

Statement of Financial Performance - WIOA FY 2016

July 1, 2015 through June 30, 2016
100% of Fiscal Year Completed

Program Area - Adult

Revenue:		Carryover	FY16		
State Allocation - Including Carryover		\$ 151,056.62	\$ 302,969.00		
Expenses:		<u>Debits</u>	<u>Credits</u>		
WIA Adult - WIA Training Staff		<u>FY16</u>	<u>Carryover</u>	<u>FY16</u>	<u>Carryover</u>
Professional Support Staff - Full-Time	\$ 51,718.10	\$ 45,173.42	\$ 3,308.52	\$ 6,617.04	
Professional Support Staff - Part Time	\$ -	\$ -	\$ -	\$ -	
Secretary/Clerical Full-Time	\$ 4,669.57	\$ 5,372.42	\$ 452.50	\$ 905.00	
Secretary/Clerical Part-Time	\$ -	\$ -			
Payroll Fringe Benefits	\$ 316.35	\$ 280.32	\$ 19.55	\$ 39.10	
Benefits Paid as Earnings	\$ 5,018.52	\$ 5,040.11	\$ 356.15	\$ 712.30	
Employer Paid Benefits - Health	\$ 7,017.56	\$ 4,220.12	\$ 326.20	\$ 652.40	
FICA/Medicare-Employer	\$ 4,484.26	\$ 4,117.25	\$ 304.34	\$ 608.68	
IPERS/TIAA-CREF - Employer	\$ 5,200.70	\$ 4,680.53	\$ 347.58	\$ 695.16	
Membership Fees/Dues	\$ 4.09	\$ 939.65			
Printing/Copying Services	\$ 1,785.82	\$ 426.44		\$ 172.48	
Communications Voice - Long Distance	\$ -				
Utilities-Electricity	\$ 201.44	\$ 335.51	\$ 51.21	\$ 103.92	
Rental of Buildings	\$ 5,000.65	\$ 3,128.25	\$ 501.87	\$ 1,003.74	
Maint/Repair of Equipment	\$ -	\$ 148.75			
Group Meeting/Workshop	\$ 6,451.40	\$ 6,343.00	\$ 3,171.50	\$ 6,343.00	
Rental of Equipment	\$ 291.20				
Postage Incoming	\$ -				
Other Services: (Integrated Services)	\$ 10,535.16	\$ 3,522.83	\$ 206.85	\$ 413.70	
Materials/Supplies	\$ 7,862.34	\$ 5,221.57	\$ 1,364.46	\$ 3,001.74	
Computers Etc		\$ 1,032.40			
Software/License (<\$5000)	\$ 1,290.00				
Periodicals	\$ 35.16				
Travel O/S Staff	\$ 1,505.80	\$ 247.86			
Travel O/S Staff Registration	\$ 1,600.23	\$ 327.90	\$ 9.43	\$ 218.40	
Travel I/S Staff	\$ 773.15	\$ 215.73			
Travel I/S Staff Registration	\$ 134.18	\$ 55.66		\$ 17.88	
Personal Vehicle Mileage	\$ 2,450.04	\$ 1,495.37	\$ 168.45	\$ 107.34	
Transportation	\$ -				
Objective Assessment	\$ 40.00		\$ 20.00		
WIA Adult - Training Clients					
Service Staff Part-Time	\$ 389.69	\$ 8,652.91	\$ 164.94	\$ 2,816.64	
FICA/Medicare-Employer	\$ 29.82	\$ 662.00	\$ 12.62	\$ 215.48	
Printing/Copying Services	\$ 190.78		\$ 190.78		
Unemployment Compensation		\$ 663.98			
Transportation	\$ 1,045.00	\$ 1,176.70	\$ 31.25	\$ 77.20	
Childcare	\$ 448.88				
Institutional Skills Training	\$ 114,968.35	\$ 101,869.74	\$ 19,413.40	\$ 36,752.90	
On the Job Training	\$ 14,658.45	\$ 7,545.20	\$ 888.84	\$ 1,777.68	
Secondary School Certificate	\$ -	\$ -			
Clothing	\$ 800.47	\$ 394.60	\$ 86.20	\$ 72.60	
Healthcare	\$ 1,038.00	\$ 215.00	\$ -		
Misc Support Services	\$ -	\$ -			
Emergency Financial Assistance	\$ 1,543.13	\$ 715.78	\$ -		
SUG Skills Upgrade	\$ 582.00	\$ 160.00			
	\$ 254,080.29	\$ 214,381.00	\$ 31,396.64	\$ 63,324.38	
			\$ 151,056.62		
			\$ 222,683.65		
	Total Carryover Expenses				
	Total Expenses				

