



**CEO/RWDB MEETING
THURSDAY, DECEMBER 1, 2016
10 AM – NOON**

**IowaWORKS OFFICE, ROOMS 41A/43A
4444 1ST AVE NE, SUITE 436, CEDAR RAPIDS, IOWA**

AGENDA

1. CALL TO ORDER
2. INTRODUCTION OF MEMBERS AND GUESTS
3. MOTION TO APPROVE AGENDA
4. MOTION TO APPROVE CONSENT AGENDA (SEE ATTACHMENT A)
 - RWDB MEETING – SEPTEMBER 29, 2016
5. CORRESPONDENCE
6. MEMBER ANNOUNCEMENTS
7. MOTION TO APPROVE THE FOLLOWING WIA TRAINING PROVIDERS AND THEIR RESPECTIVE PROGRAMS – CARLA ANDORF (HANDOUT)
 - WESTERN ILLINOIS UNIVERSITY
 - SUPPLY CHAIN MANAGEMENT
8. DISTRIBUTION OF 2017 MEETING SCHEDULE – KAREN FRIEDERICH (SEE ATTACHMENT B)
9. STRATEGIC PLAN & REGIONAL WORKFORCE GOALS PROGRESS UPDATE – CARLA ANDORF (SEE ATTACHMENT C)
10. GRANTS REPORT – KIM BECICKA (SEE ATTACHMENT D)
11. IowaWORKS FINANCIALS & ENROLLMENT GOALS – LIYA FITZPATRICK (SEE ATTACHMENT E)
12. REGION 10 IowaWORKS REPORT – CARLOS VEGA/SCOTT MATHER (SEE ATTACHMENT F)
13. ADULT EDUCATION/LITERACY REPORT – MARCEL KIELKUCKI (SEE ATTACHMENT G)
14. VOCATIONAL-REHABILITATION REPORT – HOLLY MATEER/MONICA BROCKWAY
15. PRESENTATION: WIOA BOARD STRUCTURE, BEN HUMPHRIES, IWD ATTORNEY
16. MOTION TO ADJOURN

NEXT MEETING DATE IS: RWDB, JANUARY 26, 2017, IowaWORKS

Region 10 Website: http://www.iowawdb.gov/r10_home

REGIONAL WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES

SEPTEMBER 29, 2016
KIRKWOOD CENTER FOR LIFELONG LEARNING
CEDAR RAPIDS, IOWA

RWDB Board Members Present: Mary Gudenkauf, Marcel Kielkucki, Patrick Loeffler (teleconference), Kristy Lyman, Steve Olson, Kim Painter (teleconference), Julie Perez (teleconference), Mark Schneider

RWDB Board Members Absent: Wayne Frauenholtz, Patty Manuel, Shelley Parbs, Susie Weinacht

RWDB Ex-Officio Members: Carmen Heck

STAFF: Carla Andorf, Kim Becicka, Liya Fitzpatrick, Scott Mather, Carlos Vega

GUESTS: Judy Stoffel, Chris Carr, Erin Brokel

The meeting was called to order by Board Member Marcel Kielkucki at 10:10 am. The RWDB board met quorum.

Marcel Kielkucki asked everyone present to introduce themselves.

Marcel Kielkucki asked for a motion to approve the agenda. M/S/C, Steve Olson, Kristy Lyman, agenda approved.

Marcel Kielkucki asked for a motion to approve the consent agenda. M/S/C, Pat Loeffler, Mark Schneider, motion approved.

Marcel Kielkucki asked if there was any correspondence to share. The program monitoring letter for program year 2015 was shared.

Marcel Kielkucki asked if there were any member announcements. Karen Friederich shared information from DaLayne Williamson on a Talent Survey Form that they would like companies to complete. Carlos Vega stated that to date only 33 employees have filed for unemployment due to the flood. Carla Andorf shared information on the Advancing the Futures tour. Steve Olson gave an update on their Money Smart program which has 22 participants.

Karen Friederich conducted the Oath of Office for our new board members, Mary Gudenkauf and Kim Painter.

Carla Andorf reviewed the WIOA Training Provider applications for New Horizons for their programs. If approved, this will allow clients to receive WIA funding for this program. Marcel

Kielkucki asked for a motion to approve the WIOA Training Provider application. M/S/C, Steve Olson, Mark Schneider, motion approved. She also gave an update on the Ding King application. We will wait until we get additional information from Ding King to continue discussion at a future board meeting.

