

**REGION 5 WORKFORCE DEVELOPMENT BOARD
(RWDB)
CHIEF ELECTED OFFICIALS
(CEO'S)
Monday, May 9, 2016
4:00 p.m.
Iowa Workforce Development
Three Triton Circle
Fort Dodge IA 50501**

RWB in attendance: Larry McBain-Chair Tom Salvatore-Vice Chair
Tom Grau Daniel J. DeWall
Pat Essing Mick Hatcher
Janet Adams Julie Geopfert
Dr. Dan Kinney

RWDB in attendance
By phone: Margene Bunda Jane Hambleton
Logan Welch

RWDB absent: Lois Irwin

CEO's in attendance: Carl Mattes-Chair Rick Rasmussen
Clarence Siepker Doug Bailey-Vice Chair
Mike Cooper

CEO's in attendance
By phone: NA

CEO's absent: Clark Fletcher

Guests in attendance:
Sara Messerly, Region 5 IWD Operations/WIOA Director
Cynthia Meek, RWDB Staff Support
Teresa Larson-White, Children & Families of Iowa
Kelsey Casey, Children & Families of Iowa
Matt Winkel, Proteus
Ann Waynar, ICC
Rachael Thompson, Proteus

Guests in attendance

by phone: Jason Landess, IWD District Manager
Jessica Badding, Iowa Dept. for the Blind

RWDB Chairperson Larry McBain called the regular meeting of the Region 5 RWDB/CEO to order on May 9, 2016 at 4:04 p.m. in the Iowa Workforce Development office, Three Triton Circle, Fort Dodge, Iowa. Each person introduced themselves and stated their role or relationship to the boards. Both the RWDB and the CEO's had a quorum.

A motion was made by Tom Grau and seconded by Dr. Dan Kinney to approve the agenda. Motion carried unanimously by the RWDB. CEO Rick Rasmussen moved to approve the agenda with Mike Cooper seconding. Motion carried unanimously by the CEO's.

A motion was made by Dr. Dan Kinney and seconded by Dan DeWall to approve the minutes from the March 21, 2016 meeting. Motion was carried unanimously by the RWDB. CEO Clarence Siepker moved to approve the minutes from the March 21, 2016 meeting with Rick Rasmussen seconding. Motion carried unanimously by the CEO's.

Discussion and Approval of the Region 5 WIOA Local Service Plan

The Local Service Plan that has been in development since last fall has been well received. Jessica Badding mentioned that the requested additions for the Dept. of the Bind have been well done. The board had good comments about the content of the Plan, and commended the Core Partner Team for their hard work in developing the Plan. The signature page is the only thing left that needs to be finished. The change from WIA to WIOA is what made the new Plan necessary. The Plan will be in effect from 7-1-2016 through 6-30-2020, but can be modified as needed during that time. For the RWDB, a motion was made by Dr. Dan Kinney and seconded by Janet Adams to approve the WIOA Local Service Plan for Region 5. Motion was carried unanimously by the RWDB. CEO Rick Rasmussen moved to approve the WIOA Local Service Plan for Region 5 with Mike Cooper seconding. Motion carried unanimously by the CEO's.

WIOA Title I Youth & Young Adult Service Provider

There was one proposal submitted for the WIOA Title I Youth & Young Adult Service Provider. This was presented by Children & Families of Iowa. They are the current service provider for this program. Logan Welch said they did a very good job on their entry. The rest of the scoring committee agreed that they did a very thorough job on their proposal. A score of 100 out of 100 was given to Iowa Children & Families of Iowa. A motion was made by Dan DeWall and seconded by Tom Salvatore to approve Iowa Children & Families of Iowa as the Service Provider for WIOA Title I Youth & Young Adult program.

A roll call vote was done to accept this proposal:

Janet Adams – Yes
Margene Bunda - Yes
Daniel DeWall – Yes
Pat Essing - Yes
Julia Geopfert - Yes
Tom Grau - Yes
Jane Hambleton - Yes
Mick Hatcher - Yes
Lois Irwin - absent
Dr. Dan Kinney – Abstain
Logan Welch - Yes
Larry McBain-Chair - Yes
Tom Salvatore-Vice Chair – Yes

Motion was carried unanimously by the RWDB. The contract was approved for Iowa Children & Families of Iowa to be the service provider for the WIOA Title I Youth & Young Adult program. This will be a one year contract with the possibility of extending to three years.

WIOA Adult & Dislocated Worker Service Provider

There was one proposal submitted for the WIOA Adult & Dislocated Worker Service provider. That was provided by Iowa Central Community College. Their proposal was done very well. The only concern presented was having the ICCC employee available only 50% of the time for this job. There may be the opportunity for blended funding with the SP NEG. Dr. Dan Kinney said there is a career service office located at ICCC to assist students who are graduating.

Motion was made by Dan DeWall and seconded by Tom Salvatore to approve Iowa Central Community College as the service provider for WIOA Adult & Dislocated Worker program.

A roll call vote was completed to accept this proposal:

Janet Adams – Yes
Margene Bunda - Yes
Daniel DeWall – Yes
Pat Essing - Yes
Julia Geopfert - Yes
Tom Grau - Yes
Jane Hambleton - Yes
Mick Hatcher - Yes
Lois Irwin - absent
Dr Dan Kinney – Abstain
Logan Welch - Yes

Larry McBain-Chair - Yes
Tom Salvatore-Vice Chair – Yes

The contract was approved for Iowa Central Community College as the service provider for WIOA Adult & Dislocated Worker program. This will be a one year contract with the possibility of extending it for an additional three years. Dr. Kinney asked both parties have the same right to end the contract after one year. Sara answered that she thought either party could end the agreement. If that were to happen, then the board would need to go through the RFP process again to find a new service provider.