Allocation Remaining (Revenue less Expenses) (Carryover)	\$ -
Percent of Allocation Expended	100.00%

Allocation Remaining (Revenue less Expenses)	\$ 80,285.35
Percent of Allocation Expended	73.50%

Statement of Financial Performance - WIOA FY 2016
July 2015 through June 30, 2016
100% of Fiscal Year Completed

Program Area - Dislocated Worker

Revenue:	Carryover	FY16		
State Allocation - Including Carryover	\$ 351,062.00	\$ 202,815.00		
	<u>Debits</u>		<u>Credits</u>	
Expenses:				
WIA Dislocated Worker - Training Staff	<u>FY16</u>	<u>Carryover</u>	<u>FY16</u>	<u>Carryover</u>
Instructional Part-Time	\$ -	\$ -		
Professional Support Staff - Full-Time	\$ 51,173.46	\$ 57,087.67	\$ -	
Professional Support Staff - Part Time	\$ -	\$ -	\$ -	
Secretary/Clerical Full-Time	\$ 3,693.55	\$ 4,998.70	\$ -	
Secretary/Clerical Part-Time	\$ -	\$ -	\$ -	
Payroll Fringe Benefits	\$ 311.92	\$ 347.35	\$ -	
Benefits Paid as Earnings	\$ 4,528.82	\$ 5,163.83	\$ -	
Employer Paid Benefits - Health	\$ 7,633.38	\$ 7,572.83	\$ -	
FICA/Medicare-Employer	\$ 4,342.36	\$ 4,955.10	\$ -	
IPERS/TIAA-CREF - Employer	\$ 5,048.57	\$ 5,715.12	\$ -	
Membership Fees/Dues	\$ 24.09	\$ 852.46	\$ -	
Printing/Copying Services	\$ 10,445.29	\$ 4,410.53	\$ 2,019.96	
Communications Voice - Long Distance	\$ -			
Utilities-Electricity	\$ 97.35	\$ 350.61		
Maint/Repair of Equip		\$ 148.75		
Rental of Buildings	\$ 4,612.66	\$ 3,391.76	\$ -	
Rental of Equipment	\$ 291.20			
Postage Outgoing	\$ -			
Group Meeting/Workshop	\$ 108.40	\$ 672.00		
Other Services:	\$ 3,061.93	\$ 12,419.36		
(Integrated Services, Midwest Speakers Bureau, Center for Credentialing and Education)	\$ -			
Materials/Supplies	\$ 2,710.10	\$ 3,960.31	\$ 13.99	\$ 289.80
Computers Etc		\$ 984.50		
Software/Licenses (<\$5000)	\$ 1,290.00			
Periodicals	\$ 35.16			
Travel O/S Staff	\$ 1,389.69	\$ 335.80		
Travel O/S Staff Registration	\$ 1,498.38	\$ 751.85	\$ 43.38	\$ 408.75
Travel I/S Staff	\$ 1,041.73	\$ 202.23		
Travel I/S Staff Registration	\$ 162.41	\$ 55.66		\$ 17.88
Travel I/S NonStaff				
Personal Vehicle Mileage	\$ 2,721.94	\$ 2,079.67	\$ 147.06	
WIA Dislocated Worker - Training Clients				
Service Staff Part-Time	\$ 3,179.13	\$ 696.01		
FICA/Medicare-Employer	\$ 243.22	\$ 53.23		
Printing/Copying Services	\$ 238.61		\$ 238.61	
Transportation	\$ 4,605.30	\$ 2,952.00		
Childcare	\$ 524.25	\$ 700.00		
Institutional Skills Training	\$ 41,971.50	\$ 29,956.15		\$ 32.00
On the Job Training	\$ 20,992.73	\$ 9,122.36	\$ 23.55	
Secondary School Certificate				
Clothing	\$ 93.87			
Healthcare	\$ 389.00	\$ 25.00		
Relocation		\$ 500.00		
Pre-Employment Training				
SUG Skill Upgrading		\$ 169.00		
Emergency Financial Assistance		\$ 270.00		
Objective Assessment				
	<u>\$ 178,460.00</u>	<u>\$ 160,899.84</u>	<u>\$ 466.59</u>	<u>\$ 2,768.39</u>
Total Carryover Expenses		<u>\$ 158,131.45</u>		
Total Expenses		<u>\$ 177,993.41</u>		