Carla Andorf gave an update on the Strategic Plan and Regional Workforce Goals progress. There will be an inservice on October 10 for all core team members.

Kim Becicka reviewed the Grants Report. The financials and enrollments were reviewed for the GAP, KPACE and JRWA programs. We met our spending and enrollment goals for FY16. We are still waiting to hear if our application for America's Promise grant was approved.

Liya Fitzpatrick reviewed the WIA enrollment and financial reports. These reports show our performance measures for enrollment and financial goals. Our budget is not complete yet as we are waiting on our carryover numbers from the state. Our performance metrics will change for this fiscal year with the switch to WIOA.

Scott Mather reviewed the Region 10 Iowa Workforce Development report for May through August. This report reviewed registrations, job listings and unemployment insurance. Also highlighted were the recruiting events assisted by the Employer Services team, the Employer Council of Iowa activities, job fairs, short-term training offerings and the State of Iowa apprenticeship grant information.

Marcel Kielkucki reviewed the Adult Education/Literacy report. Marcel shared information on building cultural awareness, managed enrollment courses and how we are extending our orientation process.

Judy Stoffel, Erin Brokel and Chris Carr gave a presentation on the Customer Service Professional Certificate program and the work of the Financial Service, Insurance, Customer Service Sector Board.

Marcel Kielkucki asked for a motion to adjourn the meeting. M/S/C, Kristy Lyman, Steve Olson, motion approved.

The meeting adjourned at 12:10 pm.

Upcoming Meetings:

CEO/RWDB; December 1, 2016; 10am-noon; IowaWORKS Office



CEO/RWDB MEETING SCHEDULE

2017

Please mark your calendar and plan on attending the following CEO/RWDB meetings. All meetings will be held at the IowaWORKS office unless noted below.

January 26, 2017	RWDB Meeting	10 – 11:30 AM	IowaWORKS
March 30, 2017	RWDB Meeting	10 – 11:30 AM	IowaWORKS
May 25, 2017	CEO/RWDB Meeting	10 AM – Noon	IowaWORKS
June 29, 2017	RWDB Meeting	10 – 11:30 AM	IowaWORKS
September 28, 2017	RWDB Meeting	10 – 11:30 AM	Field Trip
December 7, 2017	CEO/RWDB Meeting	10 AM – Noon	IowaWORKS

Region 10 Vision, Mission, Strategic Priorities and Goals

July 1, 2016-June 30, 2019

Vision: Providing a seamless and integrated workforce delivery system for businesses and individuals by:

1. Ensuring accessibility for all individuals, including those with barriers to employment.
2. Sustaining and strengthen regional economic growth through innovative sector partnerships
3. Creating pathways that connect a pipeline of educated and skilled workers to current and emerging industries leading to self-sufficient careers.

Mission: Effectively contributing to Iowa's Creative Corridor's quality of life by connecting businesses and individuals to workforce solutions.

Strategic Priorities and Goals:

Priority #1. Community Awareness of Integrated Workforce System: Design an integrated workforce system that focuses on increased awareness of the workforce system with external customers (businesses) and internal customers (four core partner programs).

Goal	Responsible Party	Estimated Date	Progress Report
1.1 Develop a Workforce System Orientation for use with Businesses and Customers.	Core Partners	June 30, 2017	July-September 2016: Joint workgroup (4 core partners) working on integrating business service activities. October 2016: Report out to full staff with an action plan ready to implement.
1.2 Increase visibility through joint outreach, marketing and awareness campaigns, especially seeking local media outlets.	Core Partners	December 31, 2017	July-September 2016: Joint workgroup (4 core partners) working on integrating outreach activities and education the public on the full workforce 'system' of services. October 2016: Report out to full staff with an action

			plan ready to implement.
1.3 Provide ongoing staff training, continuously integrate services and evaluate regularly.	All Workforce Partners	Ongoing	June 2016-Team members attended WIOA conference. September 2016-Team members attended training on enter business services October 2016-Workforce Partner In-Service. Teams will present on work group efforts, field questions.
1.4 Develop a referral process between the four core programs which includes a hand off and follow up process.	Core Partners	December 31, 2017	July-September 2016: Joint workgroup (4 core partners) working on developing a more efficient referral tool and method. October 2016: Report out to full staff with an action plan ready to implement.
1.5 Inform customers of career pathways and occupations that lead to self-sufficiency.	Core Partners with Sector Boards	June 30, 2018	June 2016-RWDB met with Advance Mfg Sector Board to learn about pathways and workforce needs September 2016-RWBD met with Customer Service/Insurance/Banking Sector Board to learn about pathways and workforce needs. November 2016-Hosted apprenticeship awareness event with 23 businesses and 11 job seekers.