Election of RWDB officers

The current Chair is Larry McBain. Dr. Dan Kinney nominated Larry McBain for Chair. Nominations ceased. A motion was made by Tom Grau and seconded by Dr. Dan Kinney to accept Larry McBain as Chair. The board expressed that Larry has done a good job of seeing the board through this transition period, and would like to see him continue on for another year as the transition continues. Motion carried unanimously by the RWDB.

The current Vice Chair is Tom Salvatore. Tom said he would like to step down as Vice Chair stating health issues. Mick Hatcher nominated Dan DeWall as Vice Chair. Nominations ceased. Motion was made by Tom Salvatore and seconded by Julie Geopfert to approve Dan DeWall as Vice Chair for the RWDB. Motion carried unanimously by the RWDB.

Election of CEO officers

Carl Mattes is the current chair for the CEO's. Carl Mattes nominated Doug Bailey for Chair. Nominations ceased. Motion was made by Clarence Siepker and seconded by Mike Cooper to approve Doug Bailey for Chair of CEO's. Motion carried unanimously by the CEO's.

Doug Bailey is the current Vice Chair of the CEO's. Carl nominated Mike Cooper for Vice Chair. Nominations ceased. Motion made by Rick Rasmussen and seconded by Carl Mattes to approve Mike Cooper for Vice Chair. Motion carried unanimously by the CEO's.

Financial Report

Pat Daly was absent at the meeting. Sara Messerly provided the financial report. She said that the Adult funds have been harder to spend as low income adults usually have more barriers to employment and aren't as likely as the dislocated workers to enter into a training program. WIOA is also the payer of last resort, and many of the low income adults qualify for short term training and support services through GAP and PACE.

Administration money is not enough to pay 100% of the Director's salary. Staff is paid by the program dollars, but indirect costs are paid through Admin funds.

MOU Update

Sara shared a couple of handouts showing the six WIOA Core Partners and the additional Required Partners. For the six core program partners, Children and Families Of Iowa works with Title I.B Youth. Adult Education at ICCC works with Title II Adult Education and Literacy. IWD administers Title III Wagner-Peyser, and also currently the Title I.B. Adult and Dislocated Worker Programs. Iowa Dept. for the Blind and Iowa Vocational Rehabilitation Services both administer Title IV Vocational Rehabilitation programs.

All of these core and the required partners will sign the MOU. This will help prevent duplication of services and ensure that all partners are working together to provide a seamless service system.

Atty Benjamin Humphrey has been putting together the WIOA Guidance information for the MOU and Sara handed out copies of that. This give a basic overview of what the MOU entails. This is effective July 1, 2016 and goes through June 30, 2019. A meeting of the RWDB/CEO is needed before June 15, 2016 to approve the MOU. Teresa said this WIOA guidance information helps a lot to understand what the MOU is, and why we have it.

Iowa Works Center Update

Sara shared that Butler Blast helps elementary school kids during their time after school. As part of the future Workforce Committee, her staff assisted with a career and financial planning event geared toward elementary age.

Samantha Pingel, ICCC Intermediary for the schools and coordinator for the Future Workforce Committee, put together a Career on Wheels program for the middle school kids. Sara's staff also assisted with this event. There were many vehicles on hand for the kids to sit in, and to learn about those occupations requiring service vehicles. They were able to visit with those persons who use them for their job.

On May 24 through May 29, 2016 there will be a Heavy Equipment Simulator available at the IowaWorks parking lot. This event is being made possible through a Wal-Mart Foundation Grant. Although it is open to the public to tour, the emphasis of the grant is to expose women to some high paying jobs in a non-traditional field. The simulator also includes a simulated welding station. Board members and partners are also welcome to attend.

On June 27 & 28, 2016 there is a WIOA partner's conference called One Door Many Paths. This will be held at Altoona, Iowa. Registration for this is filling up fast.

Youth Program

Teresa thanked the scoring committee for 100 out of 100 score, and for the approval that Children and Families of Iowa received in becoming the service provider for the WIOA Title I Youth & Young Adult program again.

She said Pat Daly provides the financial audit for Children and Families of Iowa. With the current audit everything was in order and no problems were found. They are on track to spend

80% of their money. The budget for next year will be lower and having the 20% carry over will help them out. When unemployment is low, which is good, it means there is less money for the region. Seventy five percent gets spent on the youth out of school. Currently there are two on the program and they are doing well. References are coming from the halfway house. Teresa will be speaking to service groups.

Currently there is a job retention boot camp going on. Two to eight attend. They get help working on their resume, doing mock interviews etc. There is a \$25 gift card for an incentive. The Governor now has a class which deals with keeping kids interested in school. Humboldt Body Shop is now working with job shadowing.

Partner Input

Matt Winkel with Proteus said they are working on a four year grant proposal which will help keep things going.

Ann Waynar, ICCC is working on putting everything in place for the Region 3 and 4 plan and the Region 5 plan.

Larry McBain thanked everyone for all their help with everything that has been taking place over this past year.

Public Comments

An opportunity for public comment was provided with no comments made from the public.

Adjournment

Motion for adjournment made by RWDB Tom Grau and seconded by Janet Adams.

Motion for adjournment made by CEO Mike Cooper and seconded by Doug Bailey.

The next meeting will be held Monday, June 13, 2016 at 4:00 PM. It will be important to have a quorum that this meeting, as the board and CEO's need to vote to approve the MOU which is due to the state on June 15th. The call in number will be available to ensure that we can make our quorums.

Respectfully submitted
Cynthia Meek, RWIB Staff Support

