

REGIONAL WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES

SEPTEMBER 29, 2016
KIRKWOOD CENTER FOR LIFELONG LEARNING
CEDAR RAPIDS, IOWA

RWDB Board Members Present: Mary Gudenkauf, Marcel Kielkucki, Patrick Loeffler (teleconference), Kristy Lyman, Steve Olson, Kim Painter (teleconference), Julie Perez (teleconference), Mark Schneider

RWDB Board Members Absent: Wayne Frauenholtz, Patty Manuel, Shelley Parbs, Susie Weinacht

RWDB Ex-Officio Members: Carmen Heck

STAFF: Carla Andorf, Kim Becicka, Liya Fitzpatrick, Scott Mather, Carlos Vega

GUESTS: Judy Stoffel, Chris Carr, Erin Brokel

The meeting was called to order by Board Member Marcel Kielkucki at 10:10 am. The RWDB board met quorum.

Marcel Kielkucki asked everyone present to introduce themselves.

Marcel Kielkucki asked for a motion to approve the agenda. M/S/C, Steve Olson, Kristy Lyman, agenda approved.

Marcel Kielkucki asked for a motion to approve the consent agenda. M/S/C, Pat Loeffler, Mark Schneider, motion approved.

Marcel Kielkucki asked if there was any correspondence to share. The program monitoring letter for program year 2015 was shared.

Marcel Kielkucki asked if there were any member announcements. Karen Friederich shared information from DaLayne Williamson on a Talent Survey Form that they would like companies to complete. Carlos Vega stated that to date only 33 employees have filed for unemployment due to the flood. Carla Andorf shared information on the Advancing the Futures tour. Steve Olson gave an update on their Money Smart program which has 22 participants.

Karen Friederich conducted the Oath of Office for our new board members, Mary Gudenkauf and Kim Painter.

Carla Andorf reviewed the WIOA Training Provider applications for New Horizons for their programs. If approved, this will allow clients to receive WIA funding for this program. Marcel

Kielkucki asked for a motion to approve the WIOA Training Provider application. M/S/C, Steve Olson, Mark Schneider, motion approved. She also gave an update on the Ding King application. We will wait until we get additional information from Ding King to continue discussion at a future board meeting.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress. There will be an inservice on October 10 for all core team members.

Kim Becicka reviewed the Grants Report. The financials and enrollments were reviewed for the GAP, KPACE and JRWA programs. We met our spending and enrollment goals for FY16. We are still waiting to hear if our application for America's Promise grant was approved.

Liya Fitzpatrick reviewed the WIA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals. Our budget is not complete yet as we are waiting on our carryover numbers from the state. Our performance metrics will change for this fiscal year with the switch to WIOA.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for May through August. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Employer Services team, the Employer Council of Iowa activities, job fairs, short-term training offerings and the State of Iowa apprenticeship grant information.

Marcel Kielkucki reviewed the Adult Education/Literacy report. Marcel shared information on building cultural awareness, managed enrollment courses and how we are extending our orientation process.

Judy Stoffel, Erin Brokel and Chris Carr gave a presentation on the Customer Service Professional Certificate program and the work of the Financial Service, Insurance, Customer Service Sector Board.

Marcel Kielkucki asked for a motion to adjourn the meeting. M/S/C, Kristy Lyman, Steve Olson, motion approved.

The meeting adjourned at 12:10 pm.

Upcoming Meetings:

CEO/RWDB; December 1, 2016; 10am-noon; IowaWORKS Office