Priority #2. Preparation of the Workforce: Design, develop and offer training for individuals, including those with barriers to employment--to prepare for current and emerging industry workforce skill requirements. Support the region's workforce through pathways that provide advanced, skilled and future ready workers.

Goal	Responsible Party	Estimated Date	Progress Report
2.1 Design and develop career exploration and training pathways (including basic, soft and hard skills), especially focused on Advanced Manufacturing and Financial Services/Insurance/Customer	Core Partners Advanced Manufacturing Sector Board Financial Services/Insurance	June 30, 2017	November 2016-Meeting with Financial Services/Insurance/Customer service board to review next steps to increasing partnerships between IowaWORKS and this board.

Service sector board pathways.	and Customer Service Board		
2.2 Provide training information on STEM and high-demand occupations in the Creative Corridor.	Core Partners	Ongoing June 30, 2017 (aligned with goal 2.1)	
2.3 Provide tools, resources, and services to reduce barriers to work and education/training.	Core Partners	Ongoing	
2.4 Align partner services to training pathways to reduce barriers and ensure customers receive needed support.	Core Partners	December 31, 2017	Fall 2016-Developed a referral tool. Workgroup of local core partners is turning tool into a more user-friendly online/fillable form. Goal is to complete by January 2017 and present to all workforce partners.
2.5 Expand access to training and education opportunities through the use of distance learning tools, videoconferencing, and other technology.	Core Partners	June 30, 2017	
2.6 Co-enroll participants in core partner programs as appropriate to provide participants with access to needed and available services.	Core Partners	Ongoing	

Priority #3. Effective Business Engagement: Engage more effectively and widely, and collaborate more extensively with employers in workforce planning. Provide access to individuals with workforce resources aligned to business needs and the region's current and emerging sectors to bolster regional workforce competitiveness.

Goal	Responsible Party	Estimated Date	Progress Report
<p>3.1 Support all regional sector board work focusing on Advanced Manufacturing, Financial Services/Insurance/Customer Service, and STEM by ensuring alignment to regional workforce needs/demands.</p>	<p>Core Partners</p> <p>RWDB</p>	<p>Ongoing</p>	<p>November 2017-Meeting with FS/Ins/CS board to review meeting with RWDB in September and identify areas for increased partnership.</p>
<p>3.2 Create workforce system programming aligned to local business demands/needs.</p>	<p>Core Partners</p> <p>RWDB</p> <p>Sector Boards</p>	<p>Ongoing</p>	
<p>3.3 Integrate current apprenticeship career opportunities into career and training pathways and expand apprenticeship opportunities with regional employers.</p>	<p>Core Partners</p> <p>Apprenticeship Employers</p>	<p>June 30, 2018</p> <p>Ongoing</p>	<p>November 2017-Hosted an apprenticeship awareness event with 23 businesses and 11 job seekers. Have developed 2 new leads for businesses interested in apprenticeships and are helping 5 job seekers enter into more intensive services.</p>
<p>3.4 Develop systems to better prepare and help individuals with barriers to employment to enter into training career opportunities and long-term employment.</p>	<p>Core Partners</p>	<p>Ongoing</p>	

Grants Report

Budget Overview

Special Programs Total Participant Budget					
	FY17 Carryover	New FY17 Funds	TOTAL Budget	Expenditures	Funds Remaining
Gap Tuition Assistance IAGAP	\$32,391.14	\$312,711.00	\$345,102.14	\$97,515.47	\$247,586.67

Other Funds					
	FY17 Carryover	New FY17 Funds	TOTAL Budget	Expenditures	Funds Remaining
IA PACE—KPACE program	\$14,655.84	\$754,583.00	\$769,238.84	\$198,220.12	\$571,018.72
GIVF Reimbursement Funds	\$10,701.54	\$0	\$10,701.54	\$542.32	\$10,159.22
Kirkwood Community College Foundation ⁺	\$3,400.00	\$0	\$3,400.00	\$0	\$3,400.00
*Total available will increase as new funds are donated.					

