

Region 1 Regional Workforce Development Board (RWDB) Chief Elected Officials (CEO) Board

Minutes for October 25, 2016

Elkader, Iowa

http://www.iowawdb.gov/r1_home

Workforce Development Board Present: Les Askelson, Candace Drahn, David Gaylor, Ann Hart, Ron Koppes, Donna Boss, Vicki Rowland, and Carolyn Scheidel

RWDB Present via Conference Call: Jayme Kluesner, Dan White, and Kathy Gunderson

RWDB Absent: Rev Lonning, Jim Vermazen, and Ric Jones

Chief Elected Officials Board Present: Darrel Dolf, Dan Byrnes, John Anderson, and John Beard

CEO Board Absent: Gary Bowden, Mark Kubik, Jay Wickham, Roy Buol, and Doug Dabroski

Others Present: Ron Axtell, Fern Rissman, Ben Humphrey, Jeanne Helling, Jaime Phipps, and Penny Ingles

Others Present via Conference Call: Gisella Aitken-Shadle, Marla Loecke

CALL TO ORDER

RWDB Chair, Les Askelson, called the joint meeting of the RWDB/CEO Board to order at 4:32 p.m. on October 25, 2016. A voice roll call was taken. It was noted that there was a quorum present for the RWDB, however there was no quorum for the CEO Board.

BOARD DISCUSSION/ACTION

Consider Approval of Agenda: Fern discussed Items 7a & 7b information. Item 9 and Item 13 were removed from the agenda. Motion Boss, seconded Rowland, to approve agenda as amended. Motion carried unanimously.

Approval of RWDB/CEO Board Minutes of June 7, 2016: Motion Hart, seconded Boss, to approve the minutes. Motion carried unanimously.

Approval of RWDB/CEO Board Minutes of July 26, 2016: Motion Rowland, seconded Hart, to approve the minutes. Motion carried unanimously.

Approval of RWDB/CEO Executive Board Work Session Minutes of July 6, 2016: Motion Koppes, seconded Drahn, to approve the minutes. Motion carried unanimously.

Approval of RWDB/CEO Executive Board Work Session Minutes of September 7, 2016: Motion Drahn, seconded Boss, to approve the minutes. Motion carried unanimously.

Approval of Keystone AEA Board Support Contract and Approval of Annual Report – PY 2015: The Executive Board had approved these items on September 7. Presented for the entire boards information and approval. Motion Koppes, seconded Boss, to approve. Motion carried unanimously.

Approval of LSP Modification: Fern discussed the modification in length and Ben Humphrey added additional information regarding the three changes: performance measures, training policies, and adding Career Scope and Career Coach. Motion Drahn, seconded Rowland, to approve modifications. Motion carried unanimously.

Approval of moving to the new WIOA board structure/New member recruitment: Fern shared a table with the requirements for board structure under WIOA and where the board stands now. (see handout) Lengthy discussion followed regarding recruitment of members and how big the board could potentially become. The need for equality in gender, county representation, political affiliation and geography

balance was discussed. Finding business members becomes a problem in the rural areas. A larger board means more people in attendance for quorum, so recruitment needs to note that members need to be able to attend meetings. After moving to the WIOA board structure, the board will have a year to fill the positions needed. Ben Humphrey will assist in recruitment. Motion Boss, seconded Drahn, to move to the new WIOA board structure. Motion carried unanimously.

Approval of WIOA/CEO Board budget: Motion Rowland, seconded Koppes, to approve budget as presented. Available funds 7/1/16 thru 6/30/17 - \$3,087.68. Motion carried unanimously.

Nomination of Youth Standing Committee Chair: Vicki Rowland volunteered to be the chair for the Standing Youth/Young Adult Committee. Motion Scheidel, seconded Drahn to approve the nomination of Vickie Rowland. Motion carried unanimously.

BOARD REPORTS

Ben Humphrey shared with the board information from the DOL. He discussed a new case management system that will hopefully be available by the end of 2017. This system would auto populate quarterly and end of year reports. This database would do what it now takes two people to do.

WIOA Title 1 & 3 – IowaWORKS update: Ron discussed the IowaWORKS report. Area business closings, worker information meetings held, center updates, staff trainings, comments and success stories included in the handout and the draft of the PY2015 Annual Performance Levels report. (see handouts) He noted that this report was still using the WIA performance measures. He stated that on the Youth report Measurable Skills Gain will replace the Literacy/Numeracy measure. Also shared was a promotional flyer used by MFL MarMac Schools for a Lunch and Learn with businesses. As requested a report on Services to Veterans was also shared.

WIOA Title 2 NICC HSED Update: Gisella gave a short report stating that numbers were increasing in the HSED classes (65% minority, 30% Hispanic). HSED is offered in Spanish. Instructors in Calmar are teaching math online.

WIOA Title 4 – Vocational Rehabilitation and Dept. for the Blind updates: Jeanne shared staff trainings, number of clients, and other information. In FY 2016, IVRS worked with 525 potentially eligible HS students; placed 166 people with an average wage of \$12.26. Please see handout for complete information.

Jamie shared that the Department for the Blind hired Emily Wharton as the new director. IDB's VR program placed 67 blind/visually-impaired individuals in competitive employment (Fiscal Year ending Sept. 30, 2016). Territories have been changed to match up with IWD's regions to make partnering with WIOA core partners more effective and efficient. IDB's LEAP program for students aged 14-18 was shared. See handout for more detailed information.

FLOOR ITEMS/CLOSURE

- **Next RWDB/CEO Meeting** – January 24, 2017 (conference call, possible Google or Zoom). Time and details will come at a later date.
- **Adjournment** -- With no further business to come before the board, Boss motioned, Gaylor seconded, adjourn. Meeting ended at 6:14 p.m.

For more information regarding this meeting, please contact Penny Ingles at Keystone Area Education Agency at 563-245-1480 or pingles@aea1.k12.ia.us. The above constitutes my interpretation of the matters discussed and the decisions reached. Please contact the undersigned for any corrections or omissions.