agreement for the University without any penalty or obligation if requested in writing and delivered to the University management within 3 business days after signing the agreement. Campus students who have not visited Kaplan University prior to enrollment will have the opportunity to withdraw without penalty within 3 business days either following attendance at a regularly scheduled orientation or following a tour of the University facility and an inspection of the equipment. After this period, the University will retain the application fee.

NOTICE TO STUDENTS: If you withdraw or are dismissed from the University up through the 60 percent point in any payment period and received federal financial aid in the form of grants or loan funds, federal law requires that the University, and in some cases you, the student, return funds you did not earn to the U.S. Department of Education. A determination of the percentage of the payment period or term the student has completed used to calculate the amount of Title IV financial aid the student has earned will be based on the number of days the student completed up to the last date of academic attendance, divided by the total days in the payment period or term. (Any break of 5 days or more is not counted as part of the days in the term.)

A. To determine the amount of aid to be returned, subtract the percentage of aid earned from 100 percent of the aid that could be disbursed and multiply it by the total amount of aid that could have been disbursed during the payment period or term as of the date you withdrew. Funds are returned to the appropriate federal program based on the percentage of unearned aid using the following formula: After the 60 percent point in the payment period, the student will have earned 100 percent of the federal financial aid funds already disbursed to them. This calculation concerning federal financial aid is separate and distinct from the institutional refund policy, and may result in the student owing additional funds to the University to cover tuition charges previously paid by federal financial aid prior to student withdrawal. If a student earned less aid than was disbursed, the institution would be required to return a portion of the funds and the student is required to return a portion of the funds. Keep in mind that when Title IV funds are returned, the student borrower may owe a debt balance to the institution. If a student earned more aid than was disbursed to them, the institution would owe the student a postwithdrawal disbursement, which must be paid within 180 days of the student's withdrawal.

B. If a student plans to withdraw from the University, the student should contact the Financial Aid Office or Business/Bursar's Office to determine the amount of funds that must be returned on the student's behalf, if applicable. All refunds due will be made within 30 days of the student's effective withdrawal date. The last date of actual attendance is used in calculating any refund amount. Refunds are allocated in the following order:

1. Unsubsidized Federal Stafford Loan
2. Subsidized Federal Stafford Loan
3. Federal Perkins Loan
4. Federal Parent (FPLUS) Loan
5. Federal Pell Grant
6. Federal Supplement Educational Opportunity Grant
7. Other Title IV assistance
8. Other state funds (unless otherwise mandated by the state)
9. Private and institutional aid
10. Student

WITHDRAWAL AFTER COMMENCEMENT OF CLASSES: The effective withdrawal date for a student shall be when any of the following occur:

1. The date the student notifies the University of withdrawal or the date of withdrawal, whichever is earlier,
2. The beginning date of any term in which a student fails to start classes,
3. The last date of attendance following any 21 consecutive calendar days of absences (not including breaks; 14 days for students enrolled in 6-week terms),
4. The last date of attendance prior to the date when the University terminates the student's enrollment, or
5. The date that the student is scheduled to return from a leave of absence and fails to do so.

New Mexico Residents: On the student's request, Kaplan University will provide, within 5 business days, an estimated accounting of any amounts retained, and will provide a final accounting following the Department of Education's determination regarding any federal financial aid disbursed.

If you are a continuing student, not conditionally admitted, and/or conditionally admitted and have met the conditions of your admission and have been fully accepted into your program, you are subject to the Kaplan University Refund Policy and the Tuition Refund Chart.

TUITION REFUND CHART

STUDENTS WITHDRAWING	REFUND
Prior to the first day of the term	100% Tuition
During the first day through 10% of the term	90% Tuition*
After more than 10% and through 25% of the term	50% Tuition*
After more than 25% and through 50% of the term	25% Tuition*
After more than 50% and through 100% of the term	0% Tuition

*Less \$100 Administrative Fee.