Special Programs Enrollments FY17

(7/1/16 – 6/30/17)

Gap Tuition Assistance	46
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E&T FFY16 (7/1/16 – 9/30/16)	19
E&T FFY17 (10/1/16 – 6/30/17)	1

E&T runs on the federal fiscal year. Data above was pulled for the timeframe to match the state fiscal year.

KPACE	70
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Fall cohorts began in August 2016. Spring cohorts began in March and April 2017.

Non-cohort enrollments will be throughout the year.

Credit enrollments typically happen at the beginning of the credit term.

Gap Tuition Assistance Program

Referrals

Referrals FY17	92
Historical Program Total	7684

Interviews

Interviews Scheduled FY17	65
Historical Program Total	1648

Approved Participants

Approved Participants FY17	46
Historical Program Total	1137

Participant Completions

Historical Program Total	786 of 1005 = 78.21%
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Fiscal Year	In Training	Completed Training	Did Not Complete	Completion Rate
2013	0	84	47	84 of 131 = 64.12%
2014	0	118	31	118 of 149 = 79.19%
2015	0	150	32	150 of 182 = 82.42%
2016	0	88	19	88 of 107 = 82.24%
2017*	17	33	17	33 of 50 = 66.00%

*Includes carryover training participants from FY16.

Participant Employment

New Employment FY17	24 of 52	46.15%
Overall Employment FY17	25 of 52	48.08%
Historical Overall Employment	655 of 694	94.38%

New employment: Completer has obtained different employment since enrolling in the program.

Overall employment includes all completers who are working, including those who have new employment and those who have increased responsibility with the same employer.

Fiscal Year	New Employment	Same Employer (increased duties)	Deceased	Other FT Activities	Unable to Contact	Looking for work or need employer information	Overall Employment Rate
2013	62	7	0	13	2	0	69 of 69 = 100%
2014	68	19	0	1	1	0	87 of 87 = 100%
2015	101	15	0	8	6	4	116 of 120 = 96.67%
2016	59	3	0	1	2	0	62 of 62 = 100%
2017	24	1	0	5	1	27 ⁺ *	25 of 52 = 48.08%

⁺Many graduates completed training recently and are now pursuing employment. *Those graduates still looking for work on 7/1/16 and still engaged in services were moved into the FY17 pool for employment.

Project status:

Program Information (to date)	FY13	FY14	FY15	FY16	FY17	Total
75 Hour Nurse Aide	72	63	49	42	12	348
Accelerated Welding Certificate		5	15	5	0	25
Administrative Assistant Certificate	9					9
Administrative Professional Certificate			9	2	0	11
Advanced Workplace Computing Certificate	0	1				4
Basic Workplace Computing Certificate	0	1				10
Bookkeeping Certificate	3	11				25
Business Application Specialist Certificate			1	5	0	6
Business Bookkeeping Computer Certificate			1	1	1	3
Call Center Customer Service Certificate	0	12	3	1	8	36
Certificate in Office Professionals	1	9	0			36
Certificate in Web Site Design	1	2				19
Certificate in Website Development	1	0	0	0	0	11
Certified Business Computing Professionals	5	7	1			42
Class B CDL	1	0	0	1	0	9
CNC Machinist Certificate	3	16	1	3	5	28
CNC Milling Operator Certificate	0	0	0			0
CNC Turning Operator Certificate	0	0	0			0
Combination Welder Certificate	17	2	1			45
Combination Welder SERIES		1	0			1
Combination Welder 254 Certificate	5					5
Community Living Professional				0	0	0
Core Construction Certificate				1	0	1
EKG Technician			0	1	0	1
Electrical Specialist		0	2	0	0	9
Electro Mechanical Certificate		0	0	0		0
Gas Metal Arc Welding Sense I				10	1	11
Graphic Design Certificate	1	3				10
Graphic Designer Certificate			2	4	0	6
Health Support Professional				0	0	0
Industrial Maintenance Certificate		1	0	0	0	1

