

REGIONAL WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES

APRIL 28, 2016
IowaWORKS OFFICE
CEDAR RAPIDS, IOWA

RWDB Board Members Present: Wayne Frauenholtz, Terry Jones, Marcel Kielkucki, Kristy Lyman (by conference call), Patty Manuel (by conference call), Steve Olson, Shelley Parbs, Julie Perez, Mark Schneider, Susie Weinacht

RWDB Board Members Absent: Gary Dunham, Patrick Loeffler

RWDB Ex-Officio Members: None

STAFF: Carla Andorf, Kim Becicka, Liya Fitzpatrick, Scott Mather, Carlos Vega, Monica Brockway

GUESTS: Joe Egelski, Ross Innovative Employment Systems (by conference call)

The meeting was called to order by Vice Chair Patty Manuel at 10:05 am. The RWIB board met quorum.

Patty Manuel asked everyone present to introduce themselves.

Patty Manuel asked for a motion to open the Public Hearing on the consideration of approval for the Customer Service Plan. M/S/C, Julie Perez, Steve Olson, hearing opened. Carla Andorf reviewed the comments provided to Region 10 by the State Review Team. These were the only comments we received on our plan. The deadline to submit our plan to the state has been extended to May 13. Hearing no further discussion, Patty Manuel asked for a motion to close the public hearing. M/S/C, Susie Weinacht, Mark Schneider, hearing closed.

Patty Manuel asked for a motion to approve the agenda. M/S/C, Julie Perez, Terry Jones, agenda approved.

Patty Manuel asked for a motion to approve the consent agenda. M/S/C, Marcel Kielkucki, Susie Weinacht, motion approved.

Patty Manuel asked if there was any correspondence to share. Steve Olson shared an article on the retirement issue that the state of Iowa will face in the next few years. That article will be emailed to board members.

Patty Manuel asked if there were any member announcements. There were none.

Carla Andorf reviewed the WIOA Training Provider application for Kirkwood Community College for their CBCS Medical Billing & Coding program. If approved, this will allow clients to receive

WIOA funding for this program. Patty Manuel asked for a motion to approve the WIOA Training Provider application. M/S/C, Julie Perez, Steve Olson, motion approved. Marcel Kielkucki abstained from the vote.

Carla Andorf reviewed the Local Customer Service Plan for Region 10. Patty Manuel asked for a motion to approve the Local Customer Service Plan for Region 10. M/S/C, Mark Schneider, Julie Perez, motion approved. Marcel Kielkucki abstained from the vote.

Carlos Vega reviewed the selection team who reviewed the applications that we received for WIOA Title 1 Youth & Young Adult Services and Adult & Dislocated Worker Services providers. Patty Manuel discussed the process that was used for both providers:

- Committee of five reviewed the RFP and assigned scores to each section
- Individually, they scored each application
- Collectively, they tallied up their scores and each application received an average score

The top scoring application for both areas came from Kirkwood Community College so the committee's recommendation is to approve Kirkwood Community College as the provider.

Patty Manuel asked for a motion to approve Kirkwood Community College as the WIOA Title 1 Youth & Young Adult Services Provider. M/S/C, Steve Olson, Julie Perez, motion approved. Marcel Kielkucki abstained from the vote.

Patty Manuel asked for a motion to approve Kirkwood Community College as the WIOA Title 1 Adult & Dislocated Worker Services Provider. M/S/C, Mark Schneider, Julie Perez, motion approved. Marcel Kielkucki abstained from the vote.

Patty Manuel asked for a motion to adjourn the meeting. M/S/C, Marcel Kielkucki, Terry Jones, motion approved.

The meeting adjourned at 10:35 am.

Upcoming Meeting: CEO/RWDB, May 26, 2016, 10AM-NOON, IowaWORKS