

**Regional Workforce Development Board/**

**Chief Elected Officials Meeting**

**June 9, 2016**

**RWDB Present:** Julie Pralle (phone), Kelly Hansen, James Erb, Sis Grieman, Paul Fitzgerald, Arthur Jones, James Ackley, Renee Diemer (phone)

**RWDB Absent:** Nancy Prohaska, Cindy Harris, Craig La Kose, Patsy Largent, Gerald Miller, Terri Ewers

**CEOs Present:** Mike Stensrud, Dave Haugen, Corey Eberling, Joel Voaklander, Roy Schwickerath, Jay Urdahl

**CEOs Absent:** none

**Staff:** Kristi Dunn, Terry Schumaker

**Ex Officio Members Present:** Hunter Callanan, Sandra Leake

**Guests:** Ashley Dalluge, JCS

**1.0 Welcome**

**2.0 Director's Announcements**

**2.1 PROMISE JOBS RFP update-**NIACC not chosen, Hawkeye Community College chosen to oversee Promise Job Program-Hawkeye Staff coming June 20<sup>th</sup> to meet and determine how much staffing is needed

**2.2 Title 1 Financial Monitoring Report-**In the packets received it shows their findings-nothing major wrong-good report overall

**2.3 Basic Manufacturing Course-**In April had a course that was 1 week long-employers interviewed-hired one person

**3.0 Adult Education/Literacy Update-**Adult Education Classes start back up in July-enrollment broken down in packet-Graduation Ceremony June 1<sup>st</sup>-about 65 graduates-summer schedule in packet-success story

**4.0 Wagner-Peyser Update-**In packet unemployment rates in counties-make sure we are partnering with all of our agencies

**5.0 Iowa Vocational Rehab. Update-**N/A

**6.0 Board Support Funding and Proposal Title 1 Budget-**70,000 reduction in budget-\$ for board support discussion-board support reports to chair-having staff do it creates a conflict of interest

**7.0 Approval of June 9<sup>th</sup> Agenda and April 21<sup>st</sup>, 2016 meeting minutes**

**RWDB Motion:** Arthur Jones **2<sup>nd</sup>:** Kelly Hansen **Vote:** Unanimous

**CEO's Motion:** Corey Eberling **2<sup>nd</sup>:** Dave Haugen **Vote:** Unanimous

**8.0 RWDB Action Items**

**8.1 RWDB-Approval of MOU**-Document all of the partners in the region that do workforce services-Goals of MOU, Purposes of MOU, Parties of MOU, Visions and Goals, (Term is July 1st, 2016-June 30<sup>th</sup>, 2019), Responsibilities of the Parties, Referral and Tracking Process

**RWDB Motion:** Kelly Hansen **2<sup>nd</sup>:** Renee Diemer **Vote:** Unanimous

**CEOs Motion:** Mike Stensrud **2<sup>nd</sup>:** Joel Voaklander **Vote:** Unanimous

**8.2 RWDB-Youth Committee Proposal**

RWDB Motion: 2<sup>nd</sup>: Vote: *no quorum-next meeting*

**9.0 AIWP Updates**

**9.1 One Door, Many Path June 27<sup>th</sup> and 28<sup>th</sup>**- Meeting in Des Moines max capacity-just update

**10.0 Sector Board Update**

**10.1 Healthcare**-finishing pathway map-two separate maps

**10.2 Advanced Manufacturing**-talk about goals and progress-round table

**11.0 JCS- Drug Court Discussion**-Juvenile offenders under influence of drugs-awarding or sanctioning them-Meet 1st and 3<sup>rd</sup> Wednesday of every month-looking for anyone interested in serving on panel-maybe 5 to start out with-will be working with ages 12-18

e-mail: ashley.dalluge@iowacourts.gov

Guest: Ashley Dalluge, JCS

**12.0 Informational Items**

**12.1 RWDB Expiring Terms**-put together chart to see gaps and talk about moving to new board structure- Who will be a good fit for this board?

**12.2 Ex-Officio Membership Expansion**

**12.3 IWD Employee of the Month**-Rita Miller Employee of the Month Statewide

**12.4 Partners and YAC Minutes**-Meeting Minutes in your packet

**12.5 JD NEG Update (Attachment 1)**

**12.6 SP NEG Update (above)**

**12.7 VITA-Volunteer Income Tax Assistance Performance for 2015**-(in packet)

**12.8 Acronyms**-(attached in packet for reference)

**13.0 Scheduling for Upcoming Meeting Date:** **August 4<sup>th</sup>, 2016**

**14.0 Adjournment**

**Motion:** James Ackley **2<sup>nd</sup>:** Sis Grieman **Vote:** Unanimous