

**Region 1 Regional Workforce Investment Board (RWIB)
Chief Elected Officials (CEO) Board
Minutes for September 15, 2015, Conference Call**

Workforce Investment Board Present Les Askelson, Rev Lonning, Jim Vermazen,
via Conference Call: Candace Drahn, Ron Koppes, Vicki Rowland,
Donna Boss, and Jayme Kluesner

RWIB Absent: Ann Hart, Dan White, Ric Jones, David Gaylor,
Kathy Gunderson, and Carolyn Scheidel

Chief Elected Officials Board Present Darrel Dolf, Dan Byrnes, Mark Kubik, John
via Conference Call: Anderson, Tom Hancock, and John Beard

CEO Board Absent: Roy Buol, Gary Bowden, and Doug Dabrowski

Others Present: Fern Rissman, Ron Axtell, Marla Loecke, Ronee
Slagle, Rachelle Howe, Gisella Aitken-Shadle,
and Penny Ingles

CALL TO ORDER

RWIB Chair, Les Askelson, called the joint meeting of the RWIB/CEO Board to order at 4:41 p.m. on September 15, 2015. A voice roll call was taken. It was noted that a quorum was present for both boards.

BOARD DISCUSSION/ACTION

Consider Approval of Agenda: RWIB–Motion Boss, seconded Koppes to approve Agenda. Motion carried unanimously. CEO–Motion Anderson, seconded Hancock to approve Agenda. Motion carried unanimously.

Approval of RWIB/CEO Board Minutes: RWIB–Motion Rowland, seconded Drahn to approve July 28, 2015, minutes. Motion carried unanimously. CEO–Motion Anderson, seconded Beard to approve the Minutes. Motion carried unanimously.

Approval of RWIB/CEO board support funds: Approval of \$2, 500 to be used for RWIB/CEO Board support. This includes the contract for secretarial support with Keystone AEA, as well as, food, travel mileage, conference fees, and hotels for members of both boards. Motion Anderson, seconded Beard, to approve board support funds. Motion carried unanimously.

Approval of PY14 WIA Annual Report: Motion Koppes, seconded Anderson, to approve Region 1- Decorah/Dubuque Annual Report. Motion carried unanimously.

Approval of UERPC as fiscal agent for Ticket to Work funds: Motion Boss, seconded Drahn to approve Upper Explorerland Regional Planning Commission as fiscal agent for Ticket to Work funds. Motion carried unanimously.

Approval of Certified Training Provider Program: NICC–Admin Office Management – change of title of program already approved. Motion Dolf, seconded Koppes, to approve Certified Training Provider. Carried unanimously.

FLOOR ITEMS/CLOSURE

Fern noted that there will be another training in Des Moines, October 29, 2015. This training will be similar to the June training on the WIOA process. Board members are encouraged to use the WIOA transition funds to help cover costs associated with attending this training event. An email will be sent with more information.

- ***Next Meeting – October 27, 2015 (in-person)***

Schedule at Keystone AEA in Elkader, rooms D2/D3.

- ***Adjournment***

With no further business actions to come before this board, motion Koppes, second Rowland, to adjourn. Motion carried unanimously. Meeting adjourned at 4:50 p.m.

For more information regarding this meeting, please contact Penny Ingles at Keystone Area Education Agency at 563-245-1480 or pingles@aeal.k12.ia.us. The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.

Penny Ingles
Keystone AEA