Allocation Remaining (Revenue less Expenses) Carryover	\$ 192,930.55
Percent of Allocation Expended	45.04%

Allocation Remaining (Revenue less Expenses)	\$ 24,821.59
Percent of Allocation Expended	87.76%

Statement of Financial Performance - WIOA FY 2016
July 2015 through June 30, 2016
100% of Fiscal Year Completed

Program Area - Administration

Revenue:

State Allocation \$ 85,182.00

Expenses:

WIOA Adult - Administration	Debits	Credits
Professional Support Staff Full-Time	\$ 11,335.34	
Professional Support Staff Part-Time		
Secretary Clerical Full Time	\$ 2,967.10	
Secretary Clerical Part Time		
Payroll Fringe Benefits	\$ 34.40	
Benefits Paid as Earnings	\$ 487.08	
Employer Paid Benefits - Health	\$ 414.48	
FICA/Medicare-Employer	\$ 458.24	
IPERS/TIAA-CREF - Employer	\$ 547.93	
Membership Fees/Dues	\$ 4.09	
Legal Publications		
Communications Voice		
Utilities-Electricity	\$ 230.65	
Rental of Buildings	\$ 598.87	
Group Meeting/Workshop		
Rental of Equipment		
Other Services	\$ 1,715.04	
(Integrated Services)	\$ 5,248.26	
Materials/Supplies		
Computers Ect		
Periodicals		
Travel O/S Staff	\$ 183.94	
Travel O/S Staff Registration	\$ 94.31	
Travel I/S Staff		
Travel I/S Staff Registration	\$ 13.75	
Travel I/S Non-Staff		
Personal Vehicle Mileage	\$ 208.18	
	<u>\$ 24,541.66</u>	\$ -
Total Administration	\$ 24,541.66	

WIA Dislocated Worker - Administration

	Debits	Credits
Professional Support Staff Full Time	\$ 3,893.70	
Professional Support Staff Part Time		
Secretary Clerical Full Time	\$ 3,156.37	
Secretary Clerical Part Time		
Payroll Fringe Benefits	\$ 36.04	
Benefits Paid as Earnings	\$ 515.11	
Employer Paid Benefits - Health	\$ 428.81	
FICA/Medicare-Employer	\$ 480.14	
IPERS/TIAA-CREF - Employer	\$ 574.08	
Membership Fees/Dues	\$ 4.09	
Printing/Copying	\$ 1,074.42	\$ 1,074.42
Legal Publications		
Communications Voice - Long Distance		
Utilities-Electricity	\$ 257.60	
Rental of Buildings	\$ 642.07	
Rental of Equipment		
Other Services	\$ 1,842.33	
(Integrated Services)	\$ 6,131.29	
Periodicals		
Computers Etc		
Travel O/S Staff	\$ 183.94	
Travel O/S Staff Registration	\$ 94.31	
Travel I/S Staff		
Travel I/S Staff Registration	\$ 13.75	
Travel I/S NonStaff		

Materials/Supplies	\$ 214.67	
Personal Vehicle Mileage	\$ 19,542.72	\$ 1,074.42
Total Administration	18,468.30	