FLORIDA RESIDENTS TUITION REFUND CHART

If you reside in the state of Florida and withdraw or are terminated after completing only a portion of a course, program, or term within the applicable billing period, the institution shall pay a minimum refund as follows:

STUDENTS WITHDRAWING	REFUND
Prior to the first day of term	100% Tuition
During the first 7 calendar days of each term	100% Tuition
After 7 calendar days and through 25% of the term	50% Tuition*
After more than 25% and through 50% of the term	25% Tuition*
After more than 50% and through 100% of the term	0% Tuition
60% through 100% of the term	0% Tuition

*Less \$100 Administrative Fee.

Refunds shall be made within 30 days of the date of withdrawal or termination, not including the nonrefundable application fee or administrative fee.

INDIANA RESIDENTS TUITION REFUND CHART

STUDENTS WITHDRAWING	REFUND
Prior to the first day of the term	100% Tuition
During the first 6 calendar days of the first term (first-time students only)	100% Tuition
During the first day through 10% of the term	90% Tuition*
After more than 10% and through 25% of the term	75% Tuition*
After more than 25% and through 50% of the term	50% Tuition*
After more than 50% and through 60% of the term	40% Tuition*
After more than 60% and through 100% of the term	0% Tuition

*Less \$100 Administrative Fee.

IOWA RESIDENTS TUITION REFUND CHART

For all students attending an Iowa Kaplan University campus or Iowa residents attending Kaplan University online the following refund policy shall apply:

STUDENTS WITHDRAWING	REFUND
Prior to the first day of the term	100% Tuition
During the first 6 calendar days of the first term (first-time students only)	100% Tuition

For the remainder of the term until completion, the tuition refund will be calculated as follows:

- Number of scheduled school days remaining in the term/number of scheduled school days in the term multiplied by the total tuition multiplied by 90%.
- A term is considered completed if a student receives a letter grade for any class and no tuition refund will be granted.
- No administrative fee will be charged to a student who withdraws from Kaplan University.

FOR IOWA SERVICEMEMBERS AND THEIR SPOUSES WITH DEPENDENT CHILDREN

Any Kaplan University student residing in the state of Iowa who is a military servicemember (active duty, guard, or reservist) who gets deployed or mobilized, or is a spouse with a dependent child of a servicemember who gets deployed or mobilized, may request a full refund of tuition and fees for all classes attended in the term for which the deployment or mobilization occurred.

MARYLAND RESIDENTS TUITION REFUND CHART

If you reside in the state of Maryland and withdraw or are terminated after completing only a portion of a course, program, or term within the applicable billing period, the institution shall pay a minimum refund as follows:

PROPORTION OF TOTAL COURSE, PROGRAM, OR TERM COMPLETED AS OF DATE OF WITHDRAWAL OR TERMINATION	REFUND
Less than 10%	90% Tuition
10% up to but not including 20%	80% Tuition
20% up to but not including 30%	60% Tuition
30% up to but not including 40%	40% Tuition
40% up to but not including 60%	20% Tuition
60% through 100% of the term	0% Tuition

The refund due shall be based on the date of withdrawal or termination and paid within 60 days from the date of withdrawal or termination. You will not be charged the \$100 administrative fee if you withdraw from the University after completing 50 percent or more of any given term.

OREGON RESIDENTS TUITION REFUND CHART

If you reside in the state of Oregon and withdraw after completing only a portion of a course, program, or term within the applicable billing period, the institution shall pay a minimum refund as follows:

STUDENTS WITHDRAWING	REFUND
Prior to the first day of the term	100% Tuition
After more than 0% and through 10% of the term	90% Tuition*
After more than 10% and through 20% of the term	80% Tuition*
After more than 20% and through 30% of the term	70% Tuition*
After more than 30% and through 40% of the term	60% Tuition*
After more than 40% and through 50% of the term	50% Tuition*
After more than 50% and through 60% of the term	40% Tuition*
After more than 60% and through 100% of the term	0% Tuition

*Less \$100 Administrative Fee.

Refunds shall be made within 30 days of the date of withdrawal or termination, not including the nonrefundable application fee or administrative fee.

TENNESSEE RESIDENTS TUITION REFUND CHART

STUDENTS WITHDRAWING	REFUND
Prior to the first day of the term	100% Tuition*
During the first day through 10% of the term	75% Tuition*
After more than 10% and through 25% of the term	25% Tuition*
After more than 25% and through 100% of the term	0% Tuition

*Less \$100 Administrative Fee.

