

**REGION 8 WORKFORCE DEVELOPMENT BOARD**  
**November 19, 2015**  
**Region XII COG Training Room, Carroll, IA**

The meeting was called to order at 5:30 p.m. Board members present were Skoog, Godbersen, Quandt, Bruner, Smalley, Wenthold, Jacobsen, Ober, Hubert, Osborne, Spies, Lee, Dorhout, and Waigand. Absent board members were Reitan, Kasperbauer, Beardmore, Burchfield, Espenhover, Behne, Simonson. Also attending Beth Winquist, WIOA Director, Todd Spencer, IWD District Manager, and Maragret Wilcox, State Accountant. Bruner moved to approve the minutes of the February 19, 2015 meeting. Skoog seconded. Motion carried. Quandt asked the board if any members had a conflict of interest in regards to the agenda items. There were none reported. Members reviewed the August 20, 2015 no quorum meeting notes. WIOA report covered the open Career Planner Position, the new WIOA new rules (new language), the Tyson Transition Center in Denison, and the summer Quality Assurance Review. Board Training will be available in Carroll on Wednesday, January 20, 2016. After discussion the Board considered scheduling a 30 minute meeting before the training. Jacobsen moved to schedule an RWDB meeting from 8:30 AM to 9:00 AM before the board training scheduled for 9:00 AM on January 20 2016 . Motion seconded by Smalley. Motion carried. WIOA updates and timelines were reviewed and discussed. A Local Plan Modification concerning Follow-up Policy was distributed and discussed. Wenthold moved and Bruner seconded to approve the modification as presented. Motion carried. Board Expense Budget was reviewed. Skoog moved to budget \$2500 for board expense. Motion seconded by Jacobsen. Motion carried. Ticket to Work Funds that are available were reviewed and discussed. The Board asked the partners to consider using \$2500 of the Ticket to Work funds to cover board expenses. Waigand moved to designate Region XII Council of Governments to be the fiscal agent for the ticket to work funds. Godbersen seconded the motion. Scoog abstained. Motion carried. Todd Spencer, IWD District Manager, and Elizabeth Weigand gave an IWD report. Partner reports were given by Hubert, Vocational Rehabilitation, and Lee, Adult Ed WITCC. Smally moved and Wenthold seconded to adjourn meeting. Motion carried.

Submitted by Chuck Wenthold