WIA Youth In-School	Debits	Credits
Professional Support Staff Full Time	\$ 3,801.67	
Professional Support Staff Part Time		
Secretary Clerical Full Time	\$ 2,812.64	
Secretary Clerical Part Time		
Payroll Fringe Benefits	\$ 33.62	
Benefits Paid as Earnings	\$ 429.04	
Employer Paid Benefits	\$ 408.01	
FICA Medicare Employer	\$ 445.65	
IPERS/TIAA Cref	\$ 532.25	
Membership Fees/Dues	\$ 4.09	
Utilities - Electricity	\$ 100.60	
Legal Publications		
Communications Voice Local		
Communications Voice Long Distance		
Rental of Buildings	\$ 596.50	
Other Services	\$ 843.46	
(Integrated Services)	\$ 2,601.42	
Materials/Supplies		
Computers Etc		
Periodicals		
Travel O/S - Staff	\$ 183.94	
Travel O/S - Staff Registration	\$ 94.31	
Travel I/S - Staff		
Travel I/S - Staff Registration	\$ 13.75	
Travel I/S - Non-Staff		
Personal Vehicle Mileage	\$ 152.63	
Total Administration	\$ 13,053.58	\$ -

WIA Youth - Out of School	Debits	Credits
Professional Support Staff Full Time	\$ 3,801.67	
Professional Support Staff Part Time		
Secretary Clerical Full Time	\$ 2,791.32	
Secretary Clerical Part Time		
Payroll Fringe Benefits	\$ 33.44	
Benefits Paid as Earnings	\$ 422.72	
Employer Paid Benefits	\$ 407.28	
FICA Medicare Employer	\$ 443.97	
IPERS/TIAA Cref	\$ 530.13	
Membership Fees/Dues	\$ 4.09	
Utilities - Electricity	\$ 97.32	
Rental of Buildings	\$ 599.26	
Other Services:	\$ 962.25	
(Integrated Services)	\$ 3,219.15	
Periodicals		
Materials/Supplies		
Computers Etc		
Travel O/S - Staff	\$ 183.94	
Travel O/S - Staff Registration	\$ 94.31	
Travel I/S - Staff		
Travel I/S - Staff Registration	\$ 13.75	
Travel I/S - Non-Staff		
Personal Vehicle Mileage	\$ 146.15	
Total Administration	\$ 13,750.75	\$ -

Total Expenses \$ 69,814.29

Allocation Remaining (Revenue less Expenses) **\$ 15,367.71**
Percent of Allocation Expended **81.96%**

Statement of Financial Performance - WIOA FY 2016
July 2015 through June 30, 2016
100% of Fiscal Year Completed

Program Area - Youth (In-School and Out-Of-School)

Revenue:	Carryover	FY16		
State Allocation	\$ 125,019.53	\$ 260,870.00		
	Debits		Credits	
Expenses:				
Youth - In School - Training Staff	<u>FY16</u>	<u>Carryover</u>	<u>FY16</u>	<u>Carryover</u>
Professional Support Staff Full-Time	\$ 19,335.62	\$ 20,082.00	\$ 1,359.89	\$ 2,719.78
Professional Support Staff Part-Time				
Secretary Clerical Full-Time	\$ 4,183.74	\$ 3,993.04	\$ 354.24	\$ 708.48
Secretary Clerical Part-Time		\$ 6,120.00		\$ 900.00
Service Staff Part-Time	\$ 648.00			
Payroll and Fringe Benefits	\$ 131.00	\$ 141.14	\$ 8.78	\$ 17.56
Benefits Paid as Earnings	\$ 1,778.51	\$ 2,179.04	\$ 126.90	\$ 253.80
Employer Paid Benefit	\$ 2,876.97	\$ 2,805.34	\$ 202.97	\$ 405.94
FICA Medicare Employer	\$ 1,893.54	\$ 2,393.06	\$ 134.28	\$ 337.43
IPERS Employer	\$ 2,159.20	\$ 2,222.37	\$ 157.28	\$ 314.56
Membership Fees/Dues	\$ 4.09	\$ 631.70		
Printing/Copying Services	\$ 1,846.51	\$ 478.19		\$ 288.04
Utilities - Electricity	\$ 125.12	\$ 200.83	\$ 29.73	\$ 59.46
Communications Voice Local				
Communications Long Distance				
Maint/Repair of Equip		\$ 148.75		
Rental of Buildings	\$ 2,454.38	\$ 1,652.49	\$ 283.14	\$ 566.28
Postage Outgoing				
Group Meeting/Workshop	\$ 6,451.40	\$ 6,343.00	\$ 3,171.50	\$ 6,343.00
Other Services	\$ 2,562.49	\$ 2,397.70	\$ 116.76	\$ 233.52
(Integrated Services)				
Materials and Supplies	\$ 4,079.71	\$ 3,292.35	\$ 774.27	\$ 1,810.36
Computers Etc		\$ 1,032.40		
Software/License	\$ 1,290.00			
Periodicals	\$ 35.16			
Vehicle Materials/Supplies				
Travel Out of State - Staff	\$ 1,017.66	\$ 288.56		
Travel Out of State - Staff Registration	\$ 485.88	\$ 189.50	\$ 9.43	\$ 134.75
Travel I/S Staff	\$ 172.15	\$ 231.62		
Travel I/S Staff Registration	\$ 51.58	\$ 52.68		\$ 16.39
Personal Vehicle Mileage	\$ 1,511.44	\$ 1,632.06	\$ 36.62	\$ 23.02
Youth - In School - Training Clients				
Service Staff Part-Time	\$ 4,493.23	\$ 20,013.92	\$ 427.75	\$ 4,489.57
FICA/Medicare-Employer	\$ 343.71	\$ 1,531.13	\$ 32.72	\$ 343.50
IPERS/TIAA-CREF		\$ 38.58		
Printing/Copying Services	\$ 97.99		\$ 97.99	
Incentive Bonus Payment	\$ 11,536.40	\$ 3,193.20	\$ 1,188.20	\$ 2,376.40
Secondary School Certificate		\$ 150.00		
Transportation	\$ 1,040.00	\$ 152.00		
Childcare				
Institutional Skill Training	\$ 8,095.50	\$ 6,125.50	\$ 2,495.25	\$ 4,990.50
Healthcare	\$ 125.00			
On the Job Training	\$ 10,527.28			
SUG Skill Upgrading	\$ 145.00			
Clothing		\$ 129.95		