WISCONSIN RESIDENTS TUITION REFUND CHART

STUDENTS WITHDRAWING	REFUND
Prior to the first day of the term	100% Tuition
During the first 6 calendar days of the first term (first-time students only)	100% Tuition
During the first day through 10% of the term (continuing or restarting students)	90% Tuition*
After more than 10% and through 20% of the term	80% Tuition*
After more than 20% and through 30% of the term	70% Tuition*
After more than 30% and through 40% of the term	60% Tuition*
After more than 40% and through 50% of the term	50% Tuition*
After more than 50% and through 60% of the term	40% Tuition*
After more than 60% and through 100% of the term	0% Tuition

*Less \$100 Administrative Fee.

The University reserves the right to postpone or change the date or time when any class is offered. In case of prolonged illness, accident, death in the family, or other circumstances that make it impractical to complete the program, Kaplan University will endeavor to provide an appropriate refund.

Board of Directors Kaplan University

Name	Title
Wade T. Dyke	President
Gregory Marino	Chief Operating Officer
Thomas C. Boyd	Dean of School of Business and Management
Michele Pore	Director of Public Relations
Betty Vandebosch Ph.D.	Vice President of Business and Technology
Kay Runge	Kaplan University

Gainful Employment Information

ED Gainful Employment Disclosure Template

3/18/2016

Kaplan University

Bachelor of Science in Human Services

Program Level - Bachelor's degree

Program Length - 4 years

COST

Q. How much will this program cost me?*

A. Tuition and fees: \$66,462

Books and supplies: \$0

On-campus room & board: *not offered*

What other costs are there for this program?¹

For further program cost information, visit
<http://www.kaplanuniversity.edu/paying-school/tuition-reduction.aspx>

* The amounts shown above include costs for the entire program, assuming normal time to completion. Note that this information is subject to change.

FINANCING

Q. What financing options are available to help me pay for this program?

A. Financing for this program may be available through grants, scholarships, loans (federal and private) and institutional financing plans. The median amount of debt for program graduates is shown below:

Federal loans: \$28,870

Private education loans: \$0

Institutional financing plan: \$0

For additional information related to this program and/or the information provided above.²

Date Created: 12/23/2015

SUCCESS

Q. How long will it take me to complete this program?

A. The program is designed to take 4 years to complete. Of those that completed the program in 2014-2015, 91% finished in 4 years.

Q. What are my chances of getting a job when I graduate?

A. The job placement rate for students who completed this program is ^{}%.**

* This institution is not currently required to calculate a job placement rate for program completers.

For more information on jobs related to this program.³

1 Other costs for this program

No additional information provided.

2 Additional information related to this program and/or the information provided above

No additional information provided.

3 More information on jobs related to this program

Social and Community Service Managers

<http://online.onetcenter.org/link/summary/11-9151.00>

Social and Human Service Assistants

<http://online.onetcenter.org/link/summary/21-1093.00>

Community and Social Service Specialists, All Other

<http://online.onetcenter.org/link/summary/21-1099.00>

Additional Questions for Training Providers Application

1. How long has the training program that you are requesting approval been in existence at your institution?

This program has been active and enrolling for the Mason City campus since May of 2010

2. What is the placement rate of the program?

The placement rate for graduates that are seeking employment is 92%

The placement rates of all graduates is 72% (this includes those who are currently unable to seek employment due to medical conditions, continuing education or personal reasons)

3. What types of jobs are people getting after completing the program?

Social Worker, Behavior Analyst, Child Protection Supervisor, Youth Worker, Community Health worker, Program Coordinator/Health Coordinator

4. Are the jobs related to the program completed?

91% of the placements are related directly to the program of study.

5. What is the pay rate they are earning after completing the program?

Average Pay is \$24,374.38 yr

Adult Education and Literacy Updates for RWDB

- *Reported enrollment as of Apr. 9:*
 High School Equivalency (HSED) /Adult Basic Education (ABE): **165**
 ESL: **59**

Total enrollment:
 HSED/ABE: **252**
 ESL: **75**

- Number of HSED graduates: 26

- *Dept. of Ed. monitoring visit, Mar. 23:*
 AEL staff at the state level conducted an on-site monitoring visit of NIACC's AEL program recently. This included financial, data, and program-wide evaluation. Fortunately, there were no findings that needed to be corrected, but the team from the Dept. of Ed. gave a number of recommendations for program improvement. The AEL staff received several commendations from the team regarding AEL's involvement in sector partnerships and efforts at integration with other WIOA programs.

