

Regional Workforce Development Board  
Meeting Minutes  
Special Phone meeting  
May 12, 2016

Meeting was called to order at 12:30. Members present Smalley, Beardmore, and Waigand. Waigand acted as Chair in Barb Quandt's absence.

There were no conflicts of interest.

Waigand called for a decision to appoint an acting Chair until Quandt is able to return. Beardmore made a motion that Waigand would act as RWDB Chair until Quandt's return. Smalley Seconded. Motion passed. Waigand called for a decision to appoint a Vice Chair with the resignation of Barry Burner until elections are held. Waigand made a motion that Beardmore act as Vice Chair. Smalley Seconded. Motion passed. Winquist reported to the board the WIOA timelines for the Local Service Plan and discussed changes made to the Local Service Plan Draft at the recommendation of the Core Partners. Executive Committee approved the Final Draft of the Local Service Plan. Vote was held and all voted to approve and Ratify at the next board meeting on May 19.

Waigand said that quorum at the May 19<sup>th</sup> meeting was very important. The Board will be choosing a WIOA service provider. She strongly encouraged everyone to attend.

Minutes Submitted by Elizabeth Waigand, Acting RWDB Chair.