

REGION 5
Workforce Development Board (RWDB)
Conference Call

Thursday, August 11th, 2016 8:30 a.m.
IowaWORKS Center
Three Triton Circle
Fort Dodge IA 50501
Phone: 866-685-1580 Code: 6364791096#

Draft Minutes Pending Approval

RWDB in attendance by phone:

Janet Adams	Dan DeWall-Vice Chair
Pat Essing	Tom Grau
Dr. Dan Kinney	Logan Welch
Tom Salvatore	Larry McBain-Chair
Lois Irwin	Margene Bunda

RWDB absent: Julie Geopfert Jane Hambleton
Mick Hatcher

Guests in attendance: Lindsay Henderson, WIOA Director
Sara Messerly, Region 5 IWD Operations Manager

This was a special conference call scheduled to request approval of the Process Technology Program as an approved program on the WIOA Approved Training Providers List. The meeting was called to order by RWDB Chair Larry McBain at 8:35AM. All RWDB members present were attending by conference call.

Roll call was taken by Sara Messerly to confirm attendance.

A motion was made by Dan DeWall and seconded by Janet Adams to approve the agenda. Motion carried unanimously by the RWDB.

Approval of Process Technology Program

Lindsay Henderson gave a short presentation to the board about the Process Technology Program offered at ICCC. Lindsay had emailed out a packet during the previous week containing all of the program specifics and labor market information. She explained that it is a fairly new course and therefore was not on the Approved Training Providers List of programs yet. Region 5 has a WIOA participant that wants to take the program starting this fall semester.

Before WIOA funds can be used to assist the participant in taking this course, this course must first be approved by the board. Lindsay stated that this area of the state has a high concentration of companies that utilize positions needing this type of training. The average wage for workers is \$21.00 per hour. The program up for approval is the two year program. The college also offers a one year program with a career pathway option to go on to the second year. The course content is industry driven, where the focus needs to be in order to meet the workforce needs of business. The participant wanting to take this course scored well on the NCRC test, and has followed through with all of the program requirements, making him a good candidate for WIOA to assist him with this course.

Dr. Kinney added that companies such as Van Diest, Koch Nitrogen, CJ Bio, BI, and many others are hiring students that have completed this training. They gave input into the course content. The course relies heavily on science and technology. So far the classes have been small, and have been made up of adult learners rather than traditional students. However, this year is seeing an increase in traditional students taking it.

Janet Adams asked if there are tutors available in case a student is struggling with the course content. Dr. Kinney said yes, that there are tutors available. Lindsay added that through WIOA, there will also be case managers and support services available. They will also track the participant's progress and stay in regular contact with him.

With no further discussion or questions from the board, Tom Grau made a motion to approve the Process Technology Program and have it added to the Approved Training Provider's List for ICCC. Tom Salvatore seconded the motion. Larry McBain, RWDB Chair, called for a roll call vote.

Sara Messerly completed the roll call vote to approve the Process Technology Program as stated:

Janet Adams—Yes
Dan DeWall—Yes
Pat Essing—Yes
Tom Grau—Yes
Dr. Dan Kinney—Abstained due to conflict of interest
Logan Welch—Yes
Larry McBain—Yes
Tom Salvatore—Yes
Lois Irwin—Yes
Margene Bunda—Yes

The motion carried unanimously by the RWD with one member abstaining.

Adjournment

With no further business before the board, a motion was made by Dr. Kinney to adjourn. It was seconded by Logan Welch. The motion carried unanimously, and Chair Larry McBain adjourned the conference call meeting.

The next regularly scheduled meeting will be held in person on Monday, September 19th, at 4:00pm, here at the IowaWORKS Center.

Respectfully submitted,

Sara Messerly, IWD Operations Manager, Region 5