	\$ 91,498.26	\$ 89,842.10	\$ 11,007.70	\$ 27,332.34
Total In-School Youth Carryover Expenses	62,509.76			
Total In-School Youth Expenses	80,490.56			

	<u>Debits</u>		<u>Credits</u>	
	<u>FY16</u>	<u>Carryover</u>	<u>FY16</u>	<u>Carryover</u>
Youth - Out of School - Training Staff				
Professional Support Staff - Full Time	\$ 25,352.54	\$ 24,513.52	\$ 2,095.33	\$ 4,190.66
Professional Support Staff - Part Time				
Secretary Clerical - Full Time	\$ 4,325.97	\$ 4,271.62	\$ 378.50	\$ 757.00
Secretary Clerical - Part Time				
Service Staff - Part Time	\$ 648.00	\$ 6,120.00		\$ 900.00
Payroll Fringe Benefits	\$ 165.09	\$ 168.05	\$ 12.89	\$ 25.78
Benefits Paid as Earnings	\$ 2,211.27	\$ 2,585.55	\$ 166.83	\$ 333.66
Employer Paid Benefit	\$ 3,936.70	\$ 3,495.00	\$ 363.04	\$ 726.08
FICA Medicare Employer	\$ 2,373.12	\$ 2,769.38	\$ 191.88	\$ 452.59
IPERS TIAACREF Employer	\$ 2,723.33	\$ 2,656.23	\$ 226.42	\$ 452.84
Membership Fees/Dues	\$ 4.09	\$ 598.69		
Printing/Copying Services	\$ 1,926.98	\$ 560.32		\$ 320.88
Utilities - Electricity	\$ 1,109.63	\$ 673.61	\$ 482.11	\$ 521.08
Maint/Repair of Equip		\$ 148.75		
Rental of Buildings	\$ 3,017.51	\$ 1,849.61	\$ 370.32	\$ 740.64
Rental of Equipment	\$ 291.20			
Group Meeting/Workshop	\$ 1,452.40	\$ 1,344.00	\$ 672.00	\$ 1,344.00
Other Services:	\$ 2,332.83	\$ 2,500.83	\$ 155.14	\$ 310.28
(Integrated Services, Play 2 Hire, Center for Credentialing and Hiring)				
Materials and Supplies	\$ 9,175.26	\$ 4,002.85	\$ 774.26	\$ 1,810.34
Computers Etc		\$ 1,032.40		
Software License	\$ 1,290.00			
Periodicals	\$ 35.16			
Travel O/S Staff	\$ 985.60	\$ 274.97		
Travel O/S Staff Registration	\$ 485.84	\$ 152.25	\$ 77.33	\$ 93.85
Travel In-State	\$ 212.25	\$ 207.70		
Travel I/S Staff Registration	\$ 67.74	\$ 52.68		\$ 16.39
Travel I/S Non-Staff				
Personal Vehicle Mileage	\$ 1,832.93	\$ 1,820.13	\$ 110.30	\$ 84.30
Youth - Out of School - Training Clients				
Service Staff Part Time		\$ 3,907.77		
Printing/Copying	\$ 190.78		\$ 190.78	
FICA Medicare - Employer		\$ 299.00		
Incentive & Bonus Payment				
On the Job Training	\$ 2,934.56			
Transportation	\$ 1,150.80	\$ 1,315.00	\$ 249.60	\$ 499.20
Child Care	\$ 424.41	\$ 290.80		
Secondary School Certificate				
Clothing	\$ 320.97	\$ 491.00		
Healthcare	\$ 716.00	\$ 786.00	\$ 358.00	\$ 716.00
Emergency Financial Assistance		\$ 920.00		
Institutional Skill Training	\$ 52,246.64	\$ 43,471.67	\$ 20,107.02	\$ 36,474.04
	<u>\$ 123,939.60</u>	<u>\$ 113,279.38</u>	<u>\$ 26,981.75</u>	<u>\$ 50,769.61</u>
Total Out-Of-School Youth Expenses Carryover	62,509.77			
Total Out-of-School Youth Expenses	\$ 96,957.85			

