



## NOTICE:

### STATE WORKFORCE DEVELOPMENT BOARD MEETING

<b>Date:</b>	Thursday, November 17, 2016
<b>Time:</b>	9:00 a.m.
<b>Place:</b>	Iowa Association of Community College Trustees (IACCT) Boardroom 855 E. Court Ave. Des Moines, IA 50309

### TENTATIVE AGENDA:

1. Call to Order.
2. Approval of Agenda.
3. Establish Quorum.
4. **Action Item:** Approval of the minutes from the July 12, 2016 State Workforce Development Board meeting.
5. Director's Report by Beth Townsend, Director of Iowa Workforce Development (IWD).
6. Minority Outreach Standing Committee Update by Director Townsend.
  - 6.1. **Action Item:** Vote on approval of a permanent Minority Outreach Committee of the State Workforce Development Board.
7. State Workforce Development Board Standing Committee Update.
8. Update on Disability Access Committee by David Mitchell, IVRS.
9. Update on the Youth Standing Committee by Ben Humphrey, IWD.
  - 9.1 **Action Item:** Vote on approval of Youth Standing Committee Membership Structure.
10. Collection, misclassification, customer service and fraud, Ryan West, Unemployment Insurance Division of IWD.

11. Update on the IWD Five-Year Administrative Rules Review by Ben Humphrey, IWD.
  - 11.1 **Action Item:** Vote on approval of the Five-Year Administrative Rules Review Report for the Unemployment Insurance Division of IWD.
  - 11.2 **Action Item:** Vote on approval of the proposed amendments to the Iowa Administrative Code under the Five-Year Administrative Rules Report for the Unemployment Insurance Division of IWD.
12. Discussion of the IWD legislative agenda for the 2017 legislative session.
13. Discussion of the potential date and time of next State Workforce Development Board meeting.

### **ACCOMMODATIONS:**

Accommodations are available upon request for individuals with disabilities. If you need an accommodation, please contact:

Shelly Evans  
Email: [Shelly.Evans@iwd.iowa.gov](mailto:Shelly.Evans@iwd.iowa.gov)  
Phone: 515-725-4042

### **CONFERENCE CALL INFORMATION:**

To participate in the meeting via a conference call:

Call the toll free number – 1-866-685-1580

When prompted enter the conference code – 0009990910#

At the tone, state your name or location followed by the # sign. You will then be placed into the meeting, if the leader has not joined the call you will be put on hold.

### **MORE INFORMATION:**

For more information, please visit: [www.iowawdb.gov](http://www.iowawdb.gov)