

Regional Workforce Development Board
Chief Elected Officials
June 28th, 2016

The regular meeting of the Regional Workforce Development Board (RWDB) and Chief Elected Officials (CEO) was held on June 28th, 2016 at 5:00 p.m. in the Connections Room at the Burlington Workforce Center.

CALL TO ORDER

Hickey called the meeting to order at 5:03PM.

ATTENDEES

RWDB Members Present: Carolyn Farley, Mike Hickey, Janet Fife-LaFrenz, Michelle Mutchler, Gary See, Phil Hecht, Dennis Duke, Ryan Drew, Ann Mellinger, Chad Palmer, Andy Ferguson, Brian Blake, Karen Von Behren,

RWDB Members Absent: Monica Dyar, Jacob Nye, Sue Frice, Kevin Thie, Cara Sanders, Rebecca Belzer, Elizabeth Campbell

CEO Present: Jim Cary, Gary See

Staff Present: Robert Ryan, Teresa Garcia and Miranda Brown

Guests: Mike Norris SEIRPC

APPROVAL OF MINUTES

Fife-LaFrenz made the motion for the RWDB to approve the May minutes, seconded by Hecht, motion carried.

BOARD VACANCY

Ryan reported that a non-attending board member will be dismissed; the letter was signed by RWDB Chair Hickey and CEO Chair Gary See.

BOARD TERM OF EXPIRATION

Board members Mellinger, Mutchler, Von Behren, Fife-LaFrenz and See terms will expire on June 30th, new applications were distributed.

NEW MEMBER OATH

Ryan Drew was sworn in by See and the paperwork was notarized by Ferguson.

SECTOR PARTNERSHIP INITIATIVE RENEWAL

Norris gave a brief presentation on the progress since August 2015. The initiative has focused on cultivating leadership within the manufacturing sector. Several meetings have been held with manufacturers and discussions held on what their wants and needs are from their employees. In addition, they have also started forming relationships with the school districts within the region. The next Sector meeting will create a 90 day action plan. Hecht made a motion to extend the contract with SEIRPC for an additional year, seconded by Fife-LaFrenz, motion carried.

WIOA LOCAL UPDATE

Ryan reported that Region 16 won the RFP for the Promise Job program and that this program will now cover 15 counties. Ryan also reported that they are very close to moving into the new annex building in Keokuk. A discussion was held on holding an open house once the annex is set-up. Ryan reported that the Dislocated Worker (DW) program has spent all of its money for this fiscal year but that the state will be distributing a grant to all regions to provide them with additional funding back to May 11th.

MATRIX METALS UPDATE

Ryan reported that the state held a two day trade meeting and that there was a larger attendance than anticipated.

IWD UPDATE

Farley reported that Iowa's unemployment rate was at 3.9% and that Region 16 unemployment rates had decreased. She also stated that Region 16 has issued 5677 nonstudent NCRC and 1439 student NCRC to date.

EXPANSION OF SERVICE INTO LOUISA COUNTY

Farley reported that the traveling position will begin visiting Louisa County a couple days a month. This staff person will provide computer training and resume writing to residents of Louisa County.

APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU)

Hecht made the motion for the RWDB to approve the Memorandum of Understanding (MOU), seconded by Fife-LaFrenz, motion carried.

ADJOURNMENT

The meeting was adjourned at 6:00PM.