- *Full-time AEL instructor:*
 The AEL program recently completed interviews and hired a full-time instructor. Historically, the program has only had part-time instructors. The new instructor will serve as a lead high school equivalency instructor and also be responsible for curriculum planning. Jordan Monahan is currently a middle/high school instructor in Lake Mills and will begin his duties with the AEL program in July.

- Intensive High School Equivalency course will be offered at Iowa Works from May 9-26

High School Integration Plan

IVRS	WIOA (Youth)	Iowa Workforce Development	NIACC Career Connections	Adult Education and Literacy
<p>Who do they serve?</p> <p>Individuals with a substantial impediment to employment (disability) that is on a IEP or is 504 eligible. The student must require multiple and specialized services over a substantial period of time (at least 6 months).</p>	<p>In School Youth</p> <p>Individuals who are:</p> <ul style="list-style-type: none"> • Between Ages 14-21 • Attending School (Sec or Post Sec) • Low-Income • Have Additional barriers <p>Out of School Youth</p> <p>Individuals who are:</p> <ul style="list-style-type: none"> • Between Ages 16-24 • Not attending any school • Have additional barriers 	<p>Any Job Seeker</p>	<p>K-12 Students in NIACC nine county region:</p> <p>Winnebago, Hancock, Wright, Worth, Cerro Gordo, Franklin, Mitchell, Floyd, Butler</p>	<p>Individuals 17 and older who fall into at least one of these categories:</p> <ul style="list-style-type: none"> • Need a high school diploma • Need basic skills instruction in math, reading, writing, computer literacy, or financial literacy (Below 9th grade) • Need English language instruction and skills improvement
<p>Services Provided</p> <ul style="list-style-type: none"> • Assistance with job search • Counseling and Guidance • Job Seeking Skills • Possible tuition assistance for job training • Self-employment • Job Coaching • Preparation for supported employment • Referrals to partner agencies for services that IVRS cannot provide 	<ul style="list-style-type: none"> • Tutoring, study skills training, etc. • Alt. school or dropout recovery services • Experiential Learning • Occupational Skill Training • Workforce Preparation Activities • Leadership Development Opportunities • Supportive Services • Adult Mentoring • Follow-Up Services • Guidance & Counseling • Financial Literacy Education • Entrepreneurial Skills Training • Labor Market & Employment Info • Postsecondary Prep Assistance 	<ul style="list-style-type: none"> • Job Search Assistance • Resume Prep Assistance • Basic Computer Class • Customer Service Training • Mock Interviews • Rosetta Stone • Hiring Events • Unemployment Assistance • Career Assessments 	<ul style="list-style-type: none"> • Connect Schools & Business • Career Exploration • Job Shadows • Student Worksite Tours • Educator Worksite Tours • Student Internships • Educator Externships • Facilitate Worksite Experiences 	<ul style="list-style-type: none"> • High school equivalency diploma preparation and testing • Basic skills instruction in math, reading, writing, computer literacy, and financial literacy • English as a Second Language instruction (within existing classes or on an as-needed basis for local businesses) • Tutoring for low-literacy individuals (one-on-one basis) • College readiness training
<p>How to Refer</p>	<p>Contact Heather DeGroot at 641-422-1524 Ext. 44535 or heather.degroot@iwd.iowa.gov</p>	<p>Contact IowaWORKS at 641-422-1524 or Jennifer Andrade at 641-422-1524 Ext. 44529</p>	<p>Contact Mary Schultz 641-422-4073 Annette Greenwood 641-422-4077 Email: careerconnections@niacc.edu</p>	<p>Contact: Sandra Leake at 641-422-4176/ leakessan@niacc.edu or Heather McCleary at 641-422-4278/ mcclehea@niacc.edu</p>