Total Carryover Expenses	<u>125,019.53</u>
Total Expenses	<u>177,448.41</u>

Allocation Remaining (Revenue less Expenses) Carryover	\$ -
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Percent of Allocation Expended		100.00%	
	<u>Beginning</u>	<u>Ending</u>	
In School Allocation Remaining	\$ 62,509.76	\$ -	
Out of School Allocation Remaining	\$ 62,509.77	\$ -	

Allocation Remaining (Revenue less Expenses)		\$ 83,421.59	
Percent of Allocation Expended		68.02%	
	<u>Beginning</u>	<u>Ending</u>	
In School Allocation Remaining	\$ 130,435.00	\$ 49,944.44	
Out of School Allocation Remaining	\$ 130,435.00	\$ 33,477.15	

Statement of Financial Performance - WIOA FY 2016
July 2015 through June 30, 2016
100% of Fiscal Year Completed

Program Area - Transition

Revenue:

State Allocation	\$	<u>7,612.28</u>
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Expenses:

WIA Adult - Administration	Debits	Credits
Printing/Copying Services	\$ 686.47	
Other Services (Greg Newton/MAL Trng)	\$ 3,010.78	\$ -
Travel O/S Staff	\$ 754.98	
Travel I/S Staff	\$ 153.27	\$ -
Travel I/S Staff Registration	\$ 120.00	
Personal Vehicle Mileage	\$ 339.25	\$ -
	<u>\$ 5,064.75</u>	<u>\$ -</u>
Total Administration	\$ 5,064.75	
 Remaining Balance	 \$ 2,547.53	
% of allocation Expended	66.53%	

Statement of Financial Performance - WIOA FY 2016
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100% of Fiscal Year Completed

Program Area - JD-NEG

Revenue:

State Admin Allocation	\$ 9,989.00
State Program Allocation	<u>\$ 133,184.00</u>

Expenses:

	Debits	Credits
WIOA JD-NEG		
Prof Support Staff FT	\$ 3,735.66	
Prof Support Staff PT	\$ 3,215.82	
Payroll Fringe Benefits	\$ 20.87	
Benefits Paid as Earnings	\$ 519.11	
FICA/Medicare-Employer	\$ 571.73	\$ -
IPERS/TIAA-CREF-Employer	\$ 637.74	
Utilities-Electricity	\$ 5.70	
Printing/Copying	\$ 30.00	
Personal Vehicle Mileage	\$ 295.06	\$ -
	<u>\$ 5,296.03</u>	<u>\$ -</u>
Total Administration	\$ 5,296.03	
 Remaining Balance	 \$ 127,887.97	
% of allocation Expended	3.98%	

**Memorandum of Agreement
Region 15 Workforce Development Board and Goodwill Industries**

July 1, 2016

This agreement is between the Region 15 Workforce Development Board and Goodwill Industries of Central Iowa. This agreement specifies how Goodwill will manage the Region's Ticket to Work Incentives on behalf of the board and the participating agencies in the region's One-Stop system. For purposes of the implementation of the roles described below, Goodwill Industries will interact directly with the Region 15 Partner Group to facilitate the collaborative oversight of the investment of the Ticket to Work Incentives.