IT Foundations	0	0				6
Job Planning, Benchwork, Layout Certificate	0	0	0			0
Kirkwood Culinary KickStart Certificate		2	2	0	0	4
Logistics/Supply Chain Certificate		1	0			1
Manufacturing Basics & CNC Machinist Certificate	4	0	0			4
Measurement, Materials, Safety Certificate	0	0	0			0
Medical Office Professional					2	2
Modern Manufacturing Series Certificate	4	0	0			4
Nurse Aide exam only	1					3
Office Administrative Assistant Certificate	7					7
Personal Support Professional				1	0	1
Phlebotomy	11	11	14	7	1	66
Production MIG Certificate		10	10	0		20
Sales Professional Certificate			0	0	0	0
Supervising in Healthcare Facilities				0	0	0
Transportation Service Class B Training Certificate		1	3	0	0	4
Transportation Specialist				0	0	0
Transportation Technician				0	0	0
Truck Driver Class A CDL	21	37	32	43	15	237
Web Designer Certificate			3	2	0	5
Other certificates no longer offered/available						60
TOTALS	167	196	149	129	45	1136

Gap Reporting Form - General Information

Institution	Kirkwood Community College			
Contact Person	Bethany Parker	319-365-9474 x31155	bparker@kirkwood.edu	
Quarterly Reporting Period	FY2017	Quarter 1		FY17 Available (FY16 CF+FY17) \$345,102

Budget Summary

Line Item		Expenses per Quarter				YTD Expenditures	
		Q1	Q2	Q3	Q4		
Direct Costs:							
Tuition & Books		\$72,093.35					\$72,093.35
Equipment		\$3,687.16					\$3,687.16
Fees/Assessment/Testing		\$2,525.00					\$2,525.00
<i>Subtotal</i>		\$78,305.51					\$78,305.51
Other Costs:							
Staff Support/Services		\$8,611.34					\$8,611.34
Total Expenditures:	\$0.00	\$86,916.85	\$0.00	\$0.00	\$0.00		\$86,916.85

Participant Summary

	Q1	Q2	Q3	Q4	YTD Total
Number of Completed Applications:	29				29
Number of Approved Participants:	39				39
Status of Approved Participants:					
Participating or Waiting to Participate:	74				74
Completed Training:	28				28
Did Not Complete Training:	10				10
Completion Rate:	73.68%	#DIV/0!	#DIV/0!	#DIV/0!	73.68%
Number of Third Party Credentials Received:	36				

Completer Only Summary

	This section will only be completed for final report (4th quarter). The total number should match the programs total completers for the fiscal year.				Total
New Employment:					0
Retained Employment:					0
Deceased:					0
Continue Further Full-Time Education:					0
Looking for Work/Unemployed:					0
No Response/Unable to Contact:					0
Total:	<i>Should equal line 25 (completed training)</i>				0
For Completers Only	This section will only be completed for final report (4th quarter). It will automatically calculate based on numbers provided above.				Total
Overall Employment Rate:					#DIV/0!
Overall New Employment Rate:					#DIV/0!

Funder: American Association of Community Colleges	Grant Total: \$150,000
Project: Job Ready, Willing and Able	Grant Period: April 1, 2014 - March 31, 2017
Project Status: 30 months in on a 36 month project (83%)	

SNAP Application Submissions and Approvals		
Goal: 210		
Progress as of October, 2016: 3 (1% of goal)		
	SNAP applicants submitting for benefits	SNAP applicants approved for benefits
April 14' - March 15'	1	1
April - Sept. 2015	2	2
Oct. 15' - March 16'	0	0
April - Sept. 2016	0	0
Oct. 16' - March 17'		
Total:	3	3

Basic Skills and Literacy Training			
	# of Students Starting in Basic Skills Training	# of Students Completing Basic Skills Training	# of Students from Basic Skills to Middle-Skill
April-Sept. 2014	42	0	0
Oct.-Dec. 2014	0	37	40
Jan.-March 2015	45	0	0
April-June 2015	0	0	0
July - Sept. 2015	42	70	27
Oct. - Dec. 2015	0	11	59
Jan.-March 2016	45	0	0
April-June 2016	0	41	41
July-Sept 2016	36	7	7
Total:	210	166	174