BULLETIN 2015-28

April 1, 2016

U.S. Department of Labor Employment and Training Administration Office of Apprenticeship (OA) Washington, D.C. 20210	<u>Distribution:</u> A-541 Headquarters A-544 All Field Tech A-547 SD+RD+SAA+ Lab.Com  Apprenticeship USA	<u>Subject:</u> List of Occupations Officially Recognized as Apprenticeable by the Office of Apprenticeship <u>Code:</u> 402
Symbols: DSNIP/TNR	Action: Immediate	

PURPOSE: To inform the staff of OA and the State Apprenticeship Agencies (SAA), Registered Apprenticeship program sponsors and other Registered Apprenticeship partners of the official list of occupations recognized as apprenticeable.

BACKGROUND: The attached List of Occupations Officially recognized as Apprenticeable by the OA. Occupations that have been approved by the SAA that are not recognized by OA are not included on the list.

OA continues to use the following extensions for clarification at the end of the RAPIDS Code:

- CL = Career Lattice
- CB = Competency-based
- HY = Hybrid
- TB = Time-based
- R = Revised Term

All occupations that are approved as Career Lattice receiving Interim Credentials will have the "CL" extension at the end of the RAPIDS Code, including Hybrid occupations. The "R" extension will be used for occupations where the term has been revised.

OA currently recognizes over 1,000 occupations as apprenticeable. If you need further information please contact, Tiffany Ramos, Apprenticeship and Training Assistant, Division of Standards and National Industry Promotion at (202) 693-3563.

ACTION: All OA and SAA staff should review and retain a copy of this bulletin.

NOTE: This bulletin is being sent via electronic mail. The List of Occupations Officially Recognized as Apprenticeable is listed in a Microsoft Excel spreadsheet and sorted by occupational title. To sort by a different header, first select the entire document, then click on "Data" located on the top toolbar, then click "Sort" to access the sort options. Next, select the header name/column you wish to sort by and select "ascending" or "descending" (for the sorting order). Finally, to initiate the sort, click the "OK" button. The "Cover Page," is included in the Table, click on the tab to print.

Attachment



List of Apprenticeable
Occupations.xlsx

REGISTERED APPRENTICESHIP SPONSOR LIST

BLAZEK ELECTRIC (ABC)	Electrician	BRIAN BLAZEK	641 4236686	115 8TH S.E.	MASON CITY	IA	50401
J CURRIER, LLC (ABC)	Electrician	JASON CURRIER	641 3570184	212 N 11TH ST	CLEAR LAKE	IA	50428
JIM HUNT ELECTRIC LLC (ABC)	Electrician	JAMES HUNT	641 3574868	2012 1ST AVENUE S	CLEAR LAKE	IA	50428
LINAHON ELECTRIC, INC. (ABC)	Electrician	JULIA LINAHON	641 4235528	1055 15th STREET S.W.	MASON CITY	IA	50401
NEIL WEDEKING ELECTRIC (ABC)	Electrician	NEIL WEDEKING	641 3972609	1955 270TH ST	MARBLE ROCK	IA	50653
POPPY ELECTRIC LLC DBA JACOBSON ELECTRIC	Electrician	DAVID POPPY	641 3573140	801 BUDDY HOLLY PLACE	CLEAR LAKE	IA	50428
ROONEY ELECTRIC (ABC)	Electrician	JEFF ROONEY	641 8924528	1708 NETTLE AVE.	SHEPHERD	IA	50475
HARE ELECTRIC (ABC)	Electrician	JAMES HARE	641 7972722	207 E MAIN ST	PERTILE	IA	50434
LAHNER ELECTRIC (ABC)	Electrician	CARRIE ZABEL	641 3578961	1302 8TH AVE S	CLEAR LAKE	IA	50428
SUKUP MANUFACTURING CO (HAWKEYE CC)	Electrician	JENNY AKINS	641 8724222	1555 255TH ST	SHEPHERD	IA	50475
SWANSON ELECTRIC (ABC)	Electrician	DUSTIN HOFER	641 7492526	111 N. QUINBY AVE	NORA SPRINGS	IA	50458
THE ELECTRICIANS (PENN FOSTER)	Electrician	JAY LEAMAN	641 4237000	612 12TH ST NE	MASON CITY	IA	50401
AIRE CARE, INC (NIACC)	HVAC	DON CHILD	641 4231596	1302 N FEDERAL AVE	MASON CITY	IA	50401
CONERT INC., M & N HEATING AND COOLING (NIACC)	HVAC	ROBERT WIEGMANN	641 8224847	501 EAST ADAMS STREET	ROCKWELL	IA	50469
HAMPTON HEATING & A/C INC. (PHCC)	HVAC/Plumber	KEITH ROBISON	641 4562651	7 2ND AVE	HAMPTON	IA	50441
KENNY'S SERVICE, LLC (PENN FOSTER)	HVAC	TOM KENNY	641 3305141	3507 GOLF COURSE RD	OSAGE	IA	50461
MECHANICAL AIR SYSTEMS	HVAC/SHEETMETAL/PLUMBER	JOHN/NATHAN CARSON	641 4237032	2417 S FEDERAL AVE	MASON CITY	IA	50401
NORTH CENTRAL MECHANICAL SERVICES (NIACC)	HVAC	NATHAN BARTELS	641 4244828	2601 15TH ST SW	MASON CITY	IA	50401