July 1, 2016 thru June 30, 2017	\$13,278 Carry-over from Previous Year
	\$61,432 Ticket Incentives generated this year
	\$22,769.71 Expenditures from 2015-2016

Total \$51,940.29 FY17

Budget Established:

- \$22,769.71 Disability Navigator Working in One-Stop 48 hours a month on service team

Goodwill Industries will:

1. Facilitate RWDB and One-Stop Leadership oversight of the integration of the Ticket to Work operation into the One-Stop service system. This includes quarterly reports (Due the 1st of January, April, and July) on:
 - a. Integrated Resource Team activity
 - b. Ticket to Work Report - # tickets assigned, incentives generated to date
 - c. Report on investment of current incentives and customer outcomes
2. Employ a Disability Navigator on assignment as a member of the service team under the direction of the Region 15 One-Stop leadership.
3. Invest other resources included in this agreement as directed by the One-Stop Leadership.
4. Oversee the ticket assignment of SSA disability beneficiaries and their engagement in their employment plans.
5. Complete progress reporting as requested by the Statewide Ticket Coordinator.

Region 15 Workforce Board and One-Stop Partners will:

1. Meet quarterly as the Region 15 Workforce Development Board and feature a portion of the agenda on the Region's progress in engaging people with disabilities in employment. This agenda will include a report provided by the Disability Navigator, and serve as the

time in which the Navigator facilitates the leadership discussion of the ticket to work activity in the region.

Memorandum of Agreement: RWDB & Goodwill Industries
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2. Designate Goodwill Industries as the regionally designated sub-recipient of the Region 15 ticket incentives. As the sub-recipient for the Region 15 Workforce Development Board, Goodwill Industries will invest the ticket incentives as directed by the RWDB through the Region 15 Workforce Partners. Recognize Goodwill Industries as one of the Region's One-Stop workforce agencies and maintain them in the board's MOU with One-Stop partner agencies.

This agreement will be renewed each year, and designate the budget for the region for the coming year.

Martha Wick, Region 15 RWIB Chair

Marlyn McKeen, Goodwill Industries

June 21, 2016

WORKFORCE DEVELOPMENT FIELD INFORMATION MEMO NO: 16-04

TOPIC: 2016 Poverty Guidelines and 2016 Lower Living Standard Income Level (LLSIL)

1. **Purpose:** To transmit the 2016 Poverty Guidelines and the 2016 Lower Living Standard Income Level (LLSIL).
2. **Background:** Under Title I of the Workforce Innovation and Opportunity Act (WIOA) of 2014, the Secretary of Labor annually determines the Lower Living Standard Income Level (LLSIL) for uses described in the Law.

WIOA defines the term "low income individual" as one who qualifies under various criteria, including an individual in a family with total family income for a six-month period that does not exceed the higher level of the poverty line or 70 percent of the LLSIL.

The LLSIL was published in the Federal Register on March 25, 2016.

The Department of Health and Human Services (HHS) updates the Poverty Guidelines annually. The 2016 Poverty Guidelines were published in the Federal Register on January 25, 2016.

3. **Substance:** Field Memo 15-05 shall be archived upon issuance of this Field Memo. This field memo provides the 2016 Poverty Guidelines provided by HHS and the Secretary of Labor's annual LLSIL for 2016. Since "low-income individual," "disadvantaged adult" and "disadvantaged youth" may be determined by family income at 70 percent of the LLSIL, those figures are listed as well.

2016 Poverty Guidelines for the 48 Contiguous States

<u>Family Size</u>	<u>Poverty Guideline</u>
1	11,880
2	16,020
3	20,160
4	24,300
5	28,440
6	32,580
7	36,730
8	40,980

For family units with more than 8 members, add \$4,160 for each additional member.

