

Regional Workforce Development Board  
Chief Elected Officials  
October 24th, 2016

The regular meeting of the Regional Workforce Development Board (RWDB) and Chief Elected Officials (CEO) was held on October 24<sup>th</sup>, 2016 at 5:00 p.m. in the Connections Room at the Burlington Workforce Center.

**CALL TO ORDER**

Hickey called the meeting to order at 5:00PM.

**ATTENDEES**

**RWDB Members Present:** Mike Hickey, Janet Fife-LaFrenz, Monica Dyar, Sue Frice, Carolyn Farley, Phil Hecht, Ryan Drew, and Jacob Nye

**RWDB Members Absent:** Ann Mellinger, Brian Blake, Andy Ferguson, Michelle Mutchler, Karen Von Behren, Cara Sanders, Dennis Duke, and Chad Palmer

**CEO Present:** Gary See and Rick Larkin,

**CEO Absent:** Paula Buckman and Jim Cary

**Staff Present:** Robert Ryan, Kollin Alfred, Miranda Brown, Teresa Garcia

**Guests:** Rachel Miller, Iowa Department for the Blind (IDB)

**APPROVAL OF MINUTES**

Fife-LaFrenz made the motion for the RWDB to approve the August minutes, seconded by Farley, motion carried.

**BOARD VACANCIES**

There are currently four vacancies on the board including 1 Ex-Officio position. Dick Beard's application has been submitted to the state for approval for one of the business vacancies. Chad Brousseau from Henry County has volunteered to fill the current City Elected Official vacancy. The Adult/Ed position will be filled when Elizabeth Campbell's replacement begins in November. This leaves one business vacancy open on the board.

**BOARD COMMITTEES**

Ryan reported that the Field Memo was received that was written by Ben Humphrey. The memo stated the goals of the boards to include accessibility, integration, sectors and career pathways. The document also outlined the committees recommended to include the operations standing committee, youth standing committee, and the accessibility committee.

**WIOA LOCAL UPDATE**

Ryan reported that there is two full time staff working in the Keokuk annex and are overflowing with work. He also stated that the FY is 25% through and that Youth and Adult expenditures are at 25%. In addition he reported that currently out of school youth expenditures are at 78%, which is above the 75% requirement.

Ryan reported that October 25<sup>th</sup> is the launch of the pilot program through Cornell University Diversity Partners Program.

Ryan announced that the next legislative breakfast will be held on January 31<sup>st</sup>, 2017 and that this is a great time for outreach and information to be disseminated. All board members are encouraged to attend.

### **IWD UPDATE**

Farley reported that county unemployment rates were not yet available for the month of September but that the state rate was at 4.2%.

Farley also reported that the call in for unemployment claims went live on October 3<sup>rd</sup>. The results are monitored each week and the first week reported 93% of online submissions and a lower number of call-ins.

### **UPDATE TRI-STATE REGION**

Ryan reported a meeting was held with boards from West-Central Illinois and Northern Missouri to collaborate and network. The next Tri-State Summit will be held on November 18<sup>th</sup>, 2016 in Mt. Pleasant.

### **ADJOURNMENT**

Hecht made a motion to adjourn the meeting, seconded by Fife-Lafrenz; the meeting was adjourned at 5:45PM.