Iowa

REGISTERED APPRENTICESHIP SPONSOR LIST

Iowa

MURPHY'S HEATING AND PLUMBING (MIACC)	HVAC	RON MURPHY	641 4562372	406 CENTRAL AVE WEST	HAMPTON	IA.	50441
YOUNG PLUMBING & HEATING (NIACC)	HVAC	BRIAN YOUNG	641 5925611	107 W MAIN	LAKE MILLS	IA	50450
HANKS PLUMBING, INC (HAWKEYE CC)	Plumber/HVAC	CRAIG MACDOUGALL	641 4233407	CRAIG MACDOUGALL	MASON CITY	IA	50401
MILLS, INC. (ABC)	Plumber/HVAC	KELVIN KEIFER	641-228-2545	312 N MAIN	CHARLES CITY	IA	50616

Iowa

February 1, 2016



IowaWORKS
North Iowa
Region 2 Report – April 21, 2016

Center Updates:

- Unemployment Orientation Pilot has transitioned to be a required element of the Reemployment Services and Eligibility Assessment program.
- State Unified Plan was approved and is in its final version:
<https://www.iowaworkforcedevelopment.gov/workforce-innovation-and-opportunity-act>

Vocational Rehabilitation:

- The VR counselors are continuing to meet with local high school administrators and teachers/staff to clarify questions on Section 511 of WIOA, relating to engaging students with the most significant barriers to employment, so that they are not automatically transitioned to facility based, sub-minimum wage work situations, but are first given a chance to find success in community employment. Many supports and multiple agencies are involved including Department of Human Services, the schools themselves, IVRS, and community rehabilitation programs (CRPs) such as Opportunity Village and NIVC Services.
- At these same meetings, all WIOA partners are introduced to the schools, each having the opportunity to tell about their mission and services; then there is discussion as to the particular needs of each school district, and how the team can best collaborate to help the schools meet those needs, honoring each agency's governing legislation, and improving outcomes for the students.
- At these meetings, IVRS is also able to clarify our role under WIOA, including serving the "potentially eligible," which is a very new concept for our agency, and one that offers additional service possibilities for students with disabilities.
- IVRS staff is providing direct services to employers in accordance with WIOA. One very good example is Amy Markham recently going on-site to Eaton Corp in Belmond, at the employer's request, to complete an ADA accessibility study. That was accomplished a couple of weeks ago, and a detailed compliance report with recommendations was provided to Eaton's management.

Adult Education and Literacy:

- Reported enrollment as of April 9: High School Equivalency /Adult Basic Education was 165 and ESL enrollment was 59
- Total enrollment: HSED/ABE: 252 and ESL: 75
- Number of HSED graduates: 26
- Dept. of Ed. monitoring visit, Mar. 23:
 - AEL staff at the state level conducted an on-site monitoring visit of NIACC's AEL program recently. This included financial, data, and program-wide evaluation. Fortunately, there were no findings that needed to be corrected, but the team from the Dept. of Ed. gave a number of recommendations for program improvement. The AEL staff received several commendations from the team regarding AEL's involvement in sector partnerships and efforts at integration with other WIOA programs.