70% of the 2016 LLSIL

<u>Family Size</u>	<u>Non-Metro</u>	<u>Metro</u>
1	9,015	9,319
2	14,761	15,276
3	20,267	20,967
4	25,018	25,884
5	29,530	30,544
6	34,533	35,727
7	(1)	(2)


- (1) For each additional family member, add 5,003.
(2) For each additional family member, add 5,183.

2016 Lower Living Standard Income Level (100%)

<u>Family Size</u>	<u>Non-Metro</u>	<u>Metro</u>
1	12,879	13,313
2	21,087	21,823
3	28,953	29,953
4	35,740	36,977
5	42,186	43,634
6	49,333	51,039
7	(1)	(2)

- (1) For each additional family member, add \$7,147.
(2) For each additional family member, add \$7,405.

4. **Action:** This information should be shared with all WIOA staff.
5. **Effective Date:** The LLSIL tables in this field memo became effective on March 25, 2016. The HHS Poverty Guidelines were effective on January 25, 2016.
6. **Contact:** If there are questions regarding this field memo contact Todd Spencer, Workforce Services Manager.


Marketa Oliver, Division Administrator

June 21, 2016

WORKFORCE DEVELOPMENT FIELD INFORMATION MEMO NO: 16-05

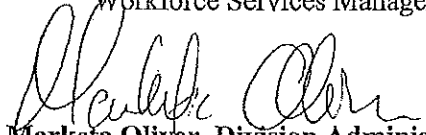
TOPIC: Consumer Choice and Eligible Training Provider Selection

1. **Purpose:** To provide guidance regarding consumer choice for Title I Adult and Dislocated Worker programs.
2. **Background:** In accordance with Section 134 (3) (F), participants in the Title I Adult and Dislocated Worker programs must be provided guidance to make an informed choice when selecting both their training program, and provider.
3. **Substance:** The role of a career planner is to assist in providing guidance to individuals who have been deemed appropriate to receive training services. After consultation with a career planner, an individual must select an approved training provider from the Eligible Training Provider List (ETPL).

To maximize consumer choice the career planner must provide the participant with the following:

- 1) High-quality labor-market information through the One-Stop system.
 - a) In accordance with Section 134 (c) (3) (F) (iii), the training program selected must be directly linked to employment opportunities in the local region that are:
 - In high demand; or
 - Have a high potential for sustained demand; or
 - Related to growth in the local area; or
 - In another area in which the individual is willing to relocate.
- 2) Career planners must provide guidance to ensure that the training program selection is appropriate for the participant, which was identified through the Objective Assessment (OBA) process. The OBA process may be found in the Workforce Innovation and Opportunity Act (WIOA) One-Stop Delivery System Title I Programs-Adult & Dislocated Worker Services section of the handbook, page 18.
 - a) Career planners must document conversations of maximized consumer choice within the case management system as a component of the OBA process.
- 3) Provide the individual with the ETPL, and engage in a meaningful conversation with the participant regarding approved providers who offer their preferred training.

4. **Action:** Ensure that all applicable One-Stop staff and Regional Workforce Development Boards (RWDB's) are aware that consumer choice and dissemination of the ETPL is a requirement of training within Title I Adult and Dislocated Worker programs. All participants will be provided the appropriate options as outlined above.
5. **Effective Date:** Immediately.
6. **Contact:** If there are questions regarding this field memo contact Todd Spencer, Workforce Services Manager.



Marketa Oliver, Division Administrator

Votes Received Re: Email for Memorandum of Understanding

<u>RWIB</u>	
Martha Wick	Yes
Pam Young	
Dave Krutzfeldt	Yes
Ann Youngman	Yes
Mike Graves	
Ed Miller	Yes
Justine Heffron	
Dave Daughton	
Michael McDonough	
Richard Nichols	Yes
Kevin Early	Yes
Ann Stocker	Yes
Becky Schmitz	Yes

<u>CEO</u>	
Matt Greiner	Yes via Phone Call 6/20/16 @ 3:08pm
Becky Schmitz	Yes
Michael Berg	Yes via Phone Call 6/14/16 @ 12:29pm
Dennis Smith	Yes via Phone Call 6/15/16 @ 12:03pm
Mike Vander Molen	
Michael Beary	
Neal Smith	
Robert Waugh	
Greg Kenning	Yes
David Dotts	