Middle-Skill Job Training Enrollment				
Goal: 600				
Progress as of October 2016: 643 (107% of goal)				
	GAP	KPACE (Non-Credit)	KPACE (Credit)	Project START-FINISH
April-Sept. 2014	147	0	38	41
Oct.-Dec. 2014	41	0	2	1
Jan.-March 2015	21	0	1	4
April - June 2015	18	0	1	0
July - Sept. 2015	8	62	9	0
Oct.-Dec. 2015	0	59	1	0
Jan.-March 2016	47	0	0	10
April - June 2016	44	43	3	3
July-Sept 2016	32	7	0	0
Total:	358	171	55	59
Cumulative Total:	643			

Middle-Skill Job Training Completed				
Goal: 460				
Progress as of October 2016: 442 (96% of goal)				
	GAP	KPACE (Non-Credit)	KPACE (Credit)	Project START-FINISH
April-Sept. 2014	54	0	0	0
Oct.-Dec. 2014	42	26	2	0
Jan.-March 2015	39	0	1	0
April - June 2015	22	0	2	20
July - Sept. 2015	18	19	3	0
Oct.-Dec. 2015	10	52	1	0
Jan.-March 2016	19	0	0	1
April-June 2016	22	23	9	19
July-Sept 2016	28	2	1	7
Total:	254	122	19	47
Cumulative Total:	442			
Number of credential earned				
Goal: N/A				
Progress as of October 2016: 917				
	GAP	KPACE (Non-Credit)	KPACE (Credit)	Project START-FINISH
April-Sept. 2014	53	49	0	0
Oct.-Dec. 2014	57	88	2	0
Jan.-March 2015	25	72	1	0
April - June 2015	19	29	1	21
July - Sept. 2015	21	75	0	4
Oct.-Dec. 2015	74	20	0	4
Jan.-March 2016	60	0	0	1
April- June 2016	67	55	12	19
July-Sept 2016	55	25	1	7
Total:	431	413	17	56
Cumulative Total:	917			
Job Placement at Exit				
Goal: 292				
Progress as of October 2016: 289 (99% of goal)				
	GAP	KPACE (Non-Credit)	KPACE (Credit)	Project START-FINISH
April-Sept. 2014	0	0	0	0
Oct.-Dec. 2014	57	0	0	0
Jan.-March 2015	36	15	2	0
April - June 2015	24	15	3	3
July - Sept. 2015	23	12	1	3
Oct.-Dec. 2015	8	13	2	2
Jan.-March 2016	18	5	0	1
April-June 2016	11	1	1	5
July-Sept 2016	15	10	1	2
Total:	192	71	10	16
Cumulative Total:	289			

Completed Training and Receive Wage Gain	
Goal: N/A	
Progress as of October 2016: 215	
	GAP, KPACE, Project Start Finish
April -Sept. 2014	0
Oct.-Dec. 2014	0
Jan.-March 2015	47
April - June 2015	43
July - Sept. 2015	38
Oct.-Dec. 2015	21
Jan. -March 2016	29
April - June 2016	15
July - Sept 2016	22
Total:	215

Job Retention- 30 days				
Goal: 262				
Progress as of October 2016: 243 (93% of goal)				
	GAP	KPACE (Non-Credit)	KPACE (Credit)	Project START-FINISH
April -Sept. 2014	0	0	0	0
Oct.-Dec. 2014	0	0	0	0
Jan.-March 2015	80	11	2	0
April - June 2015	28	11	2	0
July - Sept. 2015	24	13	2	4
Oct.-Dec. 2015	8	10	0	1
Jan.-March 2016	10	5	2	1
April-June 2016	9	1	0	0
July -Sept 2016	10	7	1	1
Total:	169	58	9	7
Cumulative Total:	243			

Job Retention- 60 days				
Goal: 223				
Progress as of October 2016: 202 (91% of goal)				
	GAP	KPACE (Non-Credit)	KPACE (Credit)	Project START-FINISH
April -Sept. 2014	0	0	0	0
Oct.-Dec. 2014	0	0	0	0
Jan.-March 2015	75	6	2	0
April - June 2015	23	6	2	0
July - Sept. 2015	17	10	1	4
Oct.-Dec. 2015	7	11	0	1
Jan.-March 2016	9	5	2	1
April-June 2016	3	0	0	0
July - Sept 2016	10	5	1	1
Total:	144	43	8	7
Cumulative Total:	202			