- Full-time AEL instructor:
 - The AEL program recently completed interviews and hired a full-time instructor. Historically, the program has only had part-time instructors. The new instructor will serve as a lead high school equivalency instructor and also be responsible for curriculum planning. Jordon Monahan is currently a middle/high school instructor in Lake Mills and will begin his duties with the AEL program in July.
- Intensive High School Equivalency course will be offered at Iowa Works from May 9-26.

Title I Adult/Dislocated Worker/Young Adult:

- Eaton Corporation in Belmond, Iowa, permanently laid off 40 individuals.
- TeamQuest in Clear Lake, Iowa, permanently laid off 35 individuals.
- Christopher Banks in Mason City, Iowa, closed and laid off 8 individuals.

Veterans:

- DVOP representative has been working with HUD VASH and a homeless veteran who is 10% service connected. DVOP representative has placed veteran with 2 employers but veteran lasted only a short time in each position. DVOP representative referred veteran to the PACE program for assistance obtaining a CDL. After getting his CDL DVOP representative placed veteran in a job with Hy-Vee but again veteran lasted only a short time in the position before leaving to take another job with Kraft Foods as a production worker. After veteran left the job DVOP representative talked to veteran about the job hopping and the consequences it is likely to have on future employment. Veteran agreed and DVOP representative continue to refer jobs to veteran. After an employer presentation set up by R&P. DVOP representative met with a company new to the area New Heaven Chemicals. They advised that they were desperately trying to fill several production positions and that they would provide training. DVOP representative gave the HR manager the resumes of several veterans. New Heaven Chemicals contacted veteran, interviewed him, and offered him a production position as a Plant Operator. Veteran accepted the position and is making \$16.00 an hour with medical dental vacation and education assistance.
- Dennis Larson, Assistant Director, for the Veterans' Employment and Training Service from the U.S. Department of Labor, along with Linda Rouse, Iowa statewide coordinator for the Veteran's Program, were in Mason City on Tuesday 04/12/16, conducting the JVSG Audit. We do not have the final audit results but in conversations with Linda, the audit seemed to go very well. When the final audit information is received, we will forward this information to the board.

Ticket to Work – Iowa Workforce Development Partnership EN:

- We currently have 17 Ticket holders. Most recently were able to help Dawn F. reach self-sufficiency. Dawn assigned her ticket to our EN in February 2013. After some medical setbacks related to her disability, she managed to work her way into a hotel front desk position and maintained that employment for over a year. She was approached by another local hotel offering her a full-time manager's position; however, it required that she have her own laptop due to some of the work being completed from home. After obtaining



North Iowa

verification of the job offer and requirements, we purchased her the laptop she needed and she is no longer receiving Social Security Disability.

Success Stories & Partnership Return on Investment:

- Shawn H. has been a long-time IowaWORKS customer due to his criminal background. Both his IVRS counselor and IowaWORKS staff continually encouraged him to take advantage of the Second Chances series. Shawn completed the series in April 2015 and obtained PT employment immediately. He found a FT position a couple of months later, which finally made him eligible to move out of BeJe Clark. Because he was a registered sex-offender, finding housing for Shawn was very challenging. Both his IVRS counselor and Second Chances instructor brainstormed locations and contacted possible housing opportunities on his behalf. A few months later, suitable housing was located within walking distance of his job. We have also assisted Shawn in finding household items for his apartment. He has maintained his FT job for a year now and stopped in this winter to tell us how much he appreciated the help he has received and that he is extremely happy with his life these days!
- NIACC and IowaWORKS hosted another successful North Iowa Regional Career Fair on March 23, 2016. Seventy-two employers and organizations were registered for booths, plus a wait list of six employers that we were unable to fit in the booth spaces available. Approximately 500 individuals attended the fair including general public, college students and 75 high school students. A short program was held for high school students that focused on job seeking and keeping. Local human resource professionals provide resume review and guidance in our "resume critique" area. Feedback thus far has been positive. The planning team made up for NIACC, Iowa Workforce Development, Iowa Vocational Rehabilitation and North Iowa Coordinator representatives are in the process of reviewing outcomes and planning for 2017.