

**REGION 9 REGIONAL WORKFORCE BOARD**  
**Minutes**  
**Tuesday, June 28, 2016, 4:30 – 6:00 p.m.**  
**West Davenport Center, 2950 Fairmount, Davenport IA**

Call to Order	Diana Gradert called the meeting to order at 4:41 p.m.
Present	Members: Diana Gradert, Jack Willey, Jeff Sorensen, Brinson Kinzer, Erica Cox, Mary Lou Engler, Judy Glenn, David Arnold  Staff: Mike Witt, Jeremy Ritchie
Absent	Mayor Frank Klipsch, John Tuthill, Bob Simpson, Tim Koehler, Joni Dittmer, Roberta Rosheim, Carlton Wills, Michelle Wehr, John Staszewski
Ex Officio Members	Chad Pratz
Guests	
Welcome/Introductions	Diana gave welcome.
Approval of Agenda	CEO's: Jack moved that the agenda be approved as shown. Brinson second. All approved, motion carried. RWIB: Eugene moved that the agenda be approved as shown. David second. All approved, motion carried.
Approval of April Meeting Minutes	CEO's: Jeff moved that the minutes from February be approved as shown. Jack second. All approved, motion carried. RWIB: David moved that the minutes from February be approved as shown. Eugene second. All approved, motion carried.
CSP Modification (Follow-up) – confirming executive committee approval	CEO's: Jack moved that the CSP Modification be approved. Jeff second. Motion approved and carried. RWIB: Judy moved that the CSP Modification be approved. Mary Lou second. Motion approved and carried.
Region 9 MOU – confirming executive approval	CEO's: Jack moved that the Region 9 MOU be approved. Brinson second. Motion approved and carried. RWIB: Eugene moved that the Region 9 MOU be approved. Judy second. Motion approved and carried.
Board Staff	Karin Till, Board Secretary, has turned in her resignation letter. Resignation effective at end of current fiscal year contract, June 30, 2016. Paula has been in contact with Victoria Coleman who may have a person to fulfill the Board Secretary position. Karin received thanks from the Board for her service.
County Teams	Jeremy reported that Jackson/Clinton teams have been providing training courses in their communities, a few: Bloodborn Pathogens and Microsoft Office. They have developed a Power Point for both counties and are going to agency groups to present the Power Point. Also making signage (window clings) for all locations in the counties that will show that representatives from the Teams are located in these buildings. Plans to launch the same in Muscatine County in August. There has been collaboration with Pam – traveling person out of Iowa City – in tracking the number of persons that she helps in each community and

	<p>the numbers are going up!!</p> <p>Jack suggested that the Power Point be emailed to the Board members for a better review and so they can share it also. Jack will set up a date for the Team to present the Power Point at the Rotary meeting in Maquoketa.</p>
Vocational Rehabilitation Services Update	<p>Chad Pratz reported that they have been involved with the County Teams. They had a Marketing Specialist come to speak to Businesses and job candidates that was met with favorable reviews. They are also working on Job Shadowing for their customers in conjunction with partners.</p>
Adult Basic Education Update	<p>Scott Schneider was unavailable for the meeting.</p>
IowaWORKS Update	<p>*Jeremy reported on some Microsoft Office Program workshops as well as Consumer Credit classes.</p> <p>*The Heavy Equipment Simulator was at the IowaWORK office in May and there were 130 people that took advantage of going through the Simulator as well as some businesses and employers.</p> <p>*In August there will be another Mock Interview Workshop. The one that was held in March was very successful!</p> <p>*Also offering Criminal Background Workshops to assist that population in how to answer difficult questions during interviews as well as writing resumes and computer skills. They will be taking this out to other groups as well. Re-entry is a hot topic across the state right now. Employers are starting to come around. Currently in the process of having dialogues with employers regarding issues in hiring this targeted population. There are going to be 3 major career fairs around the state coming up for this group. Also working with Corrections to get this population in, engage &amp; assist.</p> <p>*Mike will be going Thursday to Anamosa Prison with about 40 employers from around the area. There will be round table discussions with these employers.</p>
Recognition of Resigning Members	<p>Judy Glenn has submitted her resignation to the Board effective June 30th. Judy represented Labor. The Board thanked Judy for her years of service.</p>
Transitioning to WIOA Board structure	<p>The Board will need 20 – 24 members. The new Board is 51% Business. Have 10 Business slots that are needing to be filled. Time ends June 30<sup>th</sup> in order to only have one application per position. After June 30<sup>th</sup>, there is a requirement of 2 applications for EACH open position for nomination. The CEO's have to recommend those people for the position. Mike provided a list of employer councils in each county. Deadline to complete this process is June 30, 2017.</p>
Other	<p>Paula had asked Mike to poll the Board to see if they are willing to meet the 2<sup>nd</sup> Tuesday of each month. Several stated that they had commitments on those days already. The 3<sup>rd</sup> Tuesday of the month may be an option. Mike will send something out to the Board Members to see what would work best for everyone.</p>
Adjourned	<p>Diana adjourned the meeting at 5:15 p.m.</p>
	<p>Next meeting is August 23, 2016 at the West Davenport Center, 2950 Fairmount, Davenport IA</p>