Job Retention- 90 days	
Goal: 178	
Progress as of October 2016: 179 (101% of goal)	
	GAP, KPACE, Project Start Finish
April -Sept. 2014	0
Oct.-Dec. 2014	0
Jan.-March 2015	70
April - June 2015	24
July - Sept. 2015	26
Oct.-Dec. 2015	21
Jan.-March 2016	21
April - June 2016	5
July-Sept 2016	12
Total:	179

Kirkwood Community College
Skills to Employment
Region 10

FY 17

7-1-16 to 11-10-16

WIOA

Title 1 Programs	Goal	SDR 10 Actual	Goal Met (+/-)	%	Universe Size
Adult Program					
Entered Employment Rate	65%	78.6%	+	102%	4,201
Employment Retention Rate	82%	91.7%	+	107%	3,228
Average Earnings	\$11,700	\$14,118	+	108%	2,732
Employment & Credential Rate		60%			9
Dislocated Worker Program					
Entered Employment Rate	77%	83.3%	+	98%	1,727
Employment Retention Rate	92%	80.0%	+	99%	1,155
Average Earnings	\$15,000	\$15,955	+	103%	1,018
Employment & Credential Rate		80.0%			5
Youth Program					
Placement	75%	87.5%	+	121%	8
Attainment of Degree/Certificate	56%	37.5%	+	113%	8
Literacy/Numeracy Gain	35%				

Must hit at 90% or greater to be eligible for incentive bonus.

Financial Reporting
as of November 15, 2016
37.50% of the Year Completed*

Grant Name	Carryover	Total Grant	Total Budget	Staff & Overhead Expenditures	Participant Expenditures	Staff & Overhead Obligations	Participant Obligations	Unobligated Balance	% of FY17 Grant Spent/Obligated	% of Unobligated Funds
WIOA Admin	31,844	93,805	125,649	35,751	0	69,542	0	20,356	78.30%	21.70%
WIOA Adult	27,521	180,437	207,958	29,313	18,552	68,337	28,028	63,728	64.68%	35.32%
WIOA Dislocated Worker	27,243	195,021	222,264	42,569	49,897	75,218	31,845	22,736	88.34%	11.66%
WIOA Youth In School	3,369	117,201	120,570	22,703	859	49,635	4,803	42,570	63.68%	36.32%
WIOA Youth Out of School	50,107	351,602	401,709	54,002	83,198	153,264	45,426	65,818	81.28%	18.72%
WIOA JDNEG	205,248	0	205,248	40,842	34,735	112,099	10,446	7,126	96.53%	3.47%
WIOA SPNEG	0	380,463	380,463	28,001	7,376	117,357	0	227,728	40.14%	59.86%
KPACE	14,656	754,583	769,239	118,991	80,384	235,324	57,549	276,992	63.29%	36.71%
GAP	32,391	312,711	345,102	11,550	88,221	25,587	1,445	218,299	30.19%	69.81%

*JDNEG 68.75% of the grant cycle completed



This report Reflects September-October 2016

Current Job Openings (Incudes indexed jobs)

	Statewide	Regional
September	28,895	3258
October	34,050	3805

<i>Unemployment Rates- County rates are not seasonally adjusted</i>			
	September 2016	August 2016	September 2015
United States (seasonally Adjusted)	5.0%	4.9%	5.1%
State of Iowa (seasonally adjusted)	4.2%	4.2%	3.6%
Benton	3.7%	4.0%	3.4%
Cedar	3.3%	3.8%	2.8%
Iowa	3.0%	3.2%	2.9%
Johnson	2.9%	3.2%	2.5%
Jones	3.9%	4.4%	3.2%
Linn	3.8%	4.3%	3.4%
Washington	3.3 %	3.5%	2.6%

Business Services

In addition to business visits, the business services team assisted the following businesses during this reporting period through targeting recruiting events in the IowaWORKS center:



Cedar Rapids Recruiting Events

September-October 2016

Burlington Coat Factory 5
Kelly Services 5
TLC 4
Aerotek 3
RGIS 3
To the Rescue 3
Kirklands 2
Fed Ex 2
Securitas
H&R Block
Kaplan
Pic Group
Two Men and a Truck
Ryder
Team Staffing
Premiere Business Solutions
Expert Global Solutions
Hummer of Iowa
PMX
International Testing-several testing sessions

