

Regional Workforce Development Board
Chief Elected Officials
April 26, 2016

The regular meeting of the Regional Workforce Development Board (RWDB) and Chief Elected Officials (CEO) was held on April 26th, 2016 at 5:00 p.m. in the Connections Room at the Burlington Workforce Center.

CALL TO ORDER

Hickey called the meeting to order at 5:00PM.

ATTENDEES

RWDB Members Present: Carolyn Farley, Mike Hickey, Janet Fife-LaFrenz, Monica Dyar, Jacob Nye, Sue Frice, Karen Von Behren, Michelle Mutchler, Andy Ferguson, Elizabeth Campbell, Brian Blake, Gary See

RWIB Members Absent: Ann Mellinger, Kevin Thie, Chad Palmer, Cara Sanders, Phil Hecht, Dennis Duke, Rebecca Belzer, Ryan Drew

CEO Present: Rick Larkin, Jim Cary, Paula Buckman, Gary See

Ex-Officio Present: Jesse Howard

Staff Present: Robert Ryan, Miranda Brown, and Kollin Alfred

Guest: Teresa Garcia, Bob Jones

APPROVAL OF MINUTES

Fife-LaFrenz made the motion for the RWDB to approve the February minutes, seconded by Frice, motion carried.

NEW MEMBER OATH

Tabled until next meeting.

NOTIFICATION OF NONATTENDING MEMBER

Ryan discussed that a member who has not yet been sworn in has not attended several meetings and that a letter should be drawn up with the CEO signatures and sent to the non-attending member. This will create a new vacancy on the board in the business sector. Another candidate has been identified and will be contacted.

WIOA LOCAL UPDATE

Ryan said last Friday that Matrix Metals in Keokuk received a Trade Certification. A workers information meeting will be held and the estimated attendance is 300. With this certificate employees will be eligible for training benefits and funds will not come out of local resources. Ryan also stated Region 16 will be receiving \$30,000 from another Region and has been already approved by the state. Ryan discussed the consolidating of the Promise Job (PJ) into 4 Regions and that SCC would be placing a bid for the service provider

KEOKUK TRAILER

Ryan discussed the opportunities that having a permanent place in Keokuk would provide. Youth staff would be permanent in a community were these services are greatly needed. The current situation will be stressed after the trade certification is implemented. The new trailer would cost \$1,000 a month and is close to the HSED classes which would result in higher accessibility.

APPROVAL OF PRINTER

Ferguson made a motion to purchase the printer for the Keokuk classroom, Von Behren seconded and the motion passed

AEL UPDATE

Campbell stated that 76 students have completed the program so far in 2015 compared to 89 last year. Enrollments are at 869 this year compared to 1073 in 2015. The program has retained 527 students which is an 80% retention rate.

IWD UPDATE

Farley stated the Iowa unemployment rate for March has increased to 3.8%. All four counties in Region 16 unemployment rates are higher in March compared to March 2015 rates. She discussed the Hawkeye Simulation Trailer that was located at the Burlington office during the week of April 11th. This trailer simulated heavy equipment operations and 65 people attended.

CUSTOMER SERVICE PLAN (CSP) UPDATE

Frice said that comments have been received on the plan and that the Core Partners would be meeting this week to finalize the plan for the board approval.

REVIEW OF WIOA ADULT AND DISLOCATED WORKER SERVICE PROVIDER RECOMMENDATION

Farley stated that the board recommendation for the Adult and DW service provider was Southeastern Community College (SCC). Von Behren made a motion to accept the recommendation, Mutchler seconded and a roll call vote was taken.

Carolyn Farley, Karen Von Behren, Gary See, Brian Blake, Monica Dyar, Jacob Nye, and Michelle Mutchler voted "Aye"

Elizabeth Campbell, Mike Hickey, Janet Fife-LaFrenz, Sue Frice, and Andy Ferguson, abstained

REVIEW OF WIOA YOUTH AND YOUNG ADULT SERVICE PROVIDER RECOMMENDATION

Farley stated that the board recommendation for the Youth and Young Adult Service Provider was Southeastern Community College (SCC). Von Behren made a motion to accept the recommendation, Farley seconded and a roll call vote was taken.

Carolyn Farley, Karen Von Behren, Gary See, Brian Blake, Monica Dyar, Jacob Nye, and Michelle Mutchler voted "Aye"

Elizabeth Campbell, Mike Hickey, Janet Fife-LaFrenz, Sue Frice, and Andy Ferguson, abstained

CITY ELECTED OFFICIAL VACANCY

Mutchler stated that she had an interested party and would be passing on additional information for his consideration.

OTHER BUSINESS

Farley stated that a special meeting is necessary for voting on the final draft of the Customer Service Plan and must be prior to May 13th. The meeting was scheduled for May 9th at 5:00PM and will also count as the May RWDB board meeting.

ADJOURNMENT

Von Behren made a motion to adjourn the meeting, seconded by Mutchler, motion carried. Meeting was adjourned at 6:10PM.