Iowa City Recruiting Events

September-October 2016

Barrier Technologies 2
QPS
Express Employment
Express Limo
Smokin Joe's
Kum and Go
Aerotek
DES Employment



Business Service activities September-October 2016:

Tuesday, September 13, 2016

Building Blocks Job Fair

3:00 – 5:00 PM

Robert A. Lee Recreational Center

220 South Gilbert Street, Iowa City, IA 52240

Wednesday, September 21, 2016

ECI Seminar – Unemployment Insurance

9:30 – 11:30 AM

Ryan West and Emily Chafa

Coralville Public Library - 1401 5th St, Coralville, IA 52241

Friday, September 23, 2016

Iowa's Untapped Workforce Career Fair

9:30 AM-12:30 PM

Kirkwood Hotel

Wednesday, September 28, 2016

ECI Seminar – Creating Knowledge Strategies That Last

9:30 – 11:00 AM

Lynette Marling

Cedar Rapids Public Library - 450 5th Ave SE, Cedar Rapids, IA 52401

Thursday, September 29, 2016

Reach Higher, Marion Career Expo

5:00-8:00 PM

Marion Public Library

Tuesday, October 11, 2016

CorridorWORKS Professional Job Fair

4:00 – 7:00 PM

Kirkwood Regional Center

2301 Oakdale Blvd Coralville, IA 52241

Terry Branstad, Governor
 Kim Reynolds, Lt. Governor
 Beth Townsend, Director



Thursday, October 13, 2016
 CorridorWORKS Professional Job Fair
 4:00 – 7:00 PM
 Kirkwood Regional Center
 Iowa Hall
 6301 Kirkwood Blvd. SW, IA 52404

Week of October 17, 2016
 Bus Tours to Advanced Manufacturing Businesses
 Advancing the Future Tours-Hosted by Advanced Manufacturing Sector Board

Thursday, October 27, 2016
 Corridor Career Fair
 4:00 – 7:00 PM
 Marriott Hotel
 1200 Collins Road NE, IA 52402

From September-October, several short term trainings were offered free as core services to members of IowaWORKS and are listed below.

Forklift Certification
 CPR
 Computer Classes (Keyboarding, Word, Email/Internet, Excel)
 Advancing the Future Tours-Advanced Manufacturing Sector Board sponsored

Synopsis of the State Apprenticeship Grant

731 referrals (via marketing, outreach, partners)
 55 NEG/WIOA enrollments
 18 OJT placements
 29 non OJT placements (found employment in other industry and outside of program)
 13 referrals to WIOA formula training programs
 6 in assessment and job preparedness activities
 29 program exits.
 Current OJT's with LX Nexus, Homeland Electric, Brandt Htg and A/c

Adult Education Report—November 2016

Enrollment Update

Enrollments continue to trend at or above our FY17 numbers. As of November 7th, we have had 1070 students enter our program, which above enrollment at the same time last year. Our federal enrolled number is slightly below last year's number. However, we had a very large number of students begin classes at the end of October, which will not be reflective in our federal enrollment numbers until December.

Building Cultural Awareness--Update

We are happy to announce that Dr. Mark Gray will be presenting to our staff on Friday, January 20th from 9 AM to Noon. His session will be on the Changing Faces of Iowa. This will take place in Iowa Hall and if you are interested in attending, please let us know as we will likely have space available for others to attend. In March, we will follow up Dr. Gray's presentation with a workshop for instructors and staff on effective teaching strategies for English Language Learners on March 10th. Laura Smith-Hill, Education Program Coordinator at the Lutheran Social Services Center for New Americans in Sioux Falls, will be leading the session that day.

National Council for Workforce Education Annual Conference

Marcel Kielkucki attended the annual conference sponsored by the National Council for Workforce Education (NCWE) in Atlanta, GA, in October. There were a number of sessions focusing on building career pathways for immigrants and refugees. This is an emerging topic, where best practices are still emerging. Work is being done by a number of organizations across the country—such as NCWE—to develop pilot projects, as well as to conduct research in this area of program development.

Professional Development Opportunities

The Department of Education sponsors professional development for adult education instructors and staff throughout the year. So far this year, Kirkwood has had staff attend a number of different sessions, including topics such as collaborative learning strategies, engaging mathematics lessons, and basic reading assessments. Most of these workshops are offered at no cost to programs, sponsored by WIOA Title